

Santa Barbara AEBG Consortium

Guidance for Completing RFP Due December 15, 2015

- Review RFP Tentative Funding grid attached to proposal email of 11/16/15.
- Work with your partners who are listed together in a single program area to determine a fair allocation as between your partners. *(For example, Noncredit ESL and Citizenship are contained in a single AEBG program area. Lisa Gardner Flores and Jose Martinez will therefore need to work together to determine appropriate division of \$150,000 as between their respective programs.)* Two separate proposals will be accepted as long as the allocations do not exceed the total tentative allocation for the AEBG program area.
- Use the proposal template found at this AEBG website link:
<http://www.sbccc.edu/aebg/rfp.php>
- Complete the template and submit directly from the AEBG website.
- In addition to the template, complete the Activity Report found at the same link and also attached to the email sent 11/16/15 and email to SBAEBG@gmail.com
- It is recommended that you review the documents approved by the Santa Barbara AEBG Consortium at its November 4 meeting. Please review all of the attachments to the November 4 agenda at this link: <http://www.sbccc.edu/aebg/agenda.php>. The attachments will help you understand the goals of the Consortium. In short, all noncredit adult programs need to lead to either accelerated advancement in jobs or placement in internships or jobs, and/or provide a seamless pathway to a credit course or credit program. The Consortium is looking for increases in enrollments and outcomes.
- The funding is for the 2015-16 fiscal year from July 1, 2015 to June 30, 2016. The Consortium is asking for an expenditure plan to be completed by June 20, 2016. However, since we have only received funding in October, the State has indicated it might be lenient in allowing expenditures to be extended to the end of December, 2016. The Consortium is urging you to provide plans showing an ability to expend funds no later than the end of the 2016 calendar year, and sooner if possible, because new funding arrive July 1, 2016.
- Once you submit your application it will be reviewed by the Santa Barbara AEBG Consortium members. You may be asked for clarification during the review period between December 16, 2015 and January 5, 2016. Approval of applications will be announced at the Consortium meeting on January 6, 2016.