**How to Register**

Go to SBCC web site: [www.sbcc.edu](http://www.sbcc.edu), and then click on the “Pipeline” link.

Enter your Pipeline username and password, and then click on Login. Read the screens carefully for setting up your secure authentication. Login not working? Click on “Find Account” link as circled below.

Click on the Big Red “Register for Classes” link.
Click on “Registration”

Click on “Register, Add or Drop Classes”

Make sure you have the term you are registering for in the drop down, then click on submit.

At the beginning of each term you’ll be prompted to update your student record (sample to follow). Thereafter for the rest of the term, you will go straight to the online registration page.
Update prompt at the beginning of each term: If you are okay with the Educational Goal displayed, click on Update Goal. Otherwise choose new goal from the drop down.

Same for Major. (Note that you want NC-GENERAL for Life Skills, Life Enrichment classes)

Next screen to come up will give you an opportunity to update your address/phone, update or click on “Continue” to bypass.

At the short survey you may choose to opt out, look for the ‘opt-out’ button at the bottom of screen (image not shown). You’ll need to agree to the Honor Code by clicking on the Continue button, and then click on “Continue to Registration” (images not shown).

Next screen “Add or Drop Classes”: Scroll to the bottom of screen and enter the class 5 digit CRN (class number) into the first box. Add additional classes in the additional CRN boxes.

IMPORTANT NOTE: The online system only permits one class section of the same course per semester. If you would like to register into multiple sections of the same course, you will need to request the second enrollment in person.
Click on “Submit Changes” to process class registration(s).

Some classes will prompt you to select a start date. In some cases, the date may be populated for you. If not, enter in the permitted start date into the start date field. Click on “Submit Changes” to complete class registration.

Your class(es) will post on the screen to confirm Web registration. You can drop a class before it starts. *If you need to drop a class after it starts, please visit the Schott or Wake campus, main office for assistance.*

To exit the system and logout, click on “Return to Pipeline” link. The logout is located on the next screen in the upper right hand corner.