

# SBCC Spring 2022 - Application Steps

## GENERAL STUDENT ENGLISH GUIDE

### STEP 1

- Go to sbcc.edu (DO NOT use Internet Explorer)

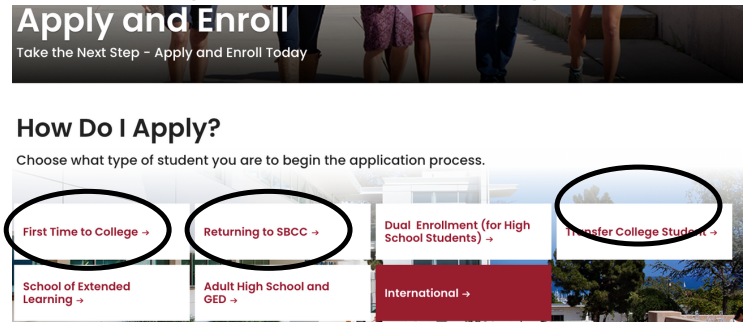
### STEP 2

- Scroll down and click on "Apply and Enroll"



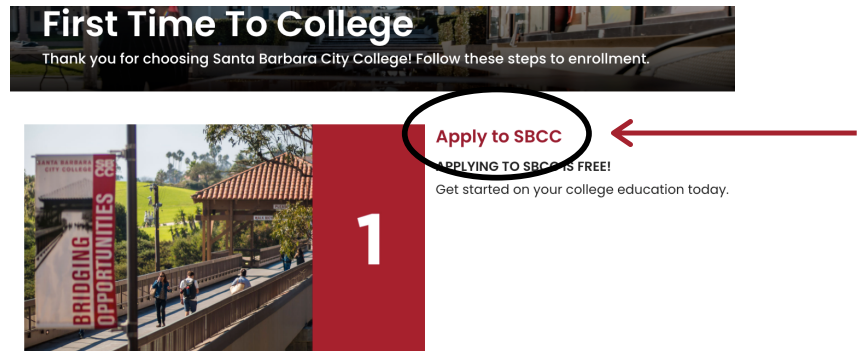
### STEP 3

- Click on "First Time to College, Returning or Transfer College Student"



### STEP 4

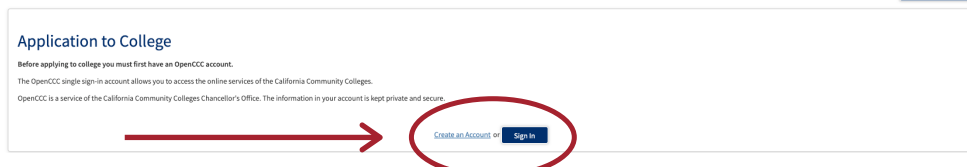
- Click on "Apply to SBCC"



### STEP 5

- Click on "Create an Account" or "Sign In"
- In this example we will click on "Create an Account"
- If you already have a CCC-Apply Account skip to Step 9

**SB** SANTA BARBARA CITY COLLEGE



## CCC-APPLY SUPPORT

If you have any issues logging in contact CCCApply directly at 1-877-247-4836

# STOP! READ! UNDERSTAND!

- You **MUST** use your Legal Name (name listed on your birth certificate)
- You will need to know the following information:
  - Your date of birth
  - Your Social Security Number
- If you do not have a Social Security Number (SSN) or Taxpayer Identification check the appropriate boxes
- Some International, Nonresident Students or other students may not have a SSN
- If you do not have a Social Security Number (SSN) or Taxpayer Identification you must also complete an AB540 Form and submit the form to the SBCC Admissions & Records Department

## STEP 6

- Click on "Begin Creating an Account"
- In the next section you will create your CCC-Apply Account
- Important: This is NOT the same as your SBCC Pipeline Account

### Create Your OpenCCC Account

OpenCCC allows you to access California Community Colleges secure web applications.

#### You Must Have an Email Address

The California Community Colleges and OpenCCC will use email to send you important information. You will need to provide an email address when you create your account.

Free email accounts are available from many sources:

- [Google Gmail](#)
- [Yahoo Email](#)
- [Microsoft Outlook](#)
- [Other Providers](#)

Note: While all of the providers listed above have millions of users and are widely trusted to be reliable and secure, OpenCCC and the CCC Chancellor's Office do not endorse any particular email providers, and will have no liability should any issues arise with a particular email provider.

Your information is kept secure and private as explained in the Privacy Policy. By creating an OpenCCC account, you are agreeing to the terms and conditions of the [Privacy Policy](#).

