

Santa Barbara City College
College Planning Council
Tuesday, September 1, 2015
3:00-4:30 p.m.

Minutes

1.0 PRESENT:

L. Gaskin, Chair, President
L. Auchincloss, President, CSEA
P. Bishop, Vice President, Information Technology
M. Broomfield, Advancing Leadership Committee Representative
P. Butler, Chair, Planning & Resource Committee
R. Else, Sr. Director, Institutional Assessment, Research and Planning (non-voting)
P. English, VP, Human Resources
K. Monda, President, Academic Senate
M. Moreno, Advancing Leadership Committee Representative (for C. Smith)
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
M. Spaventa, Interim Executive Vice President
P. Stark, Academic Senate Representative
L. Vasquez, VP, Academic Senate

ABSENT:

J. McPheter, Classified Staff Representative
C. Smith, Advancing Leadership Committee Representative
J. Sullivan, VP, Business Services

2.0 CALL TO ORDER

Dr. Gaskin welcomed members and guests to the meeting. Council members proceeded to introduce themselves. Dr. Gaskin briefly reviewed the function and work of College Planning Council.

2.1 Approval of 5/19/15 Minutes

2.2 Approval of 8/18/15 Minutes

M/S/C (Vasquez/Butler) to approve the 5/19/15 and 8/18/15 minutes. Motion passed unanimously.

3.0 ANNOUNCEMENTS

4.0 INFORMATION ITEMS

4.1 Review of Final Budget – L. Maas (Attachments: <http://www.sbccc.edu/cpc/cpcagendas.php>)
Dr. Gaskin provided a short synopsis of the college's process for adopting a budget. She introduced Lyndsay Maas, Controller, who presented the college's Final Budget, focusing on changes to the Tentative Budget up to the present. Referring to a PowerPoint entitled *Santa Barbara City College Final Budget 2015-16*, Ms. Maas noted an increase in unrestricted revenues to support six new

faculty members, reviewed minor changes to expenditures, and reported on transfers out to the equipment fund to cover previously approved facility projects. Questions and discussion took place throughout the presentation. The 2015-16 Final Budget will be presented to the Board of Trustees for approval at the September 10, 2015 Board meeting.

4.2 Recommendation to Hire Two Categorically Funded Transcript Analysts – M. Spaventa
(Attachment: <http://www.sbcc.edu/cpc/cpcagendas.php>)

Marilynn Spaventa, Interim Executive Vice President of Educational Programs, introduced Allison Canning, Associate Dean of Educational Programs. Ms. Canning explained that the implementation of DegreeWorks, the transcript articulation system selected by the college, will require the hiring of two Transcript Analysts. The positions, categorically funded by Student Success and Support Program funds, will streamline the transcript analysis process and provide better student access to education plans and degree audits. Questions and discussion ensued.

5.0 DISCUSSION ITEMS

6.0 ACTION ITEMS

7.0 ADJOURNMENT

7.1 The next regularly scheduled CPC meeting will be held on Tuesday, September 15, 2015 in Room 218C, 3:00-4:30 p.m.

A special CPC meeting is scheduled for Tuesday, September 29, 2015 in Room 218C, 3:00-4:30 p.m. for the Accreditation Team visit.