

## **SBCC Satisfactory Progress Instructions**

Included in the SAP policy are regulations which establish a maximum time period or unit total for a student to complete an educational goal as well as academic performance each semester enrolled.

Log into your Pipeline account via the web at pipeline.sbcc.edu to view your satisfactory progress status.

- Step 1: At the Pipeline home page, click on "Student", then click on "Financial Aid" at the left hand side of the home page under Registration and Student Records.
- Step 2: At the Financial Aid page, click on "Eligibility"
- Step 3: At the Aid Year page, select the "Aid Year" and click "Submit"
- Step 4: At the Eligibility page, click on "Academic Progress" tab
- Step 5: The following status types can appear that require some action on your part:

<u>Warning:</u> Not completed enough units, met the GPA for the last enrolled semester, met the cumulative GPA requirement or met the Pace of Progression. **You do <u>not</u> need to appeal to receive financial aid.** 

Excessive Units: Taken more units than allowed for your program of study. You must appeal to receive financial aid.

<u>Disqualified:</u> Not completed enough units, met the GPA for two consecutively enrolled semesters, met the cumulative GPA requirement or met the Pace of Progression. **You must appeal to receive financial aid.** 

<u>Completed Zero Units:</u> Have withdrawn from all classes or completed no classes in your last enrolled semester. **You must appeal to receive financial aid.** 

<u>Not Meeting Academic Plan:</u> Previously placed on an Academic Plan but did not meet the expected GPA and/or number of units completed as outlines in the plan. **You must appeal to receive financial aid.** 

Because we would like you to continue your studies here at SBCC, we encourage you to complete the appeal process if you need to appeal. Please download and complete the appropriate year's appeal form and submit it to the financial aid office as soon as possible. Please be sure to carefully follow all of the instructions on the appeal form.

For further information regarding your status, please read the <u>Financial Aid Satisfactory Academic</u> Progress Policy.

Please note that the Board of Governor's Fee Waiver (BOGW), Alternative Loans, and most Campus Based or Off Campus Scholarships are not subject to Satisfactory Academic Progress.