[Begin Creating My Account](#)

## STEP 7

- Next complete the 3 pages to successfully create a CCC-Apply Account
- Click on "Continue" after completing each page to continue to the next

### Create Account

#### Personal Information - Page 1 of 3

Legal Name  
Enter your legal name as it appears on official documents such as your government issued ID.  
First Name   
☐ Check this box if you do not have a first name  
Middle Name   
☐ Check this box if you do not have a middle name  
Last Name   
Suffix   
Do you have a previous name (such as a maiden name)?  
☐ Yes ☐ No  
Do you have a preferred name that is different than your legal and/or previous name?  
☐ Yes ☐ No

Date of Birth  
This information is used for protection of minors in online transaction environments, as well as to differentiate between persons having the same name. It is also used to comply with state and federal law pertaining to residency, guardianship, and admission of minors to college. This information will not be used in making admissions decisions except as permitted by law.  
Date of Birth  
Month  Day  Year   
Confirm Date of Birth  
Month  Day  Year

Social Security Number  
The Social Security Number (SSN) or Taxpayer Identification Number (TIN/TIE) is used by the college as a means of matching student records, facilitating federal financial aid, and reporting tax-related information to the Internal Revenue System (IRS). However, it is not required for admission.  
[How to apply for my social security number?](#)  
Do you have a social security number or taxpayer identification number?  
☐ Yes ☐ No  
☐ No, I do not have a social security number or taxpayer identification number, or I decline to provide one at this time.

### Create Account

#### Contact Information - Page 2 of 3

Email  
An email address is required for important messages, including information about college admission and registration. Please enter an email address that you check regularly.  
Email Address   
Repeat Email Address

Telephone  
Text messaging may be used by OpenCCC and individual colleges in situations such as account recovery, class cancellations, and emergency notifications. If you would like to receive text messages on your phone(s), please check the appropriate box(es).  
Main Telephone Number  Extension   
☒ I authorize text messages to the telephone number above, and accept responsibility for any charges that result.  
Second Telephone Number  Extension   
☒ I authorize text messages to the telephone number above, and accept responsibility for any charges that result.

Permanent Address  
If my permanent address is outside the United States.  
☐ I have no permanent address because I am currently homeless.  
☐ International (FL, HI, or (1) use students must provide a permanent address.  
Street Address   
City   
State  Zip Code

### Create Account

#### Security and Credentials - Page 3 of 3

Username and Password  
To enable you to sign in later, you must choose a unique username for your account.  
Username   
Minimum 6 characters (letters, numbers, special characters)  
Password   
7 to 31 characters (letters and at least one number)  
Repeat Password   
☐ Be sure to record your username and password for later use.  
☐ Please do not share your account with others, even family members.

Security PIN  
For additional security, please create a 4-digit Personal Identification Number (PIN) for your account. Enter your PIN twice to make sure you type it correctly.  
PIN   
Repeat PIN

Security Questions  
If you forget your username or password, or if you want to change your password or PIN, you will be asked one or more of your personal security questions. Please select three security questions you would like to be asked, and enter your answers to those questions.  
First Security Question   
Answer to the First Security Question   
Second Security Question   
Answer to the Second Security Question   
Third Security Question   
Answer to the Third Security Question

- Write down your username password, safety pin and security questions & answers for future use

## PREVIOUS ACCOUNT FOUND?

- If an existing account is found based on the information you entered select one of the 2 options listed
- Next click "Continue"

### Account Verification

We found an existing account based on the information you entered.

Please select from the following options:

- ☐ Send me an email link to reset my password.
- ☐ Access my account by answering security questions.

[Help](#)

[Continue](#)

## STEP 8

- Return to CCC-Apply
- Sign back into CCC-Apply with your Username & Password

 SANTA BARBARA CITY COLLEGE

### Application to College

Before applying to college you must first have an OpenCCC account.

The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges.

OpenCCC is a service of the California Community Colleges Chancellor's Office. The information in your account is kept private and secure.

[Create an account](#)

[Sign in](#)

## STEP 9

- Click and "Start a New Application" for the term you are applying for

 SANTA BARBARA CITY COLLEGE

[My Applications](#) | [Cambiar A Español](#) | [Help](#)

### My Applications

[Start A New Application](#)

## STEP 10

### Complete your "Enrollment Information"

- "Term Applying For"
  - Select the term you are applying for
- "Educational Goal"
  - Select your Education Goal that best fits your current status
  - You can update this later in your SBCC Pipeline Account
- "Intended Major or Program of Study"
  - Select a program of study that best fits your current goal
  - You can update this later in your SBCC Pipeline Account
- Next Click "Continue"

### College Application

Santa Barbara City College

### Welcome

#### Enrollment Information

Term Applying For 

-- Select --

Educational Goal 

-- Select --

Intended Major or Program of Study 

-- Select --

[Save](#)

[Continue](#)

# STEP 11

Graduating High School Seniors have your Transcripts ready for this section!

