



TRAINING for Today!

Business

Design

Technology

Career

Spring 2024

January 22 - May 18

sbcc.edu/csi

Yellow denotes slight change from class schedule

Career Planning (Business)

P is In-Person
Z is on-Zoom

CRN	Dept	Course	Course Title	In-Person or Zoom	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69046	PDW	NC001	Personalized Career Planning	In-Person	Wake 28 Wake 04	3/15	3/22	Fri	9:00 AM	1:00 PM	Valerie Eurman
69047	PDW	NC002	Strategic Job Search	In-Person	Wake 04	4/5	4/5	Fri	8:30 AM	4:30 PM	Janna Mori

Accounting (Business)

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
66797	ACTV	NC001	Setting up QB for sm. Business	Zoom	ONLINE	2/3	3/2	Sat	9:00 AM	12:50 PM	Carolyn Terry
66800	ACTV	NC101	Intro to Accounting Basics 1	Zoom	ONLINE	3/2	3/23	Sat	10:00 AM	1:00 PM	Eva Schmidt
66798	ACTV	NC002	Monthly Procedures using QB	Zoom	ONLINE	3/9	4/6	Sat	9:00 AM	12:50 PM	Carolyn Terry
66801	ACTV	NC102	Intro to Accounting Basics 2	Zoom	ONLINE	4/6	4/27	Sat	10:00 AM	1:00 PM	Eva Schmidt
66799	ACTV	NC003	Year End Procedures	Zoom	ONLINE	4/13	5/4	Sat	9:00 AM	12:50 PM	Carolyn Terry

Workplace Readiness for adults

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69295	DSPS	NC002	Self-Advocacy Skills for Educational and Vocational	In-Person	WCC 104	1/22	5/18	Mon,Wed	10:15 AM	11:25 AM	Robyn Young

Marketing (Business)

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69052	MKTW	NC003	Market Positioning	In-Person	Wake 28	3/1	3/1	Fri	8:30 AM	4:30 PM	Anna Kwong
68511	MKTW	NC004	Digital and Mobile Marketing	In-Person	Wake 28	4/5	4/5	Fri	8:30 AM	4:30 PM	Anna Kwong
69049	MKTW	NC009	Marketing and Growth Strategies	In-Person	Wake 28	5/3	5/3	Fri	8:30 AM	4:30 PM	Anna Kwong

