SB CC

Wednesday, January 27, 2021 3:00 - 4:30 pm
Location: Zoom
STUDENT EQUITY COMMITTEE

The Student Equity Committee meets the 2nd & 4th Wednesday of each month from 3:00 to 4:30 pm during the Fall & Spring semesters. Due to the COVID-19 crises, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, the SBCC Student Equity Committee has temporarily suspended physical meetings.

SEC Charge

The Student Equity Committee is a subcommittee of the College Planning Committee charged with creating, championing, and monitoring progress on SBCC's Student Equity Plan. The committee writes the three-year plan and provides an annual report on the state of student equity to the College Planning Council. The three-year plan and the annual reports provide guidance to the Student Equity and Achievement Committee for prioritizing recommended allocations of Student Equity and Achievement funds. The Student Equity Plan details the key performance indicators of student equity to illuminate and center our student populations that experience persistent disproportionate impacts. The committee works with departments, programs, and the campus community to facilitate activities focused on removing barriers to success and eliminating inequity from students' experiences at our College.

Members

Roxane Byrne, Interim Coord. of Equity, Diversity, and Cultural Competency (Administrative Co-Chair, non-voting)
Brittanye Muschamp, Automotive Services and Technology (Faculty Co-Chair, non-voting)
Andrew Gil, Academic Counseling (Faculty representative, voting)
Donte Newman, Communication (Faculty representative, voting)
Benjamin Reyes, Accounting (Faculty representative, voting)
Shelby Arthur, International Student Program Advisor (CSEA representative, voting)
Chelsea Lancaster, Student Program Advisor EOPS/CARE/CalWORKs (CSEA representative, voting)
     Raquel Hernandez (Proxy for Chelsea)
Julio Martinez, Media Technician Learning Resource Center (CSEA representative, interim, voting)
Sachiko Oates, Noncredit Coordinator (ALA representative, voting)
Claudia Johnson, Director of Dual Enrollment (ALA representative,voting)
Vanessa Pelton, Director of Enrollment and Retention Services (ALA representative, voting)
Elizabeth Imhof, Dean of Arts, Humanities, and Social Sciences (Advisory, non-voting)
Margaret Prothero, Guided Pathways Faculty Coordinator (Advisory, non-voting)
Paloma Arnold, Dean of Student Affairs - SEA Liaison (Advisory, non-voting)
Noel Gomez, Interim Director of EOPS (Advising, non-voting)
Kyle Rasmussen, Veterans Coordinator (Advisory, non-voting)
Robin Goodnough, Academic Senate (Liaison, non-voting)
Luz Reyes-Martin, Executive Director of Public Affairs & Communications (Advisory,non-voting)
Z Reisz, Senior Director of IR, Assessment & Planning (Advisory, non-voting)

Pamela Ralson, EVP Educational Programs (Advisory, non-voting)

1. CALL TO ORDER

1.1 Welcome / Call to Order

1.2 Land Acknowledgement

Before we begin, we would like to acknowledge the Chumash people, who are the traditional custodians of this land. We pay our respects to the Chumash elders, past, present, and future who call this place, the land that Santa Barbara City College sits upon, their home. We are honored to be guests upon this land and are proud to continue their tradition of coming together and growing as a community. We thank the Chumash community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding. *Developed by Mia Lopez, member of the Coastal Band of the Chumash Nation*

1.3 SBCC Mission Statement

Santa Barbara City College welcomes all students. The College provides a diverse learning environment and opportunities for students to enrich their lives, advance their careers, complete certificates, earn associate degrees, and transfer to four-year institutions.

The College is committed to fostering an equitable, inclusive, respectful, participatory, and supportive community dedicated to the success of every student.

2. MEETING PROTOCOL

2.1 Meeting Protocol

The following "meeting etiquette requests" have been designed by the meeting co-hosts to ensure the meeting can proceed in a timely and secure way, while allowing input from members.
   (1)   When entering the meeting committee members will initially be in a "waiting room," which is a feature that will allow the Co-chairs to admit participants and reduce zoom-bombing disruptions.
   (2)   All meeting participants will be asked to mute their microphones throughout the meeting unless participating in a discussion. This allows for background noise to be minimized, as well as a smooth transition from one speaker to another so everyone can follow the discussion.
   (3)   Members wanting to talk in discussion will be asked to raise their "hand" in the participant section of the Zoom meeting field. The moderating Co-Chair will call on members with their hands raised in order and when there is a natural break in the discussion.
   (4)   Members may use the chat feature to ask questions and ask that no discussion take place in the chat so that items can be addressed and recorded in the minutes.
   (5)   Members wishing to add an item to the next agenda can email the co-chairs 5 days prior to the meeting,

SBCC

3. PUBLIC COMMENT
──

3.1 Public Comment Guidelines

Public Comment: Limited to 2 minutes per speaker unless modified by Co-Chair to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

No Public Comment

4. APPROVAL OF MINUTES
──

4.1 Approve/review 11_18_2020 SEC Minutes: *Approved (Andy, Ben, Donte, Julio, Sachiko, Shelby; Raquel*

abstain as proxy for Chelsea)

4.2 Approve/review 12_09_2020 SEC Minutes: *Approved (Andy, Ben, Donte, Julio, Sachiko, Shelby; Raquel*

abstain as proxy for Chelsea)