## Complete the "Education" Section

- "College Enrollment Status"
  - Select the response that best indicates your college enrollment status for the term you are applying for
  - Incoming graduating high school seniors select: "First-time student in college (after leaving high school)"
- "High School Education"
  - Select your High School Education Level you will have completed when you enroll/attend classes/start the term at SBCC
  - "Completion Date" : The date you graduated from High School, passed the GED, or received a certificate of equivalency; if unsure of the exact date, please estimate
  - "High school / GED in California" : Select the answer for both questions that best fit your high school / GED completion
- Complete "Last School Attended" Section
  - Select the response that best indicates the last school you attended
  - Select the County and State for the school
  - "Name of School / Home School Attended" :
    - Make every effort to find your last school or homeschool using this school finder search field
    - If your school is not listed, select "My school is not in the list" at the bottom of the list.
- Complete "High School Transcript Information"

Graduating High School Seniors use your current Transcript

  - Enter your "unweighted high school GPA"
    - Unweighted GPA has a maximum value of 4.0, does NOT include AP or Honors classes.
  - Using your transcript enter your last completed English and Math Course & Grade **\*DO NOT GUESS or ESTIMATE\***
- Next click "Continue"

## Education

The screenshot displays the 'Education' section of the application form. Red arrows indicate the following fields and sections to be completed:

- College Enrollment Status:** A dropdown menu with the option 'First-time student in college (after leaving high school)' selected.
- High School Education:**
  - A dropdown menu for 'High school education level as of July 01, 2021' with 'Received high school diploma from U.S. school' selected.
  - Fields for 'High school completion date' (Month, Day, Year) with 'Month' and 'Day' dropdowns and an empty 'Year' field.
  - Radio buttons for 'Did you receive your diploma, GED, or certificate in California?' with 'Yes' selected.
  - Radio buttons for 'Have you attended high school in California for three or more years?' with 'Yes' selected.
- Last School Attended:**
  - A dropdown menu for 'Last School Attended' with 'I attended high school.' selected.
  - A dropdown menu for 'Country' with 'United States of America (the)' selected.
  - A dropdown menu for 'State' with 'California' selected.
  - A text input field for 'Enter the name or city of the last school or homeschool you attended. Then make a selection from the list.' with an empty field.
- High School Transcript Information:**
  - A text input field for 'What was your unweighted high school GPA (grade point average)? Please enter a value between 0.00 and 4.00.' with an empty field.
  - A dropdown menu for 'What was the highest English course you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end.' with '12th grade Honors English Composition or Literature' selected.
  - A dropdown menu for 'What grade did you receive?' with 'A' selected.
  - A dropdown menu for 'What was the highest math course you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end.' with 'Statistics' selected.
  - A dropdown menu for 'What grade did you receive?' with 'A' selected.

At the bottom, there are two buttons: 'Save' and 'Continue'. The 'Continue' button is circled in red.

## SB Local High School Name Key

- |                                                            |                                                                          |
|------------------------------------------------------------|--------------------------------------------------------------------------|
| • SBHS: Santa Barbara Senior High School, Santa Barbara    | • Carpinteria HS: Carpinteria Senior High, Carpinteria                   |
| • SMHS: San Marcos Senior High School, Santa Barbara       | • Bishop Garcia Diego HS: Bishop Garcia Diego High School, Santa Barbara |
| • DPHS: Dos Pueblos Senior High, Goleta                    | • Olive Grove HS: Olive Grove Charter Santa Barbara, Santa Barbara       |
| • La Cuesta HS: La Cuesta Continuation High, Santa Barbara | • SBCC Middle College: Alta Vista Alternative Hs, Santa Barbara          |
| • Alta Vista HS: Alta Vista Alternative Hs, Santa Barbara  |                                                                          |

## STEP 12

### Complete Citizenship / Military Section

- "Citizenship & Immigration"
  - Select the response from the menu that best represents your citizenship or immigration status. This information will not be used to determine your admission to this college
- "U.S. Military/Dependent of Military"
  - Select your U.S. Military Status as of the day before you start the semester you are applying for
- Next click "Continue"

#### Citizenship/Military

Citizenship & Immigration

Citizenship & Immigration Status ⓘ

U.S. Citizen

U.S. Military/Dependent of Military

U.S. Military status as of January 10, 2021 ⓘ

None apply to me

Save Continue

#### Special Note:

- Depending on your answer you may be prompted to provide additional information based on your specific situation, for example a Visa Type or an Alien Registration Number
- If you choose Other and you do not have a Visa you will click on the No Documents box
- If Other is your answer to this section you will also need to complete an AB540 Form and submit it to our Admissions and Records Department
- You can find the AB540 Form and instructions on the Admissions & Records page of the SBCC website

## STEP 13

### Complete Residency Section

- "California Residence"
  - Select the response from the menu that best represents your citizenship or immigration status
  - This information will not be used to determine your admission to this college
- "Out-of-State Activities"
  - Select if any apply to you
  - Review & Answer these questions correctly
- "Special Residency Categories"
  - Indicate whether or not you have ever been placed in court-ordered Foster Care
- Next click "Continue"

#### Residency

California Residence

Have you lived in California continuously since January 10, 2019? ⓘ

☐ Yes ☐ No

Out-of-State Activities

As of January 10, 2019, have you engaged in any of the following activities? Check each activity that applies.

