

AEBG: 1st Quarterly Report

Noncredit STUDENT SUPPORT SERVICES

I. Summary of Activities based on the objectives submitted from the Request for Proposal and Activity Chart. These should reflect the goals of AEBG including, but not limited to integrative programming for noncredit pathway bridge courses and certificates, internship/placement programs, integrative learning strategies, progress of program working groups and task forces. List and describe their progress.

SBCC Student Services has planned to implement S.T.E.P. (Step Towards Educational Pathways) which is a six-week summer bridge program during Santa Barbara City College's summer session II. Through this program the student participants will be introduced to the college realm and learn about what it means to be a college student, the expectations, the resources available to them and develop the skills needed to navigate college life. This program will be integrated within our college's Personal Development 100 (PD 100), College Success course. The classroom activities will consist of the following: individual and group work, speakers, videos, lecture and student presentations. Please see attached the provisional course syllabus and course curriculum. The program is also going to provide the following outside of class activities listed as follows: two workshops, two city college campus tours, tour to UCSB, all day trip to Camp Whittier for teambuilding activities, visit to the Ronald Reagan Library and attend a closing program ceremony. The goal of S.T.E.P. summer bridge program is to provide student participants with three main components, first to provide the foundation and support system needed to be successful in college, second to expose them to new experiences and third to instill in them the possibility of furthering their education beyond city college.

Given that this is a summer program that takes place during SBCC's summer session II the work group has planned for meetings in late spring semester to discuss the logistics regarding the summer bridge program, outreach and activities. The lead counselor has already started the lesson plans, prep classroom activities and finalize list of classroom materials, develop details for fieldtrips (cost, transportation, lunches etc.), review the list of departments to contact for collaboration purposes and coordinate dates, times and locations.

II. Data Reporting: Fall 2015 – present (work with AEBG Coordinator on data tracking)

The plan is to have a total of 25 students enroll in the S.T.E.P summer bridge program. At the end of the program student's will be invited to take a program survey and Participant Exit Interview to gather qualitative data. The first day and last day of class students will also take a pre-post assessment to capture the impact of self-perception and impact of the program. After program completion student participants will complete SBCC Steps to Enrollment and use their Student Education Plan to register for fall 2016 courses. They will be referred to the Career Center to meet with a Career Counselor who will assist them with career exploration.

Once students are officially enrolled into SBCC system their progress will be tracked through banner and/or Starfish software to collect data on services utilized and student success rate. This will give the work group lead access to the Academic Student Profile indicating their academic progress, the ability to follow-up and case manage student until student successfully completes the intended goal at the college.

III. Budget Narrative. Members are expected to make their best efforts to expend funding by June 30, 2016 and no later than December 31, 2016. The timeline of activities should reflect expenditures by this deadline. Please describe your efforts to expend these funds. Examples include hiring faculty and/or faculty, narratives, programmatic committee meetings, purchasing of supplies...

In order to conduct a successful S.T.E.P. program, the following instructor and staff members will be conducting the course and fieldtrips: one instructor (Academic Counselor), three Academic Advisors, one Front Desk Assistant and two Student Workers. Below is a summary chart for hourly rate per work group member:

STAFF:	Instructor/Adjunct Faculty	Classified Staff	Hourly Staff	Hourly Staff	Student Workers
	(1)	(2)	(1)	(1)	(2)

HOURLY RATE:	\$74.63/\$47.28 Estimated Workload: \$4,030 (48-54 hrs) / \$1,040.16 (22hrs, fieldtrips) & \$1,182 (25hrs, program planning & coordinating) Total: \$6,252	\$34.14 Estimated Workload: \$2,048.40 (20hrs outreach x 3) & \$751.08 (22hrs, fieldtrips x 1) Total: \$1,023.60	\$17.06 Estimated Workload: \$341.20 (20hrs, outreach) & \$375.32 (22hrs, fieldtrips) Total: \$716.52	\$17.06 Estimated Workload: \$341.20 (20hrs, outreach) Total: \$341.20	\$12.35 Estimated Workload: \$494 (20hrs, outreach & other x 2) & \$1,086 (22hrs fieldtrip x 2) Total: \$1,580
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TOTAL Estimated Staff Cost: \$9,913.32

SUMMER 2016 Program COST:

Activity (25 students/3 staff)	Transportation: (25 students/3 staff)	Materials (25)	Textbooks & Novel (25)	Printed Materials (100 Postcards)	Food Snacks (25)	Event Catering (45)	Book Grants (25)	Weekly Stipend (25)
Ronald Reagan Library (28): \$672 Camp Whittier (28): \$1,400 SBCC Campus Tour (28): \$0 UCSB Visit: \$0 Total: \$2,072	Santa Barbara AirBus Charter: \$1,140 x 3 \$3,420 Gratuity: \$200 x 3 \$600 Total: \$4,020	\$1,000	\$3,000	\$100	\$200	\$1,000	\$3,000	\$100 x 25 \$15,000

TOTAL Program Cost: \$29,392.00

IV. Marketing Efforts. Please list and describe marketing and outreach efforts to advertise your program.

At present Student Services utilizes the SBCC website as well as hard copy catalogs to publicize our services and the PD 100, College Course class. The Santa Barbara City College Foundation recently published an article on March 30, 2016, titled "Santa Barbara City College Fosters Student Success Through Educational Pathways" which further describes the necessities of educational pathways. The S.T.E.P. program is one education pathway to provide students a strong foundation for college readiness. The S.T.E.P. program will also be publicized at the Student Services Office. Posters will be placed in the AHS/GED classrooms and announcements will be made occasionally. Flyers will be printed and send out via email to Noncredit instructors to inform students about the program. Postcards will be sent out to invite students to attend an informational session TBA. The program will be also be advertised using Noncredit Facebook page.