Agenda & Meeting Notes
Institutional Effectiveness Committee (IEC)
April 8, 2016 A-218C 9:30 - 10:55 AM

Robert Else (chair), Ben Partee, Cameron Sublett, Christopher Philips, Jack Friedlander, Jonathan Rodriquez, Jordan Morris, Kathy Molloy, Kimberly Monda, Melanie Rogers, Kiko Almanza (11 total)

Scorecard Contacts,

The 2016 Scorecard is now available.

The Scorecard is also available in Data-on-Demand (password, student level files, shorter cohorts) and soon available on the Datamart (special queries, trends, easy to export). The Data Definitions, Peer Grouping, FAQs, file layout and other resources are on the Scorecard webpage.

It is the responsibility of the colleges/districts to present the 2016 Scorecard to their local Board of Trustees (Education Code, Section 84754.5(d)) in the coming year. Submit your board minutes (or a link to the meeting minutes) documenting this interaction to scorecard@cccco.edu by March 15, 2017.

The Scorecard Guidelines for Interaction with the Board of Trustees are available.

Scorecard questions should be directed to scorecard@cccco.edu

We will describe trends of the metrics, changes to the Scorecard, college responsibilities and available resources in a CCC Confer webinar on April 12 at 1:30pm (phone: 1-888-886-3951 and code: 217522).

The Scorecard Team
TRIS Division

Agenda & Meeting Notes
Institutional Effectiveness Committee (IEC)
October 2, 2015 A-121 10:00 - 11:00 AM

Robert Else (chair), Kiko Almanza, Jack Friedlander, Jordan Morris, Kathy Molloy, Kim Monda, Ben Partee, Melanie Rogers, Cameron Sublett, Oscar Zavala

Present: R. Else, J. Friedlander, J. Morris, O. Zavala, K. Monda, M. Rogers

1. Review charter of the committee
   - What is our role in MMAP?
   - What is our role in AIP #3: Based on suggestions from the Program Evaluation Committee during its spring 2015 analysis of program reviews, develop a plan to provide professional development for faculty to use their program review student data more effectively.
   - What is our role in the (tentative, paraphrased) ACCJC recommendation #2: The team recommends we provide a more formal and integrated cycle of evaluation and planning.

2. Identify tasks the Institutional Effectiveness Committee (IEC) must complete in order to implement the Educational Master Plan
   - Looked at program review linkage report of unit goals to EMP goals.
   - This will be PEC responsibility. Do they want to aggregate to Strategic Directions?
   - CPC recommended we do our EMP Annual Progress Report in the Fall rather than Spring, because all the data will then be available.
   - ** We will do a streamlined report this Fall. Pick most doable and meaningful measures
   -

3. Review Measures of Institutional Effectiveness and, where appropriate, revise these measures to align them with the outcome measures in the EMP.
   - We will do this as part of creating the EMP Annual Progress Report

4. Integrate the performance measures used to evaluate the effectiveness of the college's Student Equity Plan and its Student Support Services Plan (SSSP) into the Educational Master Plan.

- See Strategic Goal 1.3 - directly related to SEP: Build or enhance programs that advance student equity, access, and success across all subgroups (e.g. age, ethnicity, socioeconomic status, gender, GPA).
- Looked at DeAnza EMP

Scheduled next meeting for November 13. In the meantime we will make progress on action items and communicate by email.

------- adjourned the meeting here… ran out of time -----------

5. Review the Career Technology Education (CTE) program job placement rates, licensure pass rates and institutional-set standards for these CTE program outcome measures that are required by ACCJC.

6. Identification of frequency of the IEC meetings and dates and times of meetings for the year.

7. Items for next agenda.

Meeting Notes:
- Oscar Zavala gave a summary of the Student Equity Conference
  - Big typo in budget year: should be 2015-16 not 2014-15
  - The evaluation/summary page is the most important communication to the legislature
  - Discussion of difficulty of attributing change to specific action when improvements are really the confluence of things
  - Some good program examples on the website
  - Jack is going to RP Group conference next week
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Action Items and Items for Next Agenda
- (Jack) Spring Student Survey. Anonymous versus asking for K-numbers? Add items tying into SEP and SSSP.

