

Santa Barbara City College
College Planning Council
February 21, 2017
3:00-4:30 p.m.

Minutes

1.0 PRESENT:

E. Auchincloss, President, CSEA Chapter 289
P. Bishop, Vice President, Information Technology
P. Butler, President, Academic Senate
R. Else, Sr. Director, Institutional Assessment, Research, and Planning (non-voting)
P. English, Vice President, Human Resources
J. Hayes, Commissioner of Sustainability, Associated Student Government (non-voting)
P. Jarrell, Executive Vice President, Educational Programs
K. Laris, Chair, Planning and Resource Committee
L. Maas, Acting Vice President, Business Services
J. McPheter, Representative, Classified Staff
K. Monda, Past President, Academic Senate
V. Pelton, Representative, Advancing Leadership Committee
C. Salazar, Representative, Classified Staff
P. Stark, Representative, Academic Senate
L. Vasquez, Vice President, Academic Senate
J. Walker, Representative, Advancing Leadership Committee

ABSENT:

A. Beebe, Chair, President

OTHER ATTENDEES:

C. Alsheimer-Barthel, Academic Senate
A. Esqueda, Executive Assistant to the President
M. Moreno, Dean, Educational Programs
K. O'Connor, Representative, Academic Senate
A. Perez, Dean, Educational Programs
G. Zavalas, Reporter, The Channels
J. Zavas, Assistant Controller, Accounting

2.0 CALL TO ORDER

2.1 Dr. Jarrell called the meeting to order and informed Council that he would be chairing the meeting in Dr. Beebe's absence

3.0 MINUTES - None

4.0 ANNOUNCEMENTS

4.1 It was announced that Jackson Hayes of the Associated Student Government would replace Dylan Raiman on CPC.

4.2 Patricia Stark introduced Gerardo Zavalas, a reporter for The Channels.

Dr. Paul Jarrell led Council in a round of self-introductions.

4.3 This announcement was taken out of order after item 7.2. Dr. Paul Jarrell announced that the college was moving forward with hiring an interim Dean of Noncredit Education. The interim position would be filled from within the college. Dr. Jarrell expects the college will likely proceed with an external search in 2017-18 to fill the position.

4.4 This announcement was taken out of order after items 7.2 and 4.3. Dr. Paul Bishop reminded Council that the college's external network is being upgraded by the college's provider. He also mentioned that the new building acquired for the Cosmetology Program will soon be connected to the college's network.

4.5 This announcement was taken out of order after items 7.2 and 4.4. Lyndsay Maas reported that she is working on the guidelines for the Budget Resource Allocation Committee (BRAC) and needs the constituencies represented on CPC to submit the names of those people who wish to be members of BRAC.

5.0 INFORMATION ITEMS

5.1 Reorganization of the Human Resources Department – P. English (Att. [HR Current Org Chart](#); [HR Reorganization](#))

Pat English presented the reorganization of the Human Resources Department (HR). She began with a review of the department's current organization, noting that the position of Human Resources Tech II has been vacant since October 2016. Council members concurred that the department has been understaffed in recent years. Ms. English proceeded to review the reorganization chart, conveying which positions she recommends replacing (Vice President, Administrative Assistant III/Confidential), which positions she recommends upgrading (Sr. Office Assistant to HR Tech I; HR Tech II to HR Tech III); and, which position she recommends replacing as a downgrade (HR Tech II to HR Tech I). She noted that, should the new School of Extended Learning succeed and thrive, she would encourage her successor to replace the position of HR Specialist which is soon to be vacated by a retiring employee.

The initial savings from the HR reorganization will be approximately \$8400.

5.2 2015-16 District Technology Plan – P. Bishop (Att. [2015-16 District Technology Plan Report](#))

Dr. Paul Bishop presented the updated District Technology Plan, a subset of the Educational Master Plan (EMP). Dr. Bishop explained that the District Technology Committee (DTC) examines the technology goals of the EMP and builds objectives for each goal. The committee presents an annual report, summarizing the activity and progress toward meeting the plan's objectives and goals.

Council noted the institution's commitment to technology. Dr. Bishop expressed appreciation for the work of the District Technology Committee.

6.0 DISCUSSION ITEMS - None

7.0 ACTION ITEMS

7.1 Application for California Guided Pathways Project – P. Butler (Att. [Introduction to California Guided Pathways](#))

Dr. Priscilla Butler reported that the Academic Senate voted in support of applying for the California Guided Pathways Project and that, subsequently, the Board of Trustees also approved supporting the college moving forward with the application process.

M/S/C (Bishop/Walker) to approve applying for the California Guided Pathways Project. The motion passed with 13 approvals and one abstention.

7.2 Accreditation Follow-Up Report – R. Else (Att. [Accreditation Follow-Up Report Feb. 14](#))

Robert Else presented the Accreditation Follow-Up Report, noting that revisions and/or corrections must be made before the deadline of March 6, 2017.

Liz Auchincloss thanked Mr. Else for his presentation of the report to the Classified Consultation Group. Dr. Butler also thanked Mr. Else for his presentation to the Academic Senate.

M/S/C (Bishop/Maas) to approve the Accreditation Follow-Up Report. The motion passed unanimously.

8.0 ADJOURNMENT

8.1 The next CPC meeting is scheduled for Tuesday, March 7, 2017 in Room A281C from 3:00-4:30 p.m.