☐ I paid taxes outside of California ⓘ

☐ I registered to vote outside of California ⓘ

☐ I declared residency at a college or university outside of California ⓘ

☐ I filed for a lawsuit or divorce outside of California ⓘ

Special Residency Categories

Have you ever been in court-ordered foster care? ⓘ

☐ Yes ☐ No

Save Continue

## HELPFUL TOOLS!

- If you have any issues with your application contact CCC-Apply directly at 1-877-247-4836
- Have questions or need clarification throughout your application click on the  for definitions and explanations

# STEP 14

## Needs & Interests Section

- "Main Language"
  - Select Yes or No
- "Financial Assistance"
  - Select Yes or No for additional information
- "Athletic Interest":
  - Select Yes or No for additional information
- "Programs & Services"
  - Check the programs and services in which you are interested
- Next click "Continue"



To learn more about  
SBCC Student Programs and Services visit:  
[www.sbcc.edu/studentservices/](http://www.sbcc.edu/studentservices/)

## Needs & Interests

This information you provide on this page will not be used in making admission decisions and will not be used for discriminatory purposes.

### Main Language

Are you comfortable reading and writing English?

☒ Yes ☐ No

### Financial Assistance

Are you interested in receiving information about money for college?

☐ Yes ☒ No

[clear selection](#)

Are you receiving TANF/CalWORKs, SSI, or General Assistance?

☐ Yes ☒ No

[clear selection](#)

### Athletic Interest

Are you interested in participating in a sport while attending college? ☐

(Your response does not obligate you in any way. To be eligible to participate on an intercollegiate team, you must be enrolled in at least 12 units.)

☐ Yes, I am interested in one or more sports, including the possibility of playing on an [intercollegiate team](#).

☐ Yes, I am interested in [intramural or club sports](#), but not in playing on an intercollegiate team.

☒ No, I am not interested in participating in a sport (beyond taking P.E. classes).

### Programs & Services

Check the programs and services in which you are interested. (Not all college campuses offer every program and service listed.)

- ☐ Academic counseling/advising
- ☐ Basic skills (reading, writing, math)
- ☐ CalWORKs
- ☐ Career planning
- ☐ Child care
- ☐ Counseling - personal
- ☐ DSPS - Disabled Student Programs and Services
- ☐ EOPS - Extended Opportunity Programs and Services
- ☐ ESL - English as a Second Language
- ☐ Health services
- ☐ Housing information
- ☐ Employment assistance
- ☐ Online classes
- ☐ Re-entry program (after 5 years out)
- ☐ Scholarship information
- ☐ Student government
- ☐ Testing, assessment, orientation
- ☐ Transfer information
- ☐ Tutoring services
- ☐ Veterans services

Save

Continue

# STEP 15

## Demographic Information Section

- "Gender/Transgender"
  - Gender/Transgender questions are optional, you may decline to state
- "Sexual Orientation"
  - Sexual Orientation questions are optional, you may decline to state
- "Parent/Guardian Educational Levels"
  - Indicate the education levels of the parents and/or guardians who raised you
- "Race/Ethnicity"
  - Per U.S. Department of Education guidelines, colleges are required to collect this racial and ethnic data
  - Check the box below if you identify as Hispanic or Latino
  - If you indicate that you are Hispanic or Latino, you will have the option to select more specific ancestry groups.
- Next click "Continue"

## Demographic Information

### Gender/Transgender

This information will be used for state and federal reporting purposes. It is optional and voluntary and will not be used for a discriminatory purpose. "Gender" in this context, means a person's sex, or a person's [gender identity](#) and [gender expression](#).

Gender ☐

Do you consider yourself [transgender](#)? ☐

### Sexual Orientation

By California law, the California Community Colleges collect voluntary demographic information regarding the sexual orientation, gender identity, and gender expression of students.

- This information is used for summary demographic reporting and will not be used for a discriminatory purpose.
- Your responses are kept private and secure.
- Providing this information is optional.

Please indicate your [sexual orientation](#) ☐

### Parent/Guardian Educational Levels

Regardless of your age, please indicate the education levels of the [parents and/or guardians who raised you](#):

Parent or Guardian 1 ☐

Parent or Guardian 2 ☐

### Race/Ethnicity

Per U.S. Department of Education guidelines, colleges are required to collect this racial and ethnic data. Check the box below if you identify as Hispanic or Latino. If you indicate that you are Hispanic or Latino, you will have the option to select more specific ancestry groups.

Are you Hispanic or Latino? ☐

Check all of the ethnicity, nation, and ancestry groups that you identify with. When you select a major ethnicity group, you will have the option to select more specific ancestry groups. Select all that apply.

