

## PETITION FOR SPECIAL STUDENT STATUS

Students who are not eligible to enter 9<sup>th</sup> grade or higher

Students who are not eligible to enter 9th grade or higher may petition to attend SBCC as a special part-time or full-time student while concurrently enrolled at their elementary or junior high school under the following conditions (note: The student's academic counselor may also submit a petition on their behalf):

1. Complete an SBCC Application for Admission online at <https://www.sbcc.edu/apply/>.  
Submit the following documents to the Admissions Director:
  - a. Written request from the parent or guardian petitioning admission on the grounds that the pupil would benefit from advanced scholastic or vocational work available at the college. There must be compelling reasons for attending the college vs. a secondary school.
  - b. Written request from student articulating reasons for attending the college.
  - c. Written request from the administrator of the school the student attends.
  - d. Copies of school transcripts.
  - e. Evidence of advanced standing in the discipline. Advanced standing generally refers to eligibility for transfer-level courses and courses for which an entry-level college course is a prerequisite.
  - f. Must demonstrate compelling and extenuating reasons to attend SBCC.
2. A personal interview with the student and parent by a designated college official.
3. A personal interview by a designated college official with a student separately.
4. The college may delineate courses that are not available.
5. All applicable state laws and board policies apply

**All petition materials must be submitted at least two weeks before the semester the student wishes to attend. Late applications will not be considered. The petition will be evaluated based on submitted documents, all school transcripts, and the evaluation of college liabilities. Approval is based on reasonable pedagogic and instructional criteria by the Dean of Educational Programs, department chairperson, and faculty member, and interviews with the Dean are conducted at their discretion.**

For further information, or if you have questions, please get in touch with Ashley Guggia, Assistant Director of Admissions & Records, 805-730-4336  
aguggia@pipeline.sbcc.edu