Business

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69038 P 69039 Z	PROW	NC003	Time Management	Hyflex	Wake 28	3/5	3/5	Tue	8:30 AM	4:30 PM	Erin Gorrell
69040 P 69041 Z	PROW	NC084	Trust and Conflict Resolution	Hyflex	Wake 28	3/6	3/6	Wed	8:30 AM	4:30 PM	Luz Borjon
68817	PROW	NC013	Emotional Intelligence in the Workplace	Zoom	Online (UCSB)	3/6	3/6	Wed	8:30 AM	4:30 PM	Linda Croyle
67433 P 68530 Z	PROW	NC064	Accountability	Hyflex	Wake 28	3/7	3/7	Thu	8:30 AM	4:30 PM	James Joyce III
66901 P 68543 Z	PROW	NC032	Difficult Conversations	Hyflex	Wake 28	3/12	3/12	Tue	8:30 AM	4:30 PM	James Joyce III
69036 P 69037 Z	PROW	NC035	Workplace Politics	Hyflex	Wake 28	3/13	3/13	Wed	8:30 AM	4:30 PM	Luz Borjon
69042 P 69043 Z	PROW	NC050	Best Practices in Customer Service	Hyflex	Wake 28	3/14	3/14	Thu	8:30 AM	4:30 PM	Erin Gorrell
66890 P 68540 Z	PROW	NC004	Workplace Communication Strategies	Hyflex	Wake 28	3/19	3/19	Tue	8:30 AM	4:30 PM	Luz Borjon
69025 P 69026 Z	PROW	NC014	Motivating Yourself and Others	Hyflex	Wake 28	3/21	3/21	Thu	8:30 AM	4:30 PM	Linda Croyle
69270	PROW	NC070	Humanizing Technology I	Fully Online		4/1	4/13	Fully Online			Matthew Mooney
68574	COMW	NC002	Applying an Equity Mindset	Fully Online		4/1	5/11	Fully Online			Dr. Carrie Hutchinson
69034 P 69035 Z	PROW	NC036	The Art of Negotiating and Collaborating	Hyflex	Wake 28	4/2	4/2	Tue	8:30 AM	4:30 PM	Luz Borjon
66951 P 68538 Z	PROW	NC088	The Art and Science of Giving and Receiving Feedback	Hyflex	Wake 28	4/3	4/3	Wed	8:30 AM	4:30 PM	Erin Gorrell
69044 P 69045 Z	PROW	NC051	Secrets of a Great Employee	Hyflex	Wake 28	4/4	4/4	Thu	8:30 AM	4:30 PM	Jane Gama
67037 P 69029 Z	PROW	NC011	Process Improvement	Hyflex	Wake 28	4/9	4/9	Tue	8:30 AM	4:30 PM	Linda Croyle
69310	PROW	NC013	Emotional Intelligence in the Workplace	In-Person	Wake 28	4/10	4/10	Wed	8:30 AM	4:30 PM	Patricia Backelin
69272	PROW	NC071	Humanizing Technology II	Fully Online		4/15	4/27	Fully Online			Matthew Mooney
69257	PROW	NC028	Championing Diversity in the Workplace	Zoom	Online (UCSB)	4/17	4/17	Wed	8:30 AM	4:30 PM	Linda Croyle
68439 P 68532 Z	PROW	NC086	Thriving in a Multigenerational Workforce	Hyflex	Wake 28	4/17	4/17	Wed	8:30 AM	4:30 PM	Jane Gama
68421 P 69028 Z	PROW	NC010	Project Management for Non Project Managers	Hyflex	Wake 28	4/18	4/18	Thu	8:30 AM	4:30 PM	Mariaelena Welch
68455 P 68560 Z	PROW	NC025	Resolving Differences in the Workplace	Hyflex	Wake 28	4/23	4/23	Tue	8:30 AM	4:30 PM	James Joyce III
69309	PROW	NC006	Leadership Skills	Zoom	Online (UCSB)	4/24	4/24	Wed	8:30 AM	4:30 PM	Linda Croyle
67555 P 68550 Z	PROW	NC038	Increasing Productivity	Hyflex	Wake 28	4/25	4/25	Thu	8:30 AM	4:30 PM	Linda Croyle
67051 P 68529 Z	PROW	NC033	Successfully Managing and Developing People	Hyflex	Wake 28	4/30	5/2	Tue,Thu	8:30 AM	4:30 PM	Linda Croyle

68411 P 68534 Z	PROW	NC087	Planning for Your Future Success	Hyflex	Wake 28	5/1	5/1	Wed	8:30 AM	4:30 PM	Luz Borjon
66906 P 68539 Z	PROW	NC044	Assertive Communication	Hyflex	Wake 28	5/8	5/8	Wed	8:30 AM	4:30 PM	Erin Gorrell
68819	PROW	NC021	Coaching Skills	Zoom	Online (UCSB)	5/8	5/8	Wed	8:30 AM	4:30 PM	Linda Croyle
69258	PROW	NC015	Building High Performance Teams	Zoom	Online (UCSB)	5/15	5/15	Wed	8:30 AM	4:30 PM	Linda Croyle

Design Classes

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Room	Start Date	End Date	Days	Start Time	End Time	Instructor
69063	MATW	NC005	Photoshop for Web Design	In-Person	Wake 3	3/4	3/18	Mon,Wed	5:30 PM	8:35 PM	Diana Musacchio
69057	PHOW	NC006	Editorial Photography	In-Person	Wake 3	3/5	4/30	Tue	9:00 AM	11:00 AM	Chuck Place
67332	GDPW	NC001	Digital Design Techniques	Zoom	ONLINE	3/8	4/12	Fri	9:00 AM	12:45 PM	Diana Musacchio
69060	PHOW	NC005	Lightroom Classic 3	Zoom	ONLINE	3/12	4/4	Tue,Thu	5:30 PM	7:55 PM	Bruce Burkhardt
69014	GDPW	NC015	Fund of Graphics (Bilingual)	In-Person	Wake 3	3/18	5/18	Tue,Thu	12:00 PM	2:50 PM	Julio Lara Perez
69064	MATW	NC006	Web Coding Fundamentals	In-Person	Wake 3	4/1	4/15	Mon,Wed	5:30 PM	8:35 PM	Diana Musacchio
66879	PHOW	NC001	Digital Cameras, Digital Photo	In-Person	Wake 3	4/3	4/24	Wed	9:00 AM	11:20 AM	Chuck Place
66864	GDPW	NC010	Introduction to Adobe Illustrator	Zoom	ONLINE	4/4	5/8	Tue/Thu	5:00 PM	8:45 PM	Say Dempsay Skiles
66945	GDPW	NC005	Photoshop Overview	In-Person	Wake 3	4/6	4/20	Sat	9:00 AM	12:15 PM	Bruce Burkhardt
69054	PHOW	NC002	Photoshop for Digital Photographers	Zoom	ONLINE	4/9	5/9	Tue,Thu	5:30 PM	7:45 PM	Bruce Burkhardt
68457	GDPW	NC041	Producing a Digital Newsletter	In-Person	Wake 3	4/19	4/26	Fri	9:00 AM	1:00 PM	Diana Musacchio
69065	MATW	NC007	Responsive Web Design	In-Person	Wake 3	4/22	5/6	Mon,Wed	5:30 PM	8:30 PM	Diana Musacchio
69138	GDPW	NC052	Preparing Digital Images	In-Person	Wake 3	4/30	5/9	Tue,Thu	9:00 AM	11:00 AM	Chuck Place
69062	GDPW	NC042	Producing a Digital Magazine	In-Person	Wake 3	5/3	5/10	Fri	9:00 AM	1:00 PM	Diana Musacchio

