High School Dual Enrollment Approval Form

The intent of the SBCC Dual Enrollment program is to provide educational enrichment opportunities for a limited number of eligible high school students, rather than to reduce current course requirements of secondary schools, and also to help ensure a smoother transition from high school to college for students by providing them with greater exposure to the collegiate atmosphere. (California Education Code 48800).

PART A: STUDENT INFORMATION

NAME: _____   BIRTH DATE:_____

SBCC ID (i.e. K00123456): _____

PART B: STUDENT SCHOOL INFORMATION

SUMMER 2021   FALL 2021

I am submitting this approval form for the following semester and year:

I am currently enrolled at the following public or private high school:_____Grade_____

PART C: HIGH SCHOOL APPROVAL

See Schedule of Classes for specific course information. Registration is subject to course enrollment caps.			
APPROVED COURSES		ALTERNATE COURSES	
COURSE TITLE & NUMBER (i.e. BIO 100)	UNITS (8 MAX)*	COURSE TITLE & NUMBER	UNITS (8 MAX)*
1.		1.	
2.		2.	
3.		3.	

* During Summer Session, a full-time load is four (4) units. Students may enroll in a maximum of eight (8) units for the six-week session. During the fall and spring semesters, Santa Barbara City College allows eligible 9th-12th grade students to register in a maximum of 11.9 college units in order to enrich their educational experience. Students can submit a Maximum Unit Exception Petition to the dual enrollment office if they wish to enroll in more than 11.9 units for fall and spring (not offered during the summer session). Please note that enrollment fees cannot be waived for any units if a student enrolls in 12 or more units. Students who enroll in 12 or more units are required to pay enrollment fees for all of their classes.

As Principal or Designee: Pursuant to Education Code 48800, I have reviewed the academic record of the above-named student and certify that the student demonstrates adequate preparation in the course(s) listed and can benefit from advanced scholastic and vocational education at SBCC.

_____   _____   _____

Signature of Principal / High School Counselor   Date   School/Office Telephone Number

For Office Use Only:
Banner Student ID: _____ SBCC Admissions & Records Signature _____ Date_____

PART D: STUDENT AGREEMENT

The college has the right to restrict enrollment for reasons of health and safety, preparedness of the student, availability and college board policy. Please review the program policies below to ensure you have a successful experience at SBCC. (References- California Education Code: Sections 48800-48802, 76001, 76300)

1. **Maximum Units:** Santa Barbara City College allows eligible 9th – 12th grade students to register in a *maximum* of 11.9 college units during the fall and spring semesters (Seniors a maximum of 12.0 units) in order to enrich their educational experience. **Students may submit the Petition: Dual Enrollment Request for Maximum Unit Exception to the Dual Enrollment office for consideration to exceed unit limit (go to http://sbcc.edu/dualenrollment/forms.php to download form).**

2. **Restricted Courses:** Students may enroll in most *college level* courses, provided they meet the necessary prerequisites. The following classes *may not* be taken by high school students: **English 60-100; Math 1-104; ESL 29-100; DSPS courses; Health 101 is open to students 17 years of age or older.** Additional course restrictions may be included at the discretion of the college.

3. **Pre-Requisite Requirements**: When a course has a pre-requisite requirement, it means that a student must demonstrate pre-existing knowledge and/or skills to be successful in the course. To petition to satisfy a pre-requisite by means other than a qualifying SBCC assessment level or a qualified SBCC course go to http://www.sbcc.edu/prerequisitepolicy/.

4. **Assessment:** All students planning to enroll in English or math classes must qualify on the SBCC assessment tests (see http://www.sbcc.edu/assessmentcenter/Assessment Center.php for details on testing hours and exemptions) or college English or math course work.

5. **Fees: High school students are not required to pay SBCC enrollment fees. However, students taking courses on the SBCC Campus are required to pay a Health Fee and a Transportation Fee, in addition those seniors that enroll in 12 units or more will be assessed the per unit fee. Out of state students pay tuition. For a current list of fees, please visit http://www.sbcc.edu/fees. Other costs, such as materials and books, are to be paid by the student. IMPORTANT NOTE: If a student is enrolled only in online class (es), or classes on a high school campus, and does not come to SBCC for instruction, the Transportation and Health fees are not assessed.**

6. **Course Registration:** For courses taught on the SBCC Campus, it is the student's responsibility to log into his or her SBCC Campus Pipeline account to register for course(s). Please note, that submitting this approval form and application to Admissions & Records **does not** register you in the course. It is the student's responsibility to register for the course(s) in Pipeline in accordance with all college deadlines.

7. **Rules & Regulations:** All SBCC Dual Enrollment students are responsible for complying with the rules and regulations of the college as published in the SBCC college Catalog and schedule of classes.

8. **Grades:** The grade(s) you earn in your SBCC class(es) will become a part of your official college academic record. For students attending local service-area high schools, SBCC sends a final semester grade report to the Registrar of the high school you listed on your application for admission. It is your responsibility to make sure you have received high school credit. Check with your Registrar to be sure your SBCC grade(s) has been posted to your high school transcript. Students may also view their course grades by logging into their SBCC Pipeline account. Please note students must make satisfactory academic progress (minimum cumulative GPA of 2.0 and completion of 67% of courses attempted) to maintain eligibility for financial aid when they begin SBCC as a full-time college student.

YOU MUST SELECT ONE OF THE FOLLOWING:

☐ **I authorize SBCC to release my final grades to my high school Registrar.**

☐ **I DO NOT authorize SBCC to release my final grades to my high school Registrar.**

NOTE: If you opt out, your high school may request that you provide the registrar with an official SBCC transcript before giving credit towards high school requirements/graduation.

I have read, understand and agree to the above policies and requirements.

_____   _____

Student Signature   Date