

Curriculum Advisory Committee MINUTES

October 15, 2018 Meeting begins 3:00 p.m. – Room A -182

Attendance: Randy Bublitz (Chair-CTE), Kathy O'Connor (Vice Chair- PE/ Athletics), Sandy Starkey (English), Dolores Howard (ESL/ Modern Languages), Michael Gros (Fine Arts/ School of Media Arts), Cathy Schermer (Health and Human Services), Ignacio Alarcon (Mathematics), Matthew Kay (Sciences), Ruth Morales (Social sciences), Laura Castro (Education Support, Articulation), Kenley Neufeld (Admin Rep), Sally Chuah (non-voting member/resource), Kaylene Thomas (Curriculum Coordinator/non voting member)

Absent: Julie Brown (Business), Lisa Schwarberg (articulation liaison), Laurie Vasquez (non-voting member/resource)

1.0 CALL TO ORDER

1.1 Public Comment

Comments are limited to three minutes per person and are not open for discussion by the committee

1.2 Review of October 1, 2018 minutes

2.0 INFORMATION/DISCUSSION

- Annual Credit Course and Program Certification (attachment 2.0)

2.1 CAC Calendar

CAC Calendar Fall 2018

CAC meetings; 3-5pm in A-181

- September 17 (noncredit)
- September 24 3:00-4:30pm eLumen presentation
- October 1 3:00-4:30pm CourseLeaf presentation
- October 15 (noncredit)
- November 5
- November 19
- November 26
- December 3

Tech Reviews:3-5pm in A-181 - (15-20 min instruction)

- August 27 - Impact: Subject/number/title/units (Laura)
- September 10 - Update from the Curriculum Institute
- October 8 - Q&A session with a SLO guru (Michael Robinson)
- October 22 - Curriculum Software discussion
- October 29 - Q&A for CAC Reps

2.2 Adjustments to the Agenda

- PE Repeatability Statements (attachment 2.2)

2.3 Proposals on Hold

2.4 Course Deactivations

NURS 164 Nursing Care of Childbearing and Families (impact: no prereq, removed from Nursing (ADN) AA modification)

NURS 165VN Mental Health Nursing for the VN (no impact prereq's or programs)

NURS 198 Diploma Nursing Credit (no impact prereq's or programs)

NURS 299 Independent Study In Nursing (no impact prereq's or programs)

PHIL 105 Business Ethics (impact: no prereq, removed from Environmental Studies AA modification)

2.5 Program Deactivations Spring 2018

Program Deletion: Web Programming - Skills Competency Award (PEC approved)

2.6 CTE Content Review (Requisite) (attachment 2.6)

- AUTO - Department Chair, Russell Granger
- CA - Department Chair, Randy Publitz
- HM - Department Chair, Randy Publitz

3.0 HEARING

CREDIT

3.1 New Course Proposals

A. ACCT 120 - Nonprofit Accounting

Justification: There are 2000 non-profit organizations in Santa Barbara. According to the Southern California Nonprofit Sector Report that is twice the per capita number than we have on average in Southern California.

Santa Barbara non-profits over a \$1B billion in revenue per year and have \$2.07 billion in assets. They generate 8.4% of Santa Barbara County's GDP. Most of the 2,000 organizations (82 percent) have budgets of less than \$1million, 12 percent come in at between \$1 and \$5 million, leaving only 6 percent at \$5 million and above.

Accounting for non-profit organizations is different from accounting for for-profit companies. Individuals who already do or want to engage in accounting work for a non-profit company need to understand the differences; how to account for grants, donations, and contributions; understand the accounting terms specific to non-profit entities; including preparing journal entries for fund accounting transactions; prepare an operating budget and prepare financial statements in accordance with accounting standards

Dist Ed: No online and hybrid

Pre-req: none

SLO: new (approved)

Move to Action

3.2 Modified Course Proposals

A. COMP 171 - Business English

Justification: The course was modified due to curriculum requirements to update the course. The course objectives, SLOs and number of students was updated to better reflect the course. We changed the number of students from 35 to 30. There is a lot of grading, feedback, revisions and contact with students, and it best serves students to keep the number at 30. We checked this number with other courses that require a lot of writing (English), and 30 seems consistent.

