

Santa Barbara City College
College Planning Council
Tuesday, August 18, 2015
9:00 a.m.-12:00 p.m.
Orfalea Foundation Downtown Center
1221 Chapala Street

Minutes

1.0 PRESENT:

L. Gaskin, Chair, President
L. Auchincloss, President, CSEA
P. Bishop, Vice President, Information Technology
M. Broomfield, Advancing Leadership Committee Representative
P. Butler, Chair, Planning & Resource Committee
R. Else, Sr. Director, Institutional Assessment, Research and Planning (non-voting)
P. English, VP, Human Resources
J. Friedlander, Executive VP, Educational Programs
J. McPheter, Classified Staff Representative
K. Monda, President, Academic Senate
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
J. Sullivan, VP, Business Services
C. Smith, Advancing Leadership Committee Representative
P. Stark, Academic Senate Representative
L. Vasquez, VP, Academic Senate

2.0 CALL TO ORDER

3.0 ANNOUNCEMENTS

4.0 INFORMATION ITEMS

4.1 Isla Vista Focus Group – A. Canning (Att. 4.1)

Allison Canning arranged for Molly Ludwig, Vice President of Frank N. Magid Associates, Inc., to present the results of the focus group research on SBCC students living in Isla Vista. The subsequent report focused on student's concerns, the pros and cons of living in Isla Vista, and students' ideas on possible solutions that address their concerns and needs. Ms. Ludwig's PowerPoint presentation will be available on the website: <http://www.sbccc.edu/cpc/cpcagendas.php>.

The following information item was addressed before item 4.1:

4.2 Recommended Allocation of Student Equity Funds to Hire a Special Program Advisor for the Express to Success Program – M. Spaventa (Att. 4.2)

Marilynn Spaventa informed Council that the college would be moving forward with the hiring of a Special Program Advisor (SPA) for the Express to Success Program (ESP) to be funded by Student Equity funds. Ms. Spaventa distributed a document listing the approved categorically funded

positions for 2015, including the proposed SPA/ESP position. The document entitled *Categorically Funded Positions 2015* will be available on the website: <http://www.sbccc.edu/cpc/cpcagendas.php>.

5.0 DISCUSSION ITEMS

The following discussion item was addressed before item 4.1:

5.1 Fall 2015 Accreditation – L. Gaskin

Dr. Gaskin reminded Council that the accreditation team will likely attend the September 29, 2015 CPC meeting. The meeting will take place in Room 218C beginning at 3:00 p.m. She proceeded to provide background information regarding the accreditation process, the requirements of the college's self evaluation, as well as the Accrediting Commission for Community and Junior Colleges' (ACCJC) standards against which the college must evaluate itself. Throughout her presentation, Dr. Gaskin referred to the Institutional Self Evaluation for Reaffirmation of Accreditation – July 2015. The report can be found on the website at: <http://www.sbccc.edu/accreditation/index.php>. In preparation for the accreditation visit, she advised Council to study the Core Planning Structures (pg.46) and the college's planning processes.

Dr. Gaskin briefly reviewed the visiting accreditation team members' tentative schedule while they are at the college from Monday, September 28-Thursday, October 1. She noted that the Employee Forums are scheduled on Tuesday, September 29 and Wednesday, September 30. The team's exit report will be presented at the Garvin Theater on Thursday, October 1. The time of the exit report presentation is to be determined. Dr. Gaskin related that the accreditation team will send their report and recommended action to the ACCJC for review. The college will be informed of its accreditation status in January 2016.

Dr. Priscilla Butler introduced the *Field Guide*, which includes an explanation of the accreditation process and a list of the college's actionable improvement plans (AIPs). The *Field Guide* will be distributed to staff and faculty at the All Campus Inservice scheduled August 20, 2015.

5.2 Overview of the Method for Evaluating the Two Summer Sessions – J. Friedlander

Dr. Jack Friedlander provided an overview of the criteria used to evaluate the 2015 summer term in which two successive sessions were scheduled. He briefly reviewed the results of the student survey conducted to assess student's reactions to the offering of two summer sessions, noting that initial findings suggest that the concept was successful. Dr. Friedlander informed Council that more data from faculty and staff surveys, as well as a financial analysis is forthcoming and will be available at the September 1, 2015 CPC meeting.

Discussion ensued. Consensus was reached by Council regarding the importance of evaluating this year's summer sessions, and it was further agreed that additional analysis of the data is needed before a decision is made as to the feasibility of scheduling two summer session in 2016.

5.3 Staffing Needs – L. Gaskin

Dr. Gaskin reported that the college's unrestricted general fund is limited and will endure future challenges including PERS and STRS increases, salary increases, the potential loss of Prop. 30 funding, and possible decreases in enrollments. Dr. Gaskin asked Council for ideas as to how to address the college's staffing needs given these limitations. One proposal was to make cuts to the short term hourly workforce to cover critical staffing needs. Discussion ensued regarding issues that impact the college's staffing needs including town gown matters, enrollment trends, and the carrying capacity of the college.

6.0 ACTION ITEMS

7.0 ADJOURNMENT

7.1 The next regularly scheduled CPC meeting will be held on Tuesday, September 1, 2015 in Room 218C, 3:00-4:30 p.m.

A special CPC meeting is scheduled for Tuesday, September 29, 2015 in Room 218C, 3:00-4:30 p.m. for the Accreditation Team visit.