DUAL ENROLL ACCOUNT CREATION

Step 1 - Create/Verify Account

SBCC DUAL ENROLLMENT

1. Select High School
2. Create Username
3. Create/Retype Password
4. Student First/Middle/Last Name and Birthday
5. Student Email and/or Phone Number
6. **Create Account** (verification email/text will be sent to continue to Step 2)

New Student DualEnroll Account Creation

Create your DualEnroll account — Required fields are marked with a *

- **HIGH SCHOOL:** * Select high school...
- **CREATE USERNAME:** *
  Password must be at least 6 characters long
- **CREATE PASSWORD:** *
- **RETYPE PASSWORD:** *
  Please use *STUDENT'S* correct legal name:
- **STUDENT FIRST NAME:** *
- **MIDDLE NAME:**
- **STUDENT LAST NAME:** *
- **DATE OF BIRTH:** * yyyy-mm-dd
  Provide at least one contact method for student. DO NOT use parent contact information.
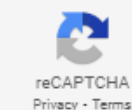- **STUDENT EMAIL:**
- **STUDENT CELL PHONE:** * ex: 703-555-1212
  By providing your cell phone number, you are agreeing to receive text notifications.
  ☐ I prefer not to provide a cell phone

[ ] I'm not a robot — reCAPTCHA — Privacy - Terms

CREATE ACCOUNT

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Step 2 - Input Account Information

SBCC DUAL ENROLLMENT

Student Info	Student Number	Terms and Conditions	FERPA Consent	Parent Info	High School
• Name • Gender • Birthday • Address • Contact Info	Students will indicate the status of their SBCC K Number	Students will read and agree with the Terms and Conditions	Students will consent or not consent to releasing information to parent/guardian in the next section (Parent Info)	Students will input parent/guardian name, relationship, and contact preference (Parent Consent Form will be sent to preferred contact method)	Students will enter their high school, high school ID number, Graduation Date, high school counselor, and indicate whether they have a 504/IEP.