

**Santa Barbara City College
College Planning Council
Tuesday, April 7, 2015
3:00 – 4:30 p.m.
A218C**

Minutes

1.0 PRESENT:

L. Gaskin, Chair, President
L. Auchincloss, President, CSEA
P. Bishop, VP, Information Technology
P. Butler, Chair, Planning & Resources
Committee
R. Else, Sr. Director, Institutional Assessment, Research
and Planning (non-voting)
P. English, VP, Human Resources
G. Katzenson, Associated Student Government
J. Friedlander, Executive VP, Educational Programs
J. McPheter, Classified Staff Representative
K. Monda, President, Academic Senate
D. Nevins, Academic Senate Representative
P. Stark, Academic Senate Representative
J. Sullivan, VP, Business Services
L. Vasquez, VP, Academic Senate
J. Walker, Advancing Leadership Committee Representative
D. Watkins, Advancing Leadership Committee Representative

GUESTS:

C. Alsheimer, Academic Senate
B. Freeman, Learning Resource Center
K. O' Connor, Academic Senate
J. Pike, Learning Resource Center

ABSENT:

C. Salazar, Classified Staff Representative

2.0 CALL TO ORDER

3.0 ANNOUNCEMENTS

4.0 INFORMATION ITEMS

4.1 Classified Staff Hiring Process – P. Bishop (Att. 4.1)

Dr. Paul Bishop reviewed the ranking process for new classified staff positions. He presented the results of the prioritization process as shown on Attachment 4.1. Dr. Gaskin expressed appreciation to Dr. Bishop and CPC's New Classified Staff Position subcommittee members for their work on the process.

5.0 DISCUSSION ITEMS

5.1 Neighborhood Task Force Recommendations – L. Gaskin (Att. 5.1)

Dr. Gaskin gave an overview of events leading to the formation of the Neighborhood Task Force (NTF) and reviewed the charge of the group. The NTF was chaired by Trustees Marty Blum and

Dr. Marianne Kugler, and was comprised of SBCC staff, faculty and administrators, representatives from adjoining campus neighborhoods (Loma Alta, Oceano and Lower Westside), as well as members of the City of Santa Barbara Police Department and City administration. The culmination of the NTF's work is the document entitled Santa Barbara City College Neighborhood Task Force: Recommendations (Attachment 5.1)

In referring to the NTF's Follow-up Actions (A) on page 13 of the document, Dr. Gaskin reported that two of the follow-up actions have been completed. These include the joint City Council/Board of Trustees meeting (A2) which took place on March 2, 2015 and the formation of an implementation task force (A3). The implementation task force is comprised of two representatives from each of the following entities: SBCC, the City of Santa Barbara, and SBCC neighbors.

Dr. Gaskin reviewed the priority recommendations of the NTF in the areas of Noise Abatement (N) and Quality of Neighborhood Life (Q). Recommendation N1 on page 6 proposes the adaption of a noise abatement ordinance based on the Cal Poly, San Luis Obispo model. She reported that the college's legal counsel has created a model addendum for leases that requires SBCC student renters to abide by the college's Code of Conduct and authorizes the college to take disciplinary action for code violations. Joe Sullivan reported that response to the lease addendum from local landlords has been positive.

In conjunction with the noise abatement issue, Dr. Gaskin reviewed recommendation N2 which proposes the implementation of a Student Neighborhood Assistance Program (SNAP) similar to the San Luis Obispo model. The program would require the city's police department to employ SBCC students as first responders to neighborhood incidences involving fellow students.

Lastly, Dr. Gaskin reviewed recommendation Q2 which focuses on building and strengthening relationships between students and long term residents who live near campus.

Support efforts provided by the college for SBCC students living in Isla Vista were briefly discussed.

Questions and discussion ensued.

5.2 SBCC Community Police Office – L. Gaskin

Dr. Gaskin reported that one outcome of the Neighborhood Task Force was the proposal by Police Chief Cam Sanchez to establish a community police office on campus. It was felt that the presence of a uniformed officer and a police car on campus would have a positive effect on community relations. An office space will be designated for the officers' use.

5.3 Committee Review of Resource Requests – P. Butler (Att. 5.3)

Because of the lack of uniformity in the way each ranking group reviews requests, Dr. Priscilla Butler asked Council whether or not there's a benefit to having more than one group review each resource request. Pursuant to discussion, Council agreed to retain the process that is currently in place.

5.4 General Fund Unrestricted Revenues Review – J. Sullivan (Att. 5.4)

Joe Sullivan compared the 2015-16 tentative budget unrestricted revenues to the 2014-15 adjusted budget and reviewed the variances between the two. He mentioned that the 2014-15 adjusted budget will change before the fiscal year end.

He noted that there is a projected increase of \$6,634,046 from the 2014-15 budget to the 2015-16 budget. Mr. Sullivan proceeded to explain the details supporting the variance as outlined in Attachment 5.4, 2015-16 Tentative Budget General Fund – Unrestricted.

Dr. Gaskin reviewed the budget's on-going funding which includes the base allocation increase allocated to STRS and PERS, the COLA increase, and the \$670,000 of state apportionment. She noted that, due to the uncertainty of enrollment, the college is being cautious with regard to FTES. Of further note is that Proposition 13 sunsets in 2016. Dr. Gaskin concluded by stating that the college's goal is to stabilize the college's funding.

5.5 Institution-Set Standards – R. Else (Att. 5.5)

In preparation for the impending accreditation visit, Robert Else presented the SBCC Institution-Set Standards for Selected Student Outcomes (Attachment 5.5). He provided a brief history of the annual report submitted by the college to the Accrediting Commission for Colleges and Junior Colleges (ACCJC). He noted that in spring 2013 four new questions focusing on institution-set standards were added to the report: successful course completion, student completion of degrees, student completion of certificates, and student transfers to four-year institutions. In response to these questions, the college took a five year average of the statistics associated with the report's questions and designated the numbers as the institution's set standards. He noted that colleges are free to interpret the term "Institution-Set Standards."

Mr. Else explained that seven additional metrics stemming from the college's Student Success Scorecard were included in the Institution-Set Standards. Questions and discussion followed.

Mr. Else mentioned that the next step in the reporting process focuses on the college's goals. He agreed to review the document's numbers and bring the item back for a second reading at the April 21, 2015 CPC meeting.

6.0 ACTION ITEMS

7.0 ADJOURNMENT

- 7.1 The next scheduled CPC meeting will be held on Tuesday, April 21, 2015 in Room 218C, 3:00-4:30 p.m.