Dist Ed: Not new online and no hybrid (approved)

Pre-req: none

SLO: updated (approved)

Determine proper class size, then move to Action once edits are complet

B. CS 105 Theory and Practice I

Justification: 5 year course review

Dist Ed: No online and hybrid

Pre-req: none

SLO: no changes

Move to Action

C. CS 189 Programming Practicum

Justification: 5 year course review

Dist Ed: No online and hybrid

Pre-req: no new

SLO: no changes

Determine if this course qualifies for repeatability. Add the justification if it does. Move to Action once edits are completed.

3.3 New Program Proposals

3.4 Modified Program Proposals

NONCREDIT

3.5 New Noncredit Course Proposals

3.6 Modified Noncredit Course Proposals

A. ART NC101 - Beginning Oil Painting: For Older Adults

Dist Ed: no online and hybrid

SLO: updated (needs revision)

B. ART NC112 - Keeping an Art Journal: For Older Adults

Dist Ed: no online and hybrid

SLO: updated (needs revision)

C. ART NC115 - Color Exploration: For Older Adults

Dist Ed: no online and hybrid

SLO: updated (revision)

D. ART NC142 - Watercolor and the Great Outdoors: For Older Adults

- Dist Ed: no online and hybrid
SLO: updated (approved)
- E. ART NC146 - Intermediate and Advanced Painting: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (revision)
- F. ART NC156 - Botanical Illustration: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (revision)
- G. ART NC165 - Basic Printmaking: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- H. ART NC168 - Pastels-A Class in Color & Technique: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- I. ART NC182 - Portrait Drawing and Painting: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- J. ART NC190 - Abstract Painting: For Older Adult
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- K. ART NC211 - Beginning Drawing: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- L. ART NC226 - Figure Drawing and Painting: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- M. ART NC356 - Beginning Stone Carving: For Older Adult
Dist Ed: no online and hybrid
SLO: updated (approved)
- N. ART NC439 - The Art of Jewelry Making - Level 1: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- O. ART NC444 - Jewelry Workshop: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- P. ART NC452 - A Taste of Jewelry-Wire Wrapping: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- Q. ART NC585 - Art Experiences and Conversations: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- R. ART NC704 - Stained Glass: Leaded, Copper Foil and Mosaic: For Older Adults

- Dist Ed: no online and hybrid
SLO: updated (approved)
- S. ART NC723 - Glass Arts Workshop: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- T. ART NC896 - Clay Handbuilding: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- U. ENG NC120 - Modern and Classic Short Stories for Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- V. ENG NC303 - Explorations in Literature: For Older Adult
Dist Ed: no online and hybrid
SLO: updated (approved)
- W. ENG NC335 - Poetry, Prose and Plays: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- X. ENG NC434 - The Austen Mystique: For Older Adult
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- Y. ENG NC497 - Survey of Literary Classics: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- Z. ENG NC630 - Screening Your Ideas: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- AA.ENG NC634 - Writing Non-Fiction: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- BB.ENG NC635 - Writers' Boot-camp: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- CC. ENG NC642 - Getting Started, Getting Good, and Getting Your Fiction Published: For Older Adult
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- DD. ENG NC646 - Writing Your Life into Being: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (needs revision)
- EE.ENG NC673 - Writing Personal Histories: For Older Adults
Dist Ed: no online and hybrid
SLO: updated (approved)
- FF.ENG NC674 - Write From the Start: for Older Adults

Dist Ed: no online and hybrid

SLO: updated (approved)

