

Santa Barbara City College
College Planning Council
Tuesday, September 15, 2015
3:00-4:30 p.m.

Minutes

1.0 PRESENT:

L. Gaskin, Chair, President
L. Auchincloss, President, CSEA
P. Bishop, Vice President, Information Technology
M. Broomfield, Advancing Leadership Committee Representative
P. Butler, Chair, Planning & Resource Committee
R. Else, Sr. Director, Institutional Assessment, Research and Planning (non-voting)
P. English, VP, Human Resources
K. Monda, President, Academic Senate
M. Marino, Associated Student Government Representative
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
C. Smith, Advancing Leadership Committee Representative
M. Spaventa, Interim Executive Vice President
P. Stark, Academic Senate Representative
J. Sullivan, VP, Business Services
L. Vasquez, VP, Academic Senate

ABSENT:

J. McPheter, Classified Staff Representative

GUEST SPEAKERS:

J. Friedlander
J. Hendricks
L. Maas

2.0 CALL TO ORDER

Dr. Gaskin welcomed members and guests to the meeting. She introduced Mathew Marino, the new representative from the Associated Student Government. Council members and guests proceeded to introduce themselves and welcome Mr. Marino.

2.1 Approval of 9/1/15 Minutes

M/S/C (Monda/Vasquez) to approve the 9/1/15 minutes. Motion passed unanimously.

3.0 ANNOUNCEMENTS

4.0 INFORMATION ITEMS

4.1 Creation of a Grants Coordination Office – J. Friedlander (Att. [Proposal to Create a Grants Coordination Office](#))

Dr. Friedlander presented background information supporting the decision to create a Grants Coordination Office. He explained that the office will provide direction and support for all grant proposals, including those of the SBCC Foundation. Leana Bowman, Grants Coordinator, will report to Dr. Jack Friedlander. Discussion ensued.

Dr. Friedlander agreed to provide a checklist for the grant proposal process and regular reports regarding the college's grants.

4.2 Status of PLLUMP Steps 1 (Discovery) and 2 (Program) – J. Hendricks (Atts. [PLLUMP PowerPoint; College Forums](#))

Julie Hendricks, Director of Facilities and Campus Development, presented an update on the college's Program Location and Land Use Master Plan (PLLUMP). She noted that Pamela Anderson Brule of Anderson Brule Architects, the firm chosen by the college to coordinate the process, will be giving a presentation at the Board of Trustees meeting on September 24, 2015. Dr. Gaskin added that Council members will be sent the final report of PLLUMP's Step 1 (Discovery) and Step 2 (Program) later in the week. Ms. Hendricks also reminded Council of the upcoming PLLUMP Forums scheduled on September 23 and 24 at the Main, Wake and Schott campuses.

Ms. Hendricks reviewed various goals and components of PLLUMP. She noted that the completion of PLLUMP's Discovery and Program steps is instrumental in the development of the college's Facilities Master Plan which is due by December 2016.

Questions and comments followed. Council members expressed appreciation for Ms. Hendricks work on this project.

5.0 DISCUSSION ITEMS

5.1 Kaplan Lease – L. Gaskin (Att. [Kaplan Revenue Through 6/30/15](#))

Dr. Gaskin explained that the Board is in the process of discussing whether or not to extend Kaplan International's lease of four portable buildings that currently house its private English language school. Kaplan's contract is due to expire June 2017.

Factors to consider include the revenue generated by Kaplan, campus space issues, community relations and fiscal concerns. A straw vote taken by Dr. Gaskin resulted in five Council members in favor and seven opposed to extending Kaplan's contract. One Council member abstained.

5.2 Program Evaluation Committee Membership – K. Monda (Att. [PEC Committee Membership](#))

Due to time constraints, it was agreed to address this agenda item at the September 29 CPC meeting.

5.3 Review of the Educational Master Plan – J. Friedlander (Att. [Educational Master Plan 2014](#))

Due to time constraints, it was agreed to address this agenda item at the September 29 CPC meeting.

5.4 Results of the Evaluation of the Two Summer Sessions – J. Friedlander (Atts. [Evaluation of Summer 1 and 2 Sessions; Evaluation of Two Summer Sessions PowerPoint; Classified Staff Survey-Double Summer Sessions](#))

This agenda item was taken out of order.

Dr. Jack Friedlander reviewed the results of the evaluation of the college's two summer sessions. The report, *Evaluation of Summer 1 and 2 Sessions*, is a compilation of information from various

sources including enrollment statistics, financial data, and student, faculty and staff survey results. Dr. Friedlander concluded the presentation with his recommendations based on the evaluation.

Discussion and questions followed. Topics included the impact of two summer sessions on students, staff and faculty, alternative scheduling possibilities, class pace and workload, and the need for more core class and online class offerings.

Liz Auchincloss distributed a document during the meeting, *Classified Staff Survey-Double Summer Session (Responses)*, which lists classified staff responses to the question, “Assuming SBCC offers a double summer session in 2016, are there any changes you recommend (e.g. term dates, staffing needs, resources, etc.)?” The document will be posted on the CPC website as will Dr. Friedlander’s PowerPoint presentation.

CPC will conduct a second reading of Results of the Evaluation of the Two Summer Sessions at the next meeting.

6.0 ACTION ITEMS

7.0 ADJOURNMENT

- 7.1 A special CPC meeting is scheduled for Tuesday, September 29, 2015 in Room 218C, 3:00-4:30 p.m. for the Accreditation Team visit.