- ☐ Asian
- ☐ American Indian or Alaska Native
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ Middle Eastern or North African
- ☐ White

Save

Continue

### CA Law:

By California law, the California Community Colleges collect voluntary demographic information regarding the sexual orientation, gender identity, and gender expression of students. This information is used for summary demographic reporting and will not be used for a discriminatory purpose. Your responses are kept private and secure.

Providing this information is optional.

# STEP 16

## Supplemental Questions

- "Future Transfer Plans"
  - The list of 4 year colleges/universities under Future Transfer Plans does not list all 4-year schools so you may not find a school listed
  - If your transfer school isn't listed pick the one that best fits your current educational goals
- "Primary Language"
  - Select your primary language
- "Employment Expectation"
  - Estimate hours to be worked per week during semester
- "SBCC Promise"
  - If you meet SBCC Promise Eligibility Requirements, select: *Yes, I consent/ I would like more information*
- "Support SBCC"
  - Select Yes or NO if you are interested in learning about the Foundation for SBCC and ways to support SBCC and its students
- Next click "Continue"

## Supplemental Questions

Santa Barbara City College would like to gather some additional information on your application to college.

### Future Transfer Plans

Future Transfer Plans

-- Select --

### Primary Language

Primary Language

-- Select --

### Employment Expectation

Hours to be worked per week during semester

-- Select --

### SBCC Promise

I completed my secondary education within the Santa Barbara Community College District (southern Santa Barbara County from Gaviota to Carpinteria) as part of the 2015-2016 (or after) graduating high school class and I consent to releasing my application information to the SBCC Foundation to determine if I am eligible to receive funds to cover required fees, books and supplies.

-- Select --

### Support SBCC

I am interested in learning about the Foundation for SBCC and ways to support SBCC and its students.

-- Select --

Save

Continue

# STEP 17

## Submission

- "Review Your Responses"
  - Review your responses to ensure you've provided complete and accurate information
  - NO CHANGES can be made to your application once it is submitted
- "Request for Consent to Release Information"
  - Consenting allows for CCC-Applly to submit your application to SBCC for admission
- "Submit Your Application"
  - You are about to submit your application to Santa Barbara City College
  - Check both boxes to submit application
- Next click "Submit My Application"

## Submission

### Review Your Responses

[Save as PDF](#)

We recommend that you review your responses to ensure you've provided complete and accurate information.

[Review My Application](#)

### Request for Consent to Release Information

I authorize the Chancellor's Office, California Community Colleges, and the community colleges I am attending to release necessary personal information contained in my education records, including my Social Security number, for the purposes described below. To learn more about how your personal information is stored and used, see the [Privacy Policy](#).

- To federal or state agencies to evaluate jointly administered programs or to comply with reporting requirements;
- To data matching services to measure student success in transferring to four-year colleges or universities;
- To colleges, universities, or government agencies to promote outreach to students and to enhance transfer;
- To the California Student Aid Commission to facilitate the award of financial aid; and
- To organizations or agencies assisting the Chancellor's Office or the community colleges you attend with research and analysis.

☒ I consent

☐ I do not consent

### Submit Your Application

You are about to submit your application to Santa Barbara City College. NO CHANGES can be made to your application once it is submitted.

California state law\* allows you to submit your application and residency information online with an electronic signature verification. Your completion of this page will provide the necessary verification for electronic submission. The security and privacy of the information in your submitted application are protected as described in the CCCApply Privacy Policy.

\*Section 54301 of subchapter 4.3 of chapter 5 of division 6 of title 5 of the California Code of Regulations.

☒ By checking here, I, Julio Cesar Huerta, declare that:

- All of the information in this application pertains to me.
- Under penalty of perjury, the statements and information submitted in this online admission application are true and correct.
- I understand that falsification, withholding pertinent data, or failure to report changes in residency may result in District action.
- I understand that all materials and information submitted by me for purposes of admission become the property of Santa Barbara City College.

☒ By checking here, I, Julio Cesar Huerta, acknowledge understanding that:

- Federal and state financial aid programs are available and may include aid in the form of grants, work study, and/or any available student loans. I am aware that I may apply for assistance for up to the total cost of my education including enrollment fees, books & supplies, transportation, and room and board expense.
- I may apply for financial assistance if I am enrolled in an eligible program of study (certificate, associate degree, or transfer), and may receive aid if qualified, regardless of whether I am enrolled full-time or part-time.
- Financial aid program information and application assistance are available in the financial aid office at the college. The application is also available on-line.

Note: CCCApply will provide links to financial aid information and applications after you submit this application. You can also find financial aid information at [www.sanbarbaracollege.com](http://www.sanbarbaracollege.com), and on most college websites.

[Submit My Application](#)



If you have any issues with your  
CCC-Applly Account 1-877-247-4836

# SAVE IT FOR YOUR RECORDS!

## Confirmation

- Save it, print it or take a picture!
- Write down your CCC -ID and Confirmation # for your records!