GG. HE NC024 - Acupressure - Simple Patterns for Pain Relief and Relaxation

Dist Ed: no online and hybrid

SLO: updated

HH. HE NC055 - Touch for Health Plu

Dist Ed: no online and hybrid

SLO: updated

II. HE NC092 - Body-Mind Medicine: Brain Longevity

Dist Ed: no online and hybrid

SLO: updated

Move items A - II to Action

3.7 New Program Noncredit Proposal

3.8 Modified Program Noncredit Proposals

Guests

Block A:

3:15 COMP Jennifer Robinson - CAC Rep Julie Brown

3:20 CS Dean Nevins - CAC Rep Matthew Kay

3:25 Noncredit - Kathy O'Connor and Melissa Moreno

Block B:

4:00 ACCT 120 - Andrea Carnaghe - CAC Rep Julie Brown

4:10 Noncredit - Kathy O'Connor and Melissa Moreno

4.0 ACTION

CREDIT

4.1 New Course Proposals

4.2 Modified Course Proposals

4.3 New Program Proposals

4.4 Modified Program Proposals

NONCREDIT

4.5 New Noncredit Course Proposals

4.6 Modified Noncredit Course Proposals

A. CNEW NC070 - Introduction to Handheld Devices

B. CNEW NC071 - Tech Talk: What's New in Computers and Technology?

C. CNEW NC102 - Optimize and Upgrade Your PC

D. CNEW NC103 - Keeping a PC Hard Disk Clean and Organized

- E. CMPW NC024 - Introduction to Windows
- F. CMPW NC042 - Optimizing Photos for the Internet and Email
- G. CMPW NC055 - Basic PowerPoint
- H. ECE NC015 - How to Respond to Tears, Fears, and Tantrums
- I. ECE NC032 - Nature Walk: For Parents and Preschool Children
- J. ECE NC094 - Discipline Without Punishments or Rewards
- K. ECE NC118 - Toddler Times for Parents of Children 12-18 months
- L. ECE NC140 - Music Times I: For Parents of Babies 8-24 months
- M. ECE NC142 - Creativity and Preschoolers: Focus on Art
- N. ECE NC158 - Music Times II: For Parents of Children 2-3 Years
- O. ECE NC159 - Infant Times I: Newborn to Crawling
- P. ECE NC161 - Infant Times II: Crawling to Walking
- Q. ECE NC162 - Music Times III: For Parents of Children 2.5 – 5 Years
- R. MUS NC005 - Choral Singing for Older Adults
- S. MUS NC008 - Jazz/Pop Piano for Older Adults
- T. MUS NC014 - Beginning Piano Level 1 for Older Adults
- U. MUS NC017 - Playing the Ukulele: For Older Adults
- V. MUS NC019 - Developing a Musical Ensemble: For Older Adults
- W. MUS NC043 - Beginning Electronic Keyboard: For Older Adults
- X. MUS NC090 - Performance Singing: For Older Adults
- Y. PSY NC003 - Nature and Self-Healing—Beginning: For Older Adults
- Z. PSY NC009 - Rock-Folk Music and the '60s Consciousness Movement : For Older Adults
- AA.PSY NC011 - Exploring the Riches of Transpersonal Psychology: For Older Adults
- BB.PSY NC017 - Healing Our World: For Older Adults
- CC. PSY NC021 - Adventures in Self Esteem: For Older Adults
- DD. PSY NC023 - Turning Points in Thought From Film: For Older Adults
- EE.PSY NC025 - Compassionate Communication: For Older Adults
- FF.PSY NC026 - Behind Appearances-Integrating Psychology and Spirituality: For Older Adults
- GG. PSY NC067 - When Love Meets Fear: For Older Adults
- HH. PSY NC083 - Mindfulness Meditation: Opening Your “I”: For Older Adults
- II. PSY NC097 - Nature and Self-Healing—Intermediate: For Older Adults
- JJ. WELL NC016 - Overcoming Barriers to Managing Your Weight

M/S/C to approve all items in 3.6 (Gros/Howard). All present approved

4.7 New Program Noncredit Proposals

4.8 Modified Program Noncredit Proposals

5.0 ADJOURN