



**Minutes | Santa Barbara AEBG Consortium Public Meeting
February 3, 2016 | SBCC Wake Campus Room 1 | 9:00am – 9:39am**

- I. **Call to Order**
 - a. Meeting called to order at 9:00am by Chair Melissa Moreno

- II. **Roll Call & Establishment of Quorum**
 - a. Members present: Melissa Moreno, Tony Bauer, Ray McDonald
 - b. Member absent: Micheline Miglis
 - c. Quorum established.

- III. **Welcome from the Chair**
 - I. Informational Items
 - a. Status of reporting AB 86 and AB 104:
 - I) AB 86: Final budget and narrative report submitted at the end of January 2016. It is currently under review by the State.
 - II) AB 104: Requires Bi-annual reporting. The first budget and narrative report was submitted at the end of January 2016. It is currently under review by the State.
 - b. Practices with Promise:
 - I) AB 104 requires each Consortia to complete a Practices with Promise
 - II) AEBG Coordinator, Corlei Prieto submitted a Practices with Promise which was approved and placed on the official AEBG website at the end of January 2016.
 - III) Corlei Prieto briefly summarized the SB Consortium AEBG Practices of Promise submission titled, “SBCC Launches Career Skills Institute to Address Local Workforce Needs”.

- IV. **Consent items**
 - a. Approved: January 2016 Public Meeting Minutes. Vote: Ayes: 3, Noes: 0

- V. **Approval Items**
 - a. Request for Proposals and Activity Charts final review and vote:

Program Name	Program Area	Vote:	Public and Entity Comment:
Construction Technology	Adults in the Workforce, Careers and Technical Education, Pre-Apprenticeship Training	Ayes: 3, Noes: 0,	Ray McDonald comment: recommends to refer to the Learn and Earn model in the Workforce Development Board for this program. Melissa Moreno comment: this program model is a clear pathway from noncredit to a job.
Student Support Services	Careers and Technical Education	Ayes: 3, Noes: 0,	-

- b. Draft plan for quarterly reporting of program deliverables:
 - I) Melissa Moreno briefly summarized the need for program deliverables and the Consortium’s overarching goals
 - II) Per the Consortium’s recommendation, every Partner is required to complete four quarterly reports and present the progress of their programs in a Public Meeting twice a year. Public and Entity comments are welcome to review the quarterly reports and comment at the subsequent Public Meetings.
 - III) Consortium’s role in review of program deliverables is to approve data collection and narrative from programs and provide feedback to formulate bi-annual reports to the State.
 - IV) Timeline for quarterly reporting: Melissa Moreno and Corlei Prieto will work on a progress report and public meeting timeline and schedule to allow Partners, the Public, and Consortium ample time to thoroughly review and comment on each report.
 - V) Melissa Moreno recommends the Practices with Promise questions be integrated into the program deliverables template
 - VI) Vote to proceed forward with quarterly reporting of program deliverables:
Ayes: 3, Noes: 0

VI. **Adjournment**

- a. Tony announced his absences for the May 4 and July 6 Public Meetings.
- b. Melissa Moreno suggests for the March Public Meeting that the Consortium determine if the July 6 Public Meeting will convene due to holiday scheduling.
- c. Meeting adjourned by Chair at 9:39am.

VII. **Next Regular Meeting**

- a. March 2, 2016