Technology Classes

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
66842	CMPW	NC63C	MS Excel 3	In-Person	Wake 05	2/27	3/7	Tue,Thu	6:30 PM	8:45 PM	Vince Wong
67530 P 69148 Z	CMPW	NC031	Introduction to Mac OS X Level 1	Hyflex	Wake 03	2/28	4/1	Mon,Wed	2:15 PM	5:00 PM	Diana Musacchio
69351 P 69363 Z	CMPW	NC062	MS Excel Basics for Beginners	Hyflex	Wake 04	2/29	3/14	Tue,Thu	9:30 AM	11:45 AM	Norma Eggli
66836 P 69426 Z	CMPW	NC63A	MS Excel 1	Hyflex	Wake 05	3/5	3/12	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
66831	CMPW	NC55A	MS PowerPoint 1	In-Person	Wake 04	3/9	3/23	Sat	9:00 AM	12:10 PM	J. Cesar Lara Perez
68431 P 69427 Z	CMPW	NC63B	MS Excel 2	Hyflex	Wake 05	3/14	3/21	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
69072	CMPW	NC080	Setting Up A Blog	In-Person	Wake 03	3/16	3/23	Sat	9:00 AM	1:00 PM	Chuck Place
69077 P 69078 Z	CMPW	NC73B	MS Publisher 2	Hyflex	Wake 04	3/18	4/15	Mon	9:30 AM	11:45 AM	Norma Eggli
69084	CMPW	NC020	Computer Keyboard and Mouse Basics and Tips	In-Person	Wake 04	4/2	4/11	Tue,Thu	12:15 PM	2:30 PM	Norma Eggli
67534	CMPW	NC037	Living the iLife	Zoom	ONLINE	4/2	4/23	Tue,Thu	12:00 PM	3:25 PM	Diana Musacchio
68430 P 69428 Z	CMPW	NC63C	MS Excel 3	Hyflex	Wake 05	4/2	4/9	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
68452	CMPW	NC51A	MS Word 1	In-Person	Wake 05	4/2	4/11	Tue,Thu	6:30 PM	8:45 PM	Vince Wong
67531 P 69149 Z	CMPW	NC032	Introduction to Mac OS X Level 2	Zoom	Wake 03	4/3	4/29	Mon,Wed	2:15 PM	5:00 PM	Diana Musacchio
69076	CMPW	NC55B	MS PowerPoint 2	In-Person	Wake 04	4/6	4/20	Sat	9:00 AM	12:10 PM	Pending Staff
69069 P 69070 Z	CMPW	NC023	Windows Basics	Hyflex	Wake 04	4/9	5/7	Tue	9:30 AM	11:30 AM	Norma Eggli
68451	CMPW	NC51A	MS Word 1	In-Person	Wake 05	4/11	4/18	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
69067 P 69068 Z	CMPW	NC041	Email for Beginners	Hyflex	Wake 04	4/17	5/14	Wed	9:30 AM	11:50 AM	Norma Eggli
66811	CMPW	NC017	LinkedIn for Business	Zoom	ONLINE	4/19	4/19	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr
69080 P 69081 Z	CMPW	NC73C	MS Publisher 3	Hyflex	Wake 04	4/22	5/13	Mon	9:30 AM	11:45 AM	Norma Eggli
68454	CMPW	NC51B	MS Word 2	In-Person	Wake 05	4/23	5/2	Tue,Thu	6:30 PM	8:45 PM	Vince Wong
69079	CMPW	NC55C	MS PowerPoint 3	In-Person	Wake 04	4/27	5/11	Sat	9:00 AM	12:10 PM	Pending Staff
68453	CMPW	NC51B	MS Word 2	In-Person	Wake 05	4/30	5/7	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
69316	CMPW	NC51C	MS Word 3	In-Person	Wake 05	5/7	5/16	Tue,Thu	6:30 PM	8:45 PM	Vince Wong
69315	CMPW	NC51C	MS Word 3	In-Person	Wake 05	5/9	5/16	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
66812	CMPW	NC018	YouTube for Business	Zoom	ONLINE	5/10	5/10	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr
66810	CMPW	NC016	Pinterest/Instagram Business	Zoom	ONLINE	5/17	5/17	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr

