

Curriculum Advisory Committee - Minutes

October 01, 2018 Meeting begins 3:00 p.m. – Room A -181

Attendance: Randy Bublitz (Chair-CTE), Kathy O'Connor (Vice Chair- PE/ Athletics), Sandy Starkey (English), Dolores Howard (ESL/ Modern Languages), Michael Gros (Fine Arts/ School of Media Arts), Ignacio Alarcon (Mathematics), Matthew Kay (Sciences), Laura Castro (Education Support, Articulation), Kenley Neufeld (Admin Rep), Sally Chuah (non-voting member/resource), Laurie Vasquez (non-voting member/resource), Kaylene Thomas (Curriculum Coordinator/non voting member)

Absent: Julie Brown (Business), Cathy Schermer (Health and Human Services), Ruth Morales (Social sciences), Lisa Schwarberg (articulation liaison), Laurie Vasquez (non-voting member/resource)

1.0 CALL TO ORDER

1.1 Public Comment

Comments are limited to three minutes per person and are not open for discussion by the committee

1.2 Review of Sept 17, 2018 minutes

2.0 INFORMATION/DISCUSSION

- September 17, 2018 , Deans underwent training session on how to use the features in curriqnet to review a course and what reports the Curriculum Coordinator can pull to assist with their review process
- HIST 114H removed update mod to replace it with a deactivation mod. ETHS 101H is unlinked from the croslisting with HIST 114H

2.1 CAC Calendar

CAC Calendar Fall 2018

CAC meetings; 3-5pm in A-181

September 24 3:00-4:30pm eLumen presentation

October 1 3:00-4:30pm CourseLeaf presentation

October 15 (noncredit)

November 5

November 19

November 26

December 3

Tech Reviews:3-5pm in A-181 - (15-20 min instruction)

August 27 - Impact: Subject/number/title/units (Laura)

September 10 - Update from the Curriculum Institute

October 8 - Q&A session with a SLO guru (Michael Robinson)

October 22 - Curriculum Software discussion
October 29 - Q&A for CAC Reps

- 2.2 Adjustments to the Agenda**
- 2.3 Proposals on Hold**
- 2.4 Course Deactivations - Spring 2019**
- 2.5 Program Deactivations - Spring 2019**
- 2.6 CTE Prereq/Coreq Content Review**
- 2.7 CourseLeaf Webinar**

3.0 HEARING

CREDIT

- 3.1 New Course Proposals**
- 3.2 Modified Course Proposals**
- 3.3 New Program Proposals**
- 3.4 Modified Program Proposals**

NONCREDIT

3.5 New Noncredit Course Proposals

3.6 Modified Noncredit Course Proposals

- A. ECE NC015 - How to Respond to Tears, Fears, and Tantrums
ECEP NC015 - How to Respond to Tears, Fears, and Tantrums
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)

- B. ECE NC032 - Nature Walk: For Parents and Preschool Children (Summer 2019)
ECEP NC032 - Nature Walk: For Parents and Preschool Children (Fall 2019)
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)

- C. ECE NC094 - Discipline Without Punishments or Rewards (Summer 2019)
ECEP NC094 - Discipline Without Punishments or Rewards (Fall 2019)
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- D. ECE NC118 - Toddler Times for Parents of Children 12-18 months
ECEP NC118 - Toddler Times for Parents of Children 12-18 months
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- E. ECE NC140 - Music Times I: For Parents of Babies 8-24 months
ECEP NC140 - Music Times I: For Parents of Babies 8-24 months
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- F. ECE NC142 - Creativity and Preschoolers: Focus on Art (Summer 2019)
ECEP NC142 - Creativity and Preschoolers: Focus on Art (Fall 2019)
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- G. ECE NC158 - Music Times II: For Parents of Children 2-3 Years
ECEP NC158 - Music Times II: For Parents of Children 2-3 Years
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid
SLO: updates (approved)

