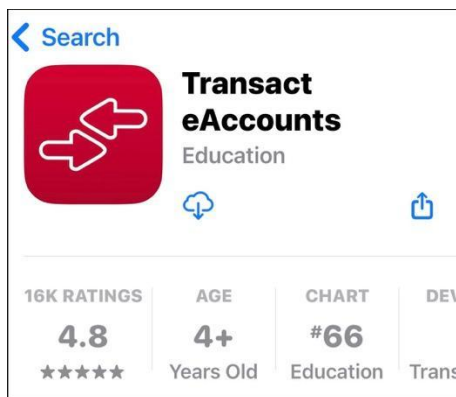


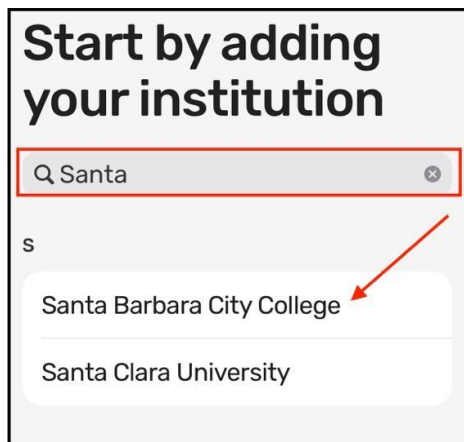
Instructions for Adding Funds to Your Campus Card Using Transact eAccounts Mobile App on iPhone Devices

Before you can start using the **Transact eAccounts** mobile app, you must add a saved payment method (i.e., credit card) to your account within Pipeline. If you do not know how to do this, review the instructions for how to save a payment method to your account in Pipeline. To add money to your Pipeline Campus Card account after you have saved a payment method, follow the steps below.

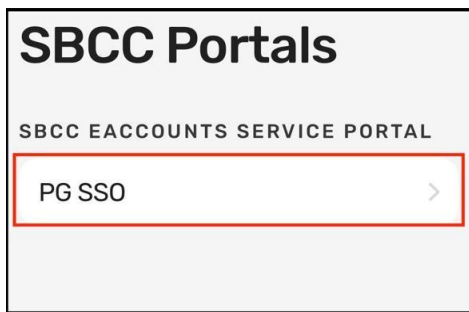
1. **Search for and install the “Transact eAccounts” mobile app** in the Apple Store and install it.



2. Open the app and continue through any screens until you get to the screen that asks for you to add your institution. Add your institution by **typing Santa Barbara City College in the search bar**, and then **select “Santa Barbara City College”**.

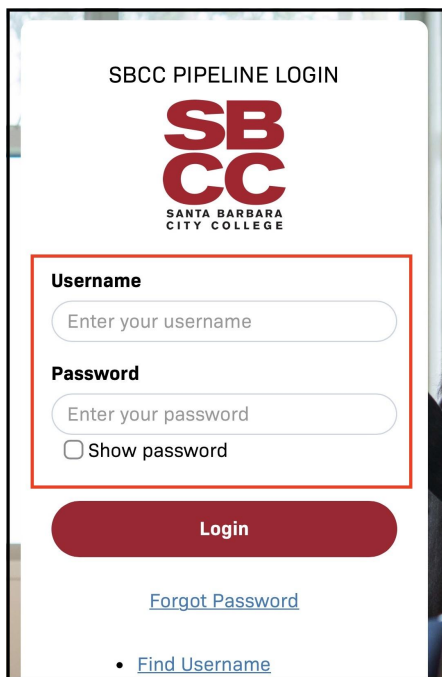


3. **Select the PG SSO Service Portal.**



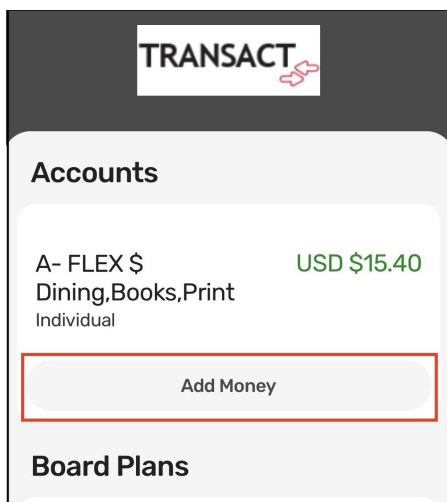
The screenshot shows the 'SBCC Portals' header in bold black text. Below it is the subtitle 'SBCC EACCOUNTS SERVICE PORTAL'. A red rectangular box highlights a search bar containing the text 'PG SSO' and a right-pointing arrow icon.

4. Continue to the “SBCC Pipeline Login” screen and **enter your Pipeline user name and password.**



The screenshot displays the 'SBCC PIPELINE LOGIN' screen. At the top is the SBCC logo with 'SANTA BARBARA CITY COLLEGE' underneath. A red box highlights the login fields: a 'Username' field with the placeholder 'Enter your username', a 'Password' field with the placeholder 'Enter your password', and a 'Show password' checkbox. Below these fields is a red 'Login' button, a blue 'Forgot Password' link, and a blue 'Find Username' link preceded by a bullet point.

5. Continue through any other screens. When you see the Accounts screen, **select “Add Money”.**



The screenshot shows the 'TRANSACTION' app interface. At the top is the 'TRANSACTION' logo. Below it is the 'Accounts' section. A card displays 'A- FLEX \$' in green, 'Dining,Books,Print' in black, 'Individual' in grey, and 'USD \$15.40' in green. A red box highlights a grey 'Add Money' button. Below the card is the 'Board Plans' section.

6. **Enter the amount that you would like to add.** It can be as little as \$1.00, and then select **“Next.”**

ADD MONEY

\$1.00

USD

1 2 3
4 5 6
7 8 9
. 0 <

Next

7. Select **“Submit Deposit”** if the card information and amount looks correct.

REVIEW AND SUBMIT

\$1

A- FLEX \$ DINING,BOOKS,PRINT
\$15.40

PAYMENT METHOD

 Change

Fee: USD \$0.00

Total: USD \$1.00

Submit Deposit

8. You're done! You have now added funds to your Campus Card and should **see your new balance**. You should also receive a **confirmation notification in your email** from SBCC eAccounts Service Portal.

TRANSACT

Accounts

A- FLEX \$ USD \$16.40
Dining,Books,Print
Individual

Add Money

no-reply

SBCC eAccounts Service Portal Deposit Notification - A deposit of 1.00 USD into your a...