Career Classes

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
68424	CTV	NC012	Intermediate Finish Carpentry	In-Person	Wake 10	2/27	3/19	Tue	5:00 PM	8:00 PM	Rod Utt
67542	EHV	NC207	Small Scale Food Production 1	Zoom	ONLINE	3/1	3/22	Fri	4:00 PM	7:00 PM	Oscar Carmona
67272	AHV	NC009	Integrate the Work Environment	In-Person	Wake 14	3/7	5/7	Thu	6:00 PM	9:00 PM	Bette Lee
68829	CAV	NC013	Safe Food Prep. & Serv. Mod. 1	In-Person	Eastside Library	3/11	3/18	Mon	8:30 AM	2:30 PM	Julie Hobbins
66860	EHV	NC002	Green Gardener: Module 2	In-Person	Wake 28	3/18	5/18	Mon	5:00 PM	7:25 PM	Oscar Carmona

68512	EHV	NC002	Green Gardener: Module 2	In-Person	Wake 28	3/18	5/18	Wed	5:00 PM	7:25 PM	Oscar Carmona
69255	EHV	NC207	Small Scale Food Production 1	In-Person	Lifescope Gardens/Chumash Preserve	3/19	4/16	Tue	9:00 AM	12:00 PM	Oscar Carmona
66806	AHV	NC021	Personal Care Attendant II	In-Person	Wake 14	4/1	4/24	Mon,Wed	5:30 PM	7:55 PM	Marybeth Noggle
68425	CTV	NC014	CT Measuring/Estimating	In-Person	Wake 24	4/2	4/23	Tue	5:00 PM	8:00 PM	Rod Utt
66855 P 68551 Z	CTV	NC022	Repurposing and Refurbishing	Hyflex	Wake 20	4/3	5/8	Wed	6:00 PM	8:15 PM	Carol Ashley
67543	EHV	NC208	Small Scale Food Production 2	Zoom	ONLINE	4/5	4/26	Fri	4:00 PM	7:00 PM	Oscar Carmona
69136	EHV	NC010	Ecological Landscape Design 1	In-Person	Wake 20	4/16	4/25	Tue,Thu	5:30 PM	7:45 PM	Lewis Daniel
69256	EHV	NC208	Small Scale Food Production 2	In-Person	Lifescope Gardens/Chumash Preserve	4/23	5/14	Tue	9:00 AM	12:00 PM	Oscar Carmona
69137	EHV	NC011	Ecological Landscape Design 2	In-Person	Wake 20	4/30	5/9	Tue,Thu	5:30 PM	7:45 PM	Lewis Daniel
68830	CAV	NC013	Safe Food Prep. & Serv. Mod. 1	In-Person	Eastside Library	5/6	5/13	Mon	8:30 AM	2:30 PM	Julie Hobbins

Woodshop (Career)

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69360	CTV	NC002	Construction Finish Carpentry	In-Person	Wake 10	3/19	4/16	Tue	9:00 AM	12:00 PM	Timothy Palmer
69370	CTV	NC002	Construction Finish Carpentry	In-Person	Wake 10	3/20	4/17	Wed	5:30 PM	8:30 PM	Rod Utt
69362	CTV	NC012	Intermediate Construction Finish Carpentry	In-Person	Wake 10	4/23	5/14	Tue	9:00 AM	12:00 PM	Timothy Palmer
69373	CTV	NC012	Intermediate Construction Finish Carpentry	In-Person	Wake 10	4/24	5/15	Wed	5:30 PM	8:30 PM	Rod Utt