- (Robert) Schedule the Streamlined EMP Annual Progress Report to be done this Fall by the IR office. Pick most doable and meaningful measures
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Agenda & Meeting Notes
Institutional Effectiveness Committee (IEC)
November 13, 2015 A-121 9:30 - 10:55 AM

Robert Else (chair), Ben Partee, Cameron Sublett, Christopher Philips, Jack Friedlander, Jonathan Rodriquez, Jordan Morris, Kathy Molloy, Kimberly Monda, Melanie Rogers, Kiko Almanza

1. Information Items
    - Welcome Chris Phillips (replacing Oscar Zavala)
    - Welcome Jonathan Rodriquez (Student Senate representative)
    - Update on status of new Research Analyst position (applications are being accepted through November 12)
    - Quick Review of Notes and Action Items from our Oct 2 Meeting

2. Draft of Spring 2016 Student Survey (see attachment 1)

3. IEPI Framework of Indicators (see attachment 2)

4. Master List of Current SBCC Institutional Effectiveness Measures (see attachment 3)

Notes:
    - Ben - be sure to look at metrics specified in SSSP

Action Items:

Agenda & Meeting Notes
Institutional Effectiveness Committee (IEC)
January 29, 2016 A-121 9:30 - 10:55 AM

Robert Else (chair), Ben Partee, Cameron Sublett, Christopher Philips, Jack Friedlander, Jonathan Rodriquez, Jordan Morris, Kathy Molloy, Kimberly Monda, Melanie Rogers, Kiko Almanza

Present: Robert Else, Jack Freidlander, Priscilla Butler (sub for Kim Monda)
Absent: Chris Phillips, Jonathan Rodriquez, Jordan Morris

1. Information Items, Comments, Questions
- Review the IEC Mission
- How to find IEC agendas and notes: search google drive for **IEC** and you will find the folder named **IEC Institutional Effectiveness Committee**
- Other items TBD?

2. Latest Draft of Spring 2016 Student Survey (Attachments 1, 2, 3)

3. Review IEPI Framework of Indicators (Attachment 4)
- New and Updated Scorecard metrics; see the sections Required Goals and Optional Goals
- Our IEPI Framework is at misweb.cccco.edu/ie
- Our Scorecard is at scorecard.cccco.edu

4. Review SBCC Institution-Set Standards (Required by ACCJC)
- Needs updating for Fall 2015

5. Review Master List of Current SBCC Institutional Effectiveness Measures (see attachment 5)
- How to track and manage all this
- Relationship to EMP

6. Research Agenda for Spring 2016 and beyond

7. Review accreditation Actionable Improvement Plans
- (late add agenda item requested by Kim Monda)

Notes:

- Priscilla thanks the IR office for all their work, especially recent impacts of new initiatives, grants, etc.
- Student Survey
  - will be administered 2nd week of March… 2 weeks before Spring Break.
  - Some senators will field test it next Friday at 8:15… duration, etc
  - Data on 6 Student Success Factors and the 3 R's, and how students rate themselves on the ISLOs.
- IEPI / Scorecard / Student Success discussion
  - IEPI discussed positively at State Academic Senate
  - Jack and Robert going to IEPI meeting in Feb
  - discussion of successful course completion; inclusion of W's - to be continued
  - Scorecard math remedial progress rate of 44% is tied for 4th highest in the state
  - Which math is college level? 107? 120?
  - New English Skills classes 60/65 (now called 68), 70/80 now called 75 in Fall 2016 should increase the English progression rate.
  - ESL rate is now compared to ENG 100, but it will decline once it is ENG 110
- Financial aid / student loan / probation-disqual discussion
  - current default rate on loans is about 18% (what is that in dollars?)
  - Some students are leaving here with $20-30K debt
  - Students using this as their mode of living
  - Ben is looking at this, getting data from Barbara Bermudes
  - Of the students who got loans, how did they do?
  - Students on probation in Spring 15 and 16 will lose BOG waiver in Fall 16
  - Over 1,000 students on probation now
    - Fall 2015 1, 213 are on academic and progress probabion
    - 716 students dismissed in Spring 16
    - 336 students reinstated based on their appeals -- themes of the appeals were (1) they are working xx hours per week and (2) family emergency / emergency situations … they all promised not to let us down… they just need the nudge…
- Early alert / intervention
  - BMS 107 initiative … early assessment and supplemental learning… discussion of the research results from this