- H. ECE NC159 - Infant Times I: Newborn to Crawling (Summer 2019)
ECEP NC159 - Infant Times I: Newborn to Crawling (Fall 2019)
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- I. ECE NC161 - Infant Times II: Crawling to Walking (Summer 2019)
ECEP NC161 - Infant Times II: Crawling to Walking (Fall 2019)
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- J. ECE NC162 - Music Times III: For Parents of Children 2.5 – 5 Years (Summer 2019)
ECEP NC162 - Music Times III: For Parents of Children 2.5 – 5 Years (Fall 2019)
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- K. MUS NC005 - Choral Singing for Older Adults (Summer 2019)
CRMO NC005 - Choral Singing for Older Adults (Fall 2019)
Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- L. MUS NC008 - Jazz/Pop Piano for Older Adults (Summer 2019)
CRMO NC008 - Jazz/Pop Piano for Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

M. MUS NC014 - Beginning Piano Level 1 for Older Adults (Summer 2019)

CRMO NC014 - Beginning Piano Level 1 for Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

N. MUS NC017 - Playing the Ukulele: For Older Adults (Summer 2019)

CRMO NC017 - Playing the Ukulele: For Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (approved)

O. MUS NC019 - Developing a Musical Ensemble: For Older Adults (Summer 2019)

CRMO NC019 - Developing a Musical Ensemble: For Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (approved)

P. MUS NC043 - Beginning Electronic Keyboard: For Older Adults (Summer 2019)

CRMO NC043 - Beginning Electronic Keyboard: For Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments

for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

Q. MUS NC090 - Performance Singing: For Older Adults (Summer 2019)

CRMO NC090 - Performance Singing: For Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (approved)

R. PSY NC003 - Nature and Self-Healing—Beginning: For Older Adults

SLFO NC003 - Nature and Self-Healing—Beginning: For Older Adults

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (approved)

S. PSY NC009 - Rock-Folk Music and the '60s Consciousness Movement : For Older Adults

SLFO NC009 - Rock-Folk Music and the '60s Consciousness Movement : For Older Adults

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (approved)

T. PSY NC011 - Exploring the Riches of Transpersonal Psychology: For Older Adults

SLFO NC011 - Exploring the Riches of Transpersonal Psychology: For Older Adults

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall

2019.

Dist Ed: no online and hybrid

SLO: updates (approved)

U. PSY NC017 - Healing Our World: For Older Adults

SLFO NC017 - Healing Our World: For Older Adults

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

V. PSY NC021 - Adventures in Self Esteem: For Older Adults

SLFO NC021 - Adventures in Self Esteem: For Older Adults

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

W. PSY NC023 - Turning Points in Thought From Film: For Older Adults (Summer 2019)

SLFO NC023 - Turning Points in Thought From Film: For Older Adults (Fall 2019)

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

X. PSY NC025 - Compassionate Communication: For Older Adults

SLFO NC025 - Compassionate Communication: For Older Adults

Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.

Dist Ed: no online and hybrid

SLO: updates (waiting for Kathy to update)

- Y. PSY NC026 - Behind Appearances-Integrating Psychology and Spirituality: For Older Adults
SLFO NC026 - Behind Appearances-Integrating Psychology and Spirituality: For Older Adults
Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (waiting for Kathy to update)
- Z. PSY NC067 - When Love Meets Fear: For Older Adults
SLFO NC067 - When Love Meets Fear: For Older Adults
Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (waiting for Kathy to update)
- AA. PSY NC083 - Mindfulness Meditation: Opening Your “I”: For Older Adults
SLFO NC083 - Mindfulness Meditation: Opening Your “I”: For Older Adults
Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)
- BB. PSY NC097 - Nature and Self-Healing—Intermediate: For Older Adults (Summer 2019)
SLFO NC097 - Nature and Self-Healing—Intermediate: For Older Adults (Fall 2019)
Justification: Updating the noncredit Older Adult courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (waiting for Kathy to update)