- Added Sachiko's feedback to AB943 section to request that the criteria for student eligibility include noncredit students; revisited AB943 in the following discussion.
    - Roxane clarified that our role is to agree to add to the Student Equity Plan the ability for SEA to set aside funding for student emergencies; SEA will work with the Office of Equity and other departments to determine criteria and process.
    - Discussed need to determine how the recommendations of SEC would be passed along to SEA and the Office of Equity.
    - The statement that needs to go in the Student Equity Plan is in the folder, if you have any questions or comments add them to the Google doc by 1/28/21. Will go to CPC for the next meeting. If it is not fundamentally changed will stand with approval of 12/9/2020

5. UPDATES & INFORMATION
──

5.1 Immigration Legal Services : Patrick Martinez, Eveline Lin, Sofia Corona (UFW Foundation)
- *Immigration Attorneys who can advise on the following: Interim and permanent immigration processes: DACA, humanitarian processes, family petitions, paths to citizenship, adjustment of status, Visas (U,T, Special Juvenile).*
- *Available to give presentations to classes*
- *Available to all students, staff, and faculty, credit and non-credit*
- *2nd Tuesday and 4th Friday, 9 - 5; plus extended hours during COVID*

- *Zoom appointments ufwlegalservicescollege.as.me/schedule.php, 805-246-3867 (Oxnard), 877-881-8281 (general)*
- *Access through https://www.sbcc.edu/eopscare/resourcesdreamersundocumented.php; click on Free Legal Resources*
- *Friday, ⅜ at 5 PM there will be a presentation, flyers emailed to campus*
- *Survey also sent out and asking our help to distribute*
- *Funded by CA Social Services, League of CCC*

5.2 (Action item/ out of order) Strategic Enrollment Management Committee Request for SEC Support of Waitlist Initiative (Paloma)

- *This is on the Academic Senate Agenda today; requesting verbal confirmation of support today and written confirmation of support for next reading*
- *Clarification that this is a more equitable approach than we have currently, but doesn't solve all registration equity issues.*
  - *Raquel noted the language barrier keeping ESL students from successfully navigating the system and requested specific language be included acknowledging it as a first-step*
  - *Paloma noted that this is an improvement over what is currently in place, and that there is more work to do in the registration process*
  - *Donte asked for clarification - this proposed system would impact waitlists up to the first day of school when add codes would be issued to instructors to distribute*
    - *Suggested priority registration as an option for the ESL students*
  - *Shelby asked for reminder - faculty will be given training and recommendations around add code distribution, Paloma verified student and faculty training would be made available in bilingual access*
  - *Margaret commented: there are two teams being ready to start this spring to address this. One= equity teaching and learning team. Two= Culturally-Responsive practices resources for Onboarding. We can talk about those and we are looking for willing a coalition of the willing to join!!!*
- *Voting members approve to give verbal supportive statement at this Academic Senate meeting and written support statement at next meeting: **Andy, Ben, Donte, Julio, Raquel, Sachiko, Shelby***
- *Margaret shared that onboarding group had presented student recommendations about how to change and update the pipeline portal system in a student-friendly manner; all efforts were stopped because there was a plan to replace Pipeline. Z clarified that replacing PIpeline is ranked highly on the administrative projects priority list.*

5.3 SEA RFP - Applications Cycle is open (up to $50,000 in funds) (Paloma)

- *Training available and email invite was sent out - please spread the word and attend if you are interested!*

6. DISCUSSION ITEMS
_____

6.1 Review of Student Equity Committee Charge

The Student Equity Committee is a subcommittee of the College Planning Committee charged with creating, championing, and monitoring progress on SBCC's Student Equity Plan.

- The committee writes the three-year plan and provides an annual report on the state of student equity to the College Planning Council. The three-year plan and the annual reports provide guidance to the Student Equity and Achievement Committee for prioritizing recommended allocations of Student Equity and Achievement funds.
- The Student Equity Plan details the key performance indicators of student equity to illuminate and center our student populations that experience persistent disproportionate impacts.
- The committee **works with departments, programs, and the campus community to understand disproportionate impact related to their role and to support activities focused at removing barriers to success and eliminating inequity** from students' experiences at our College.

6.2 General Planning for Spring 2021 Semester / Defining of Equity

- Goal(s) for SEC this semester

- [Defining of Equity (Shared Resources)](#)
    - *Will begin formulating our definition and ideas; please review homework below and complete readings/contribute before next meeting*
    - *What will be our plan for the semester for the committee, and what is our process for developing our student equity plans?*
    - *Raquel commented: how can we work with departments/people on inequitable processes that are identified on campus if that group/individual is not interested in asking for help or working with us? Roxane and Z added that the new ED of Equity would be stepping in, and that we would need to look at the separation of the operational aspects and creating of the priorities in the plan.*

7. ACTION ITEM
_____

7.1 Strategic Enrollment Management Committee Request for SEC Support of Waitlist Initiative (Paloma)

- [SEC Waitlist Equity Statement](#)

8. HOMEWORK
_____

8.1 Read [CUE Final Student Equity Report](#)

8.2 Read [Creating an Actionable Equity Plan](#)

8.3 [Agenda Collaborative Document](#)

- If you have any thoughts or ideas that you would like to address in the following Student Equity Committee meetings, please use this document or contact Roxane and Brittanye by email
    - *Add the date to your item*

9. UPCOMING MEETINGS
_____

February 10	3:00 - 4:30 pm
February 24	3:00 - 4:30 pm
March 10	3:00 - 4:30 pm
March 24	Spring Break - No Meeting
April 14	3:00 - 4:30 pm
April 28	3:00 - 4:30 pm

10. ADJOURN
_____