Action Items:
- Unpack successful course completion rate. Possible approaches:
  - Look at gatekeeper courses… the first course in each major.
  - Look at prereqs/advisories
  - Discussion of other approaches
- Research Item: Financial Aid
  - - discussion of students on probation losing their BOG - what effect on enrollment - how many students don't enroll \. Loans / financial aid
  - Ben/Barbara Bermudes are looking at the financial data
  - *** Melanie will get K-numbers and look at demographics and progres
  - early intervention. retention is the key
  - current default loan rate on loans is about 18% (what is that in dollars?)
  - Need to change the culture of early alert… involving faculty in the implementation of Starfish
- Academic Probation
  - those that were dismissed… then appealed and were re-admitted … how did they do? They don't get financial aid.. Do they enter ESP?

Agenda & Meeting Notes
Institutional Effectiveness Committee (IEC)
February 19, 2016 A-218C 9:30 - 10:55 AM

Robert Else (chair), Ben Partee, Cameron Sublett, Christopher Philips, Jack Friedlander, Jonathan Rodriquez, Jordan Morris, Kathy Molloy, Kimberly Monda, Melanie Rogers, Kiko Almanza (11 total)

Present: Robert, Jack, Jordan, Melanie, Cameron
Absent:

1. Information Items, Comments, Questions

2. New IEPI Framework of Indicators
   ● Our IEPI Framework is at misweb.cccco.edu/ie
   ● Here are the goals we declared and certified last year
     ○ Ending Fund Balances as Percentage of total expenditures
       ■ Goal: 20%   Actual: TBD but we will easily meet this
     ○ Successful Course Completion declared goal for Fall 2015
       ■ Goal: 75.8%   Actual: 73.1% (source: Datamart) - needs attention
     ○ We need to declare and certify Year 2 required goals by June 15, 2016
   ● Successful Course Completion rate is falling slightly - need to unpack and analyze

3. Review SBCC Institution-Set Standards (Required by ACCJC)
   ● Needs updating for Fall 2015

4. Upcoming Research Projects (Jack and Cameron)
   ● Identify the factors associated with or better yet predict whether or not students entering the college for the first time with a goal of certificate, degree and/or transfer persist from the first to second semester at the college and from the second to the third semester at the college.
   ● Identify the factors that predict whether or not students will be placed on some form of academic progress probation or academic dismissal. This study will also include analyses of the factors related with the

success rates of students on academic disqualification who re-entered the college after being suspended from the attending college for a semester and those who were given permission by Ben to stay enrolled at the college.

Notes:

Discussion of Multiple Measures pilot: current status, progress, etc. Issue: not getting as many matches as anticipated with the CalPASS data

Grant: currently working on a Basic Skills Progress grant. Could some money be made available for MMAP? Jack will talk to Elmore about it - perhaps the Math Boot Camps.

Discuss overall IEPI framework, purpose, goals, planning. $150K available.

Successful Course Completion rate goal for Fall 2016: discussion, and decision to use the 5-year trailing average (73.8%), this will be our recommendation to CPC.

Looked at Scorecard Math/English/ESL rates from previous cohort - declaration of goals. Choose the 8 goals. Look at the draft Scorecard with the 2009-10 cohort and Notice Math Remedial went down from 43.9% to 39.6%. So we chose the optional goal to be getting the Math Remedial rate back up to 43.9%.

Looked at Tableau historical rates, which track the Datamart rates suprisingly closely.

Jack's request to Jordan: look at course success rates over the past 3 falls, look at gatekeeper courses…

Discussed the research projects that Jack and Cameron have put forward

Discuss of students on disqual - how many come back and how do they do? Are counselor resources warranted.