Bilingual Computer Classes

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
66913	CMPW	NC002	Intro to Computers (Bilingual)	In-Person	Schott 17	1/22	3/16	Mon,Tue	11:35 AM	2:35 PM	Norma Graffius
66912	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	Wake 06	1/22	3/16	Mon,Wed	11:35 AM	2:35 PM	J. Cesar Lara Perez
67694	CMPW	NC004	Internet and Email/Bilingual	Zoom	ONLINE	1/22	3/16	Mon,Wed	1:00 PM	4:00 PM	Araceli Aparisio
68422 P 69022 Z	CMPW	NC003	Intro to WindowsOS (Bilingual)	Hyflex	Wake 06	1/22	3/16	Mon,Wed	3:45 PM	6:45 PM	Raul Uribe
68508	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	Schott 17	1/23	3/16	Wed,Thu	11:35 AM	2:30 PM	Norma Graffius
69259	CMPW	NC002	Intro to Computers (Bilingual)	In-Person	Wake 06	1/23	3/16	Tue,Thu	11:35 AM	2:35 PM	J. Cesar Lara Perez
69012 P 69013 Z	CMPW	NC002	Intro to Computers (Bilingual)	Hyflex	Wake 06	1/23	3/16	Tue,Thu	3:45 PM	6:45 PM	Raul Uribe
67668	CMPW	NC004	Internet and Email/Bilingual	Zoom	ONLINE	1/23	3/16	Tue,Wed,Thu	5:15 PM	7:15 PM	Norma Bahena
69140	CMPW	NC007	Microsoft Excel (Bilingual)	In-Person	Schott 17	1/23	3/16	Tue,Thu	5:30 PM	8:30 PM	Antonieta Solis Soto
69438	CMPW	NC001	Typing-Keyboarding (Bilingual)	In-Person	Schott 17	2/12	3/13	Mon,Wed	5:30 PM	8:30 PM	Antonieta Solis Soto
68509	CMPW	NC004	Internet and Email/Bilingual	In-Person	Schott 17	3/18	5/18	Mon,Wed	5:30 PM	8:30 PM	Antonieta Solis Soto
67697	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	Schott 17	3/18	5/18	Mon,Tue	11:35 AM	2:30 PM	Norma Graffius
68631	CMPW	NC004	Internet and Email/Bilingual	In-Person	Wake 06	3/18	5/18	Mon,Wed	11:35 AM	2:35 PM	J. Cesar Lara Perez
68416 P 69139 Z	CMPW	NC001	Typing-Keyboarding (Bilingual)	Hyflex	Wake 06	3/18	5/18	Mon,Wed	3:45 PM	6:00 PM	Raul Uribe
69014	GDPW	NC015	Fund of Graphics (Bilingual)	In-Person	Wake 06	3/18	5/18	Tue,Thu	11:35 AM	2:35 PM	J. Cesar Lara Perez
66921	CMPW	NC006	MS PowerPoint (Bilingual)	Zoom	ONLINE	3/19	5/18	Tue,Thu	1:00 PM	4:00 PM	Araceli Aparisio
66919 P 69021 Z	CMPW	NC005	Microsoft Word Fund/Bilingual	Hyflex	Wake 06	3/19	5/18	Tue,Thu	3:45 PM	6:45 PM	Raul Uribe
68545	CMPW	NC007	Microsoft Excel (Bilingual)	Zoom	ONLINE	3/19	5/18	Tue,Wed,Thu	5:15 PM	7:10 PM	Norma Bahena
68415	CMPW	NC003	Intro to WindowsOS (Bilingual)	In-Person	Schott 17	3/19	5/18	Tue,Thu	5:30 PM	8:30 PM	Antonieta Solis Soto

Tutor Training

CRN	Dept	Course	Course Title	In-Person Zoom+-	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
68807	TUTW	NC199	Tutor Training Across the Disciplines	Zoom	ONLINE	3/8	3/9	Fri	1:00 PM	5:00 PM	Michelle Dettori
								Sat	10:00 AM	2:00 PM	
68809	TUTW	NC199	Tutor Training Across the Disciplines	Zoom	ONLINE	3/22	3/23	Fri	1:00 PM	5:00 PM	Regina Reese
								Sat	10:00 AM	2:00 PM	

There are three ways to register:

- 1) Online <http://sbcc.edu/apply> Apply to the "School of Extended Learning" Application
- 2) Fillable PDF -email to SELAdmissions@sbcc.edu
- 3) PDF print or come to Wake or Schott Campus and fill out in person during business hours.

<https://sbcc.edu/extendedlearning/get-help.php> for hours of operation

