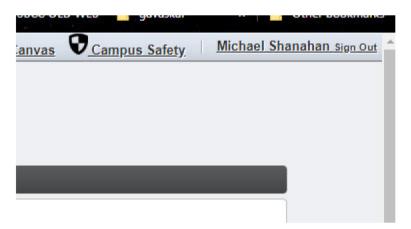
Log in to your Pipeline account.

Click on your name in the upper right corner:



You will be taken to your personal information tab.

## Personal Information

Click on My Addresses and Phones:

My Addresses and Phones

While you are there, be sure your primary phone number is correct.

Click on "EDIT" to change your personal phone numbers.

If you want to <u>receive Healthy Roster notifications by text</u>, YOU MUST ENTER YOUR CELL NUMBER AS AN "ADDITIONAL" PHONE, by clicking the link to add additional phones. Be sure to indicate it is a cell number from the "Phone Type" dropdown menu.

NOTE: You must add your cell as an additional line, even if it is also your primary number, to receive Healthy Roster notices by text.

This is the primary phone associated to this address. **Primary Phone Number For This Address:** Area **Phone Extension** International Unlisted Code Number Access Code and Phone Number OR View/Add additional Phones associated to this Address **Phone Type** International **Unlisted Delete** Area **Phone** Ext. Code Number Access Code and Phone Number Select ~  $\Box$ 