Great Job,

Your application was submitted.

## Confirmation

your application for admission has been submitted to Santa Barbara City College.

Name  
CCCID  
College  
Term  
Email  
Date & Time  
Confirmation #  
Santa Barbara City College

## CREATING / LOGGING INTO YOUR SBCC PIPELINE ACCOUNT

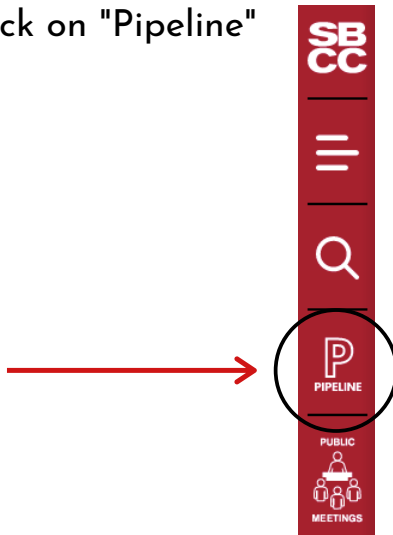
It may take up to 24 hours before you can log onto your Pipeline Account.  
Some students may be able to log on within 15-30 of submitting their application.

Continue to Step 18...

*\*If after 24 hours you are still unable to log into your Pipeline Account after submitting your application contact the Enrollment Services Department 805.730.4086 or [info@sbcc.edu](mailto:info@sbcc.edu)*

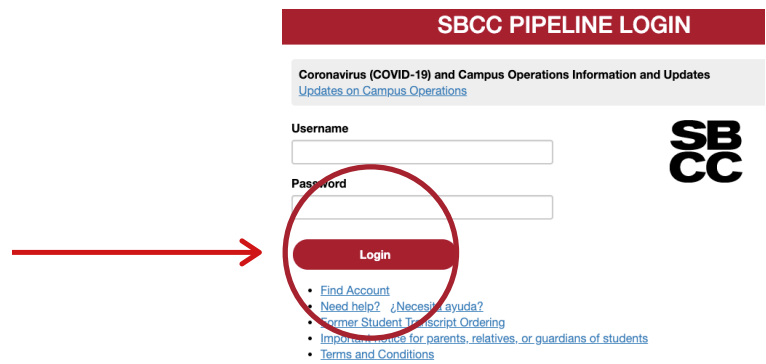
### STEP 18

- Click on "Pipeline"



### STEP 19

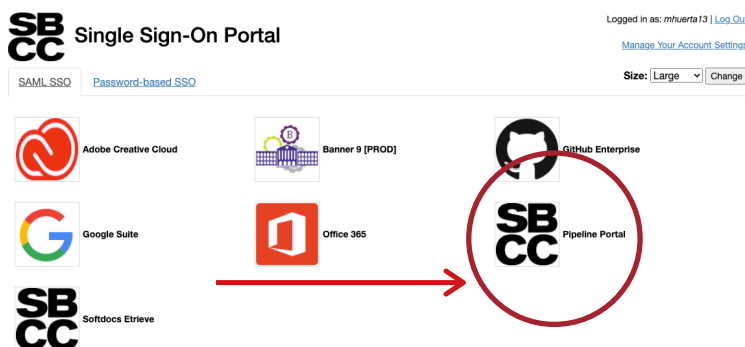
- Log into your Pipeline Account, using your Pipeline "Username and Password"



- If you don't know your Pipeline Username or Password click on "Find Account" to retrieve account info then return to Step 19

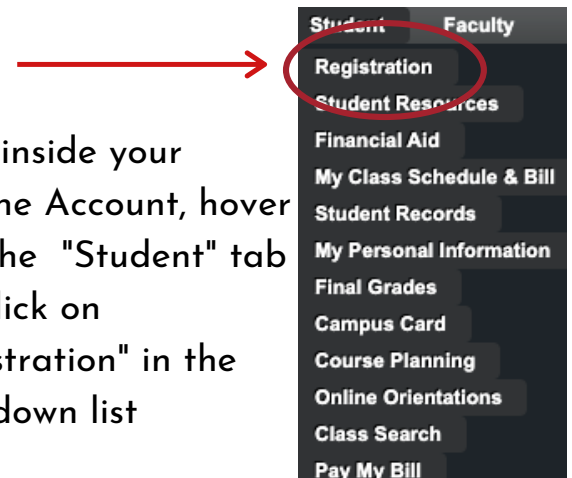
### STEP 20

- Click on SBCC Portal



### STEP 21

- Once inside your Pipeline Account, hover over the "Student" tab and click on "Registration" in the drop-down list



## STEP 22

- Click on "Check Your Pre-Registration requirements and Registration Appointment"

### Registration

[Check Your Pre-Registration Requirements and Registration Appointment](#)

Check your pre-registration requirements, holds, academic standing, and your registration appointment day/time.