- CC. WELL NC016 - Overcoming Barriers to Managing Your Weight
HEAL NC016 - Overcoming Barriers to Managing Your Weight
Justification: Updating the noncredit courses moved from our CED account to our CITY account at the State. Updates include but are not limited to course description, hours, content, and SLOs. Course will be approved under credit departments for Spring and Summer 2019 and moved to the new noncredit subject codes for Fall 2019.
Dist Ed: no online and hybrid
SLO: updates (approved)

Items A-CC: Disciplines need to be checked and update if necessary to reflect consistency; Pedagogy statements from the Class Size document need to be added; Objectives that require revision were identified, some were adjusted during the meeting, the Noncredit Liaison will edit the remaining items; SLO 'approvals' or 'requires revision' are noted above

3.7 New Program Noncredit Proposal

3.8 Modified Program Noncredit Proposals

Guests

Block A:

3:00- 4:30 CourseLeaf Webinar

4:30 Older Adult noncredit courses - Kathy O'Connor

4.0 ACTION

CREDIT

4.1 New Course Proposals

- A. FS 175 Screenwriting III

4.2 Modified Course Proposals

- A. CA 115A Catering Prep
- B. CA 115B Catering Service
- C. CA 115C Catering Kitchen
- D. CA 115D Catering Organization
- E. ETHS 101H (cross-listing removed)
- F. FS 109 Film Criticism
- G. FS 110 World Cinema to 1960s
- H. FS 112B Art Cinema
- I. FS 113 Experimental Film
- J. FS 115 The Vietnam War In Film
- K. FS 119 Introduction to Film Comedy (requested edits completed)

- L. FS 299 Independent Study in Film and Media Studies (Limitation on Enrollment statement - corrected)
- M. MATH 077 Support for Intermediate Algebra
- N. MATH 107 Intermediate Algebra
- O. MATH 150 Calculus with Analytic Geometry I

**M/S/C to approve all items in 4.1 and 4.2 (Gros/Howard). All present approved.
M/S/C/ to approve any and all prerequisites, corequisites and advisories
(Gros/O'Connor). All present approve.**

4.3 New Program Proposals

4.4 Modified Program Proposals

- A. Film and Media Studies AA
- B. Film and Media Studies Certificate

M/S/C to approve items in 4.4 (Gros/Howard). All present approved.

NONCREDIT

4.5 New Noncredit Course Proposals

- A. CRMO NC160 College Choir for Older Adults
- B. CRMO NC170 Symphony Orchestra for Older Adults
- C. CRMO NC176 Concert Band for Older Adults
- D. CRMO NC188A Big Band Jazz Ensemble I: For Older Adults
- E. MUS NC160 College Choir for Older Adults
- F. MUS NC170 Symphony Orchestra for Older Adults
- G. MUS NC176 Concert Band for Older Adults
- H. MUS NC188A Big Band Jazz Ensemble I: For Older Adults

M/S/C to approve items in 4.5 (Gros/O'Connor). All present approved.

4.6 Modified Noncredit Course Proposals

- A. CNEW NC070 - Introduction to Handheld Devices
- B. CNEW NC071 - Tech Talk: What's New in Computers and Technology?
- C. CNEW NC102 - Optimize and Upgrade Your PC
- D. CNEW NC103 - Keeping a PC Hard Disk Clean and Organized
- E. CMPW NC024 - Introduction to Windows
- F. CMPW NC042 - Optimizing Photos for the Internet and Email
- G. CMPW NC055 - Basic PowerPoint

Items in 4.6 are on Hold for a second read and will be placed on Action for the next Agenda. All present approved.

4.7 New Program Noncredit Proposals

- A. Non Credit Intermediate Construction Module
- B. Non-Credit Electrical Training Module 1
- C. Non-Credit Electrical Training Module 2
- D. Non-Credit Electrical Training Module 3

4.8 Modified Program Noncredit Proposals

- A. Work Readiness and Career Planning - (pending Department Award name change; Skills Competency Award or Extended Learning Skills Award)

M/S/C to approve items in 4.7 and to approve 4.8 as a Skills Competency Award (O'Connor/Howard). All present approved.

5.0 ADJOURN