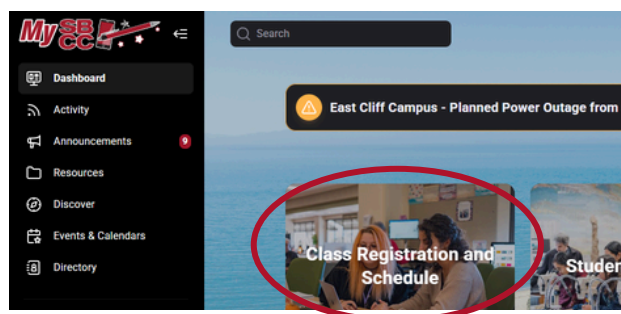# How to Use an **Add Code** from an Instructor To Register
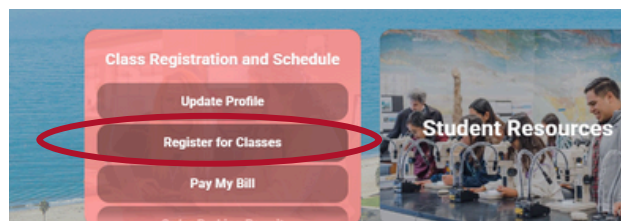
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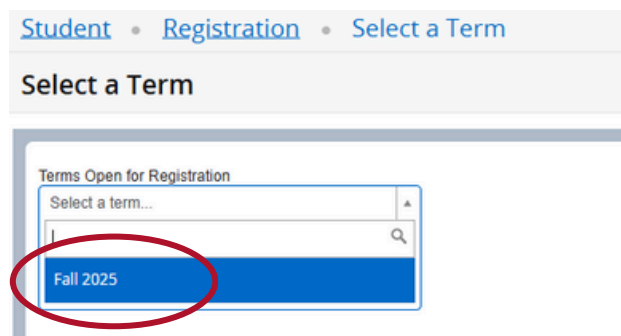**** Before beginning, be sure to ask the instructor for an add code in-person or via email**

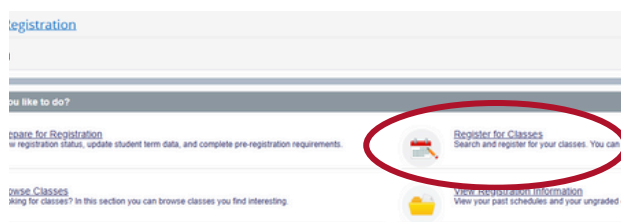**1.** Go to My.SBCC.edu

2. Hover over "Class Registration and Schedule" and **click** on "Register for Classes"

3. Select Enrollment Term

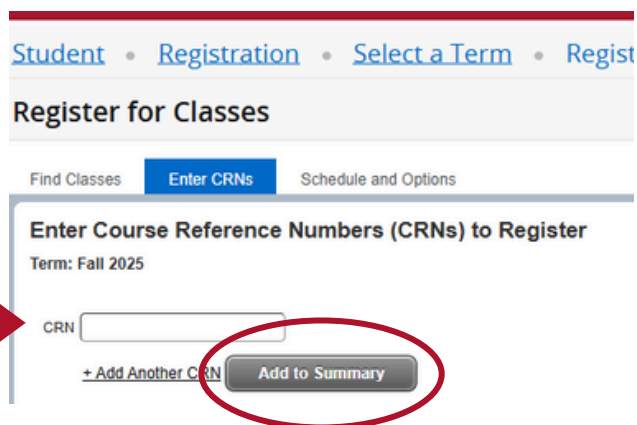

4. Click on "Register for Classes"

Questions? Visit: www.sbcc.edu/enrollmentservices

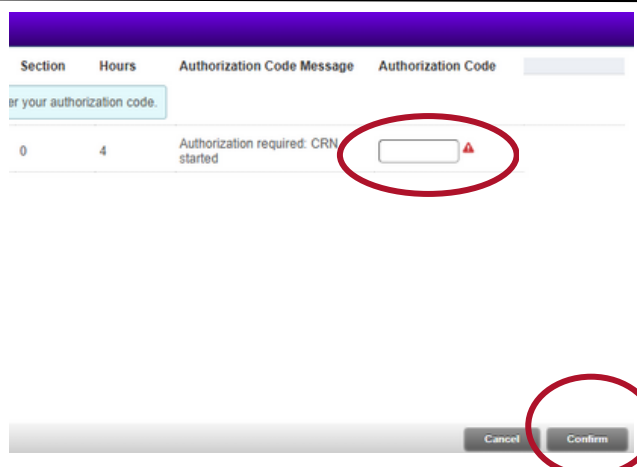# How to Use an **Add Code** from an Instructor To Register

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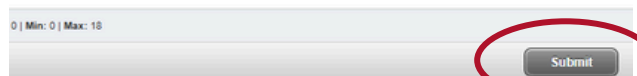**5.** Enter the correct CRN then click "Add to Summary"

Student • Registration • Select a Term • Regist

Register for Classes

Find Classes | **Enter CRNs** | Schedule and Options

Enter Course Reference Numbers (CRNs) to Register
Term: Fall 2025

CRN [_____]

+ Add Another CRN   **Add to Summary**

---

6. Enter the Add code in the empty box then **CLICK** "Confirm"

Section	Hours	Authorization Code Message	Authorization Code	
er your authorization code.				
0	4	Authorization required: CRN started	[_____] ⚠	

Cancel   Confirm

---

7. CLICK "SUBMIT"

0 | Min: 0 | Max: 18

Submit

Note: If you are already on the waitlist, be sure to **drop yourself from the waitlist FIRST

Questions? Visit: www.sbcc.edu/enrollmentservices