[Select Term](#)

Stop here first to select a term to work with while you're within the Registration module.

[Register, Add or Drop Classes](#)

Add or Drop classes here. Links to class search, fees and schedules.

[Look Up Classes to Add](#)

Need to find a class? Start here. You can move right into registration once you've found the class(es) you want.

[Week at a Glance](#)

[Student Schedule and Bill](#)

A look at your schedule, complete with times, locations, instructors and course deadlines. A must for those who've forgotten where to go.

[Student Detail Schedule](#)

Check your waitlist position. View more details about your class schedule.

[Update Ed Goal & Major](#)

Change your educational goal and/or your major. NOTE: Changing your educational goal after October 15 (Summer/Fall) or March 15 (Spring) will not affect your priority registration appointment date and time for the next semester. Additionally, changing your educational goal will NOT remove preregistration holds (orientation, assessment and advising).

[Registration Fee Assessment](#)

See how much you owe with detail codes that explain the charges.

[Register to Vote!](#)

Link to the ca.gov register to vote site.

- Select a Term
- Next Select "Submit"

## Registration Term

Select a Term: Spring 2022

**SUBMIT**

## STEP 22

- After clicking "Submit" your Registration Date and Time will be displayed
- You can register on or after your posted Registration Date
- If it has been 24 hours since you submitted your application and your Registration Date is not displayed, contact the Enrollment Services Department

Search   [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [RETURN TO TOP](#) [SITEMAP](#)

### Pre-Registration Requirements and Holds

**You may register starting at:**

**Date** **Time**  
28-OCT-2020 8:00am

No holds exist on your record.

You have no Holds which prevent registration.

Your Combined Academic Standing is Academic Good Standing.

K00..... Spring 2021  
Jan 12, 2021 10:37 am

SBCC K #:

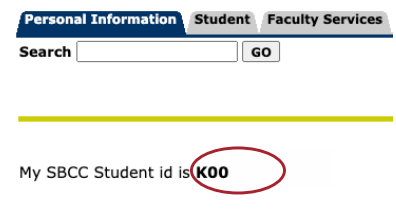
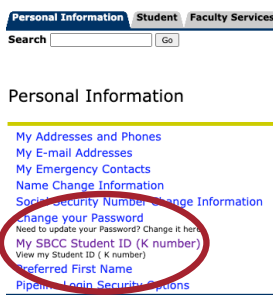
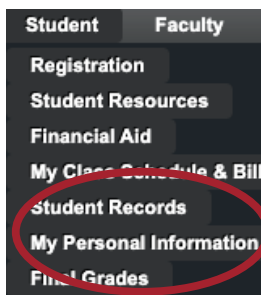
Your K# will displayed at the top right corner of this page.

Write your K# down or save it in your phone.

You will continue to use your K# while at SBCC, so have it handy!

## STUDENT ID (K#)

- You can also locate your K# by hovering over the "Student" tab, then Click on "My Personal Information" then click on "My SBCC Student ID (K number)"



## PROMISE OPT-IN

### Are you eligible for the SBCC Promise?

Do you meet the following SBCC Promise Eligibility Requirements:

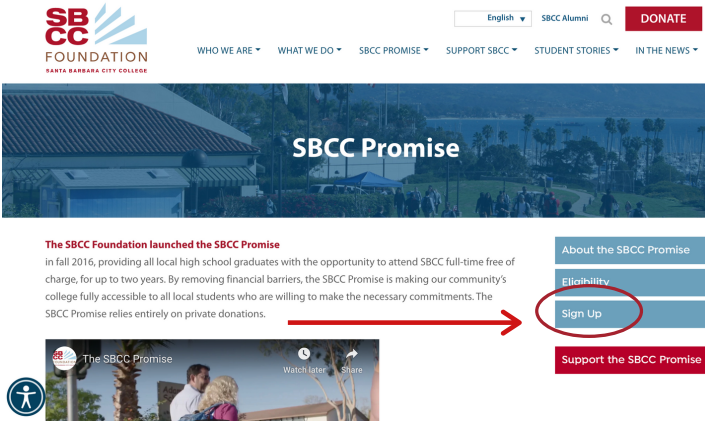
- Complete your secondary education within the Santa Barbara Community College District
- Enroll at SBCC for the fall or spring semester immediately after your high school graduation, GED completion, or the equivalent.

*\*If you meet these requirements continue with the SBCC Promise Opt-In in Step 23\**

*\*If you DO NOT meet eligibility Requirements continue with your Enrollment Steps\**

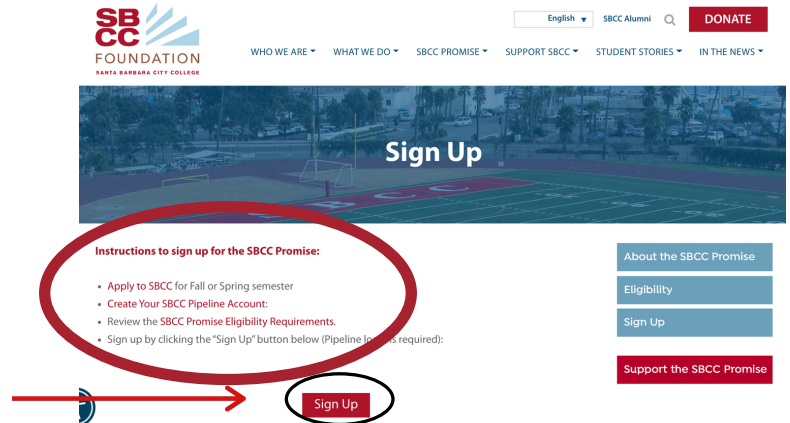
## STEP 24

- SBCC Promise Sign-Up
  - Go to [www.sbccpromise.org](http://www.sbccpromise.org)
  - Click on "Sign Up"



## STEP 25

- Instructions to sign up for the SBCC Promise
  - Double check that you have completed all steps on the "Instructions List" below
  - Next then Click "Sign Up"



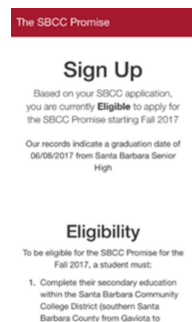
## STEP 26

- Complete your SBCC Promise Sign Up
  - You will be routed to your "Pipeline Account"
  - Log into your "Pipeline Account" using your Username & Password

 A screenshot of the SBCC Pipeline Login form. The header is a red bar with the text 'SBCC PIPELINE LOGIN'. Below the header, there is a section titled 'Coronavirus (COVID-19) and Campus Operations Information and Updates' with a link 'Updates on Campus Operations'. The main form has two input fields: 'Username' and 'Password'. Both fields are highlighted with a red circle. Below the input fields is a red 'Login' button. To the right of the input fields is the SBCC logo. Below the 'Login' button, there is a list of links: 'Find Account', 'Need help? ¿Necesita ayuda?', 'Former Student Transcript Ordering', 'Important notice for parents, relatives, or guardians of students', and 'Terms and Conditions'.

## STEP 27

- "Opting-In" to the SBCC Promise



## STEP 28

- Next then Click "Opt-In" to sign up for the SBCC Promise
- Click then "Submit"

 A screenshot of the SBCC Promise Opt-In form. The header is a red bar with the text 'The SBCC Promise'. Below the header, there is a section titled 'ACTION REQUIRED:'. Below this section, there is a list of two options: 'Opt-In: Yes, I would like to participate in the SBCC Promise. I have read and agree to the eligibility terms above' and 'Opt-Out: No, I choose not to participate.' The 'Opt-In' option is highlighted with a red circle. Below the options is a red 'Submit' button.

NOTE: YOU ARE NOT AUTOMATICALLY SIGNED UP FOR THE PROMISE  
YOU MUST OPT-IN MANUALLY

## NEXT STEPS

- To be eligible for the SBCC Promise you must complete your Financial Aid
  - FAFSA OR Dream Act OR CA College Promise Grant (CCPG)
- YES - I have completed my Financial Aid Application
  - Log into our Pipeline Account to confirm SBCC has received your Financial Aid
  - Check if you have "Outstanding Requirements" and are required to submit additional documentation for your Financial Aid
  - Checking your Financial Aid Award on Pipeline:
    - Log into "Pipeline", Hover over "Student", Click "Financial Aid" > Click "Award"
  - Checking for Financial Aid Outstanding Requirements/Documents:
    - Log into "Pipeline", Hover over "Student", Click "Financial Aid", Click "Eligibility", "Select Aid Year", Click "Submit", Review "Student Requirements"
- NO / I DON'T KNOW If I have completed my required Financial Aid
  - Contact the SBCC Financial Aid Office for additional support/assistance
    - SBCC Financial Aid Department Contact:
      - [www.sbcc.edu/financialaid](http://www.sbcc.edu/financialaid)
      - (805) 730-5157
      - [finaid@sbcc.edu](mailto:finaid@sbcc.edu)
- Complete Online Orientation - [LINK](#)
- Register for Class Planning - [Instructions LINK](#)

## CONTACT THE ENROLLMENT SERVICES TEAM

- Need Help?
- Have questions?
- We are here to help!
- Contact us!



- Phone: (805)730-4086 (during phones hours)
- Chat: Type any questions into the chat box for a live representative during business hours > [www.sbcc.edu/enrollmentservices/](http://www.sbcc.edu/enrollmentservices/)
- Email: Available to send messages at all hours and response time is within 24 business hours > [info@sbcc.edu](mailto:info@sbcc.edu)