

**Santa Barbara City College  
College Planning Council  
Tuesday, February 17, 2015  
3:00 – 4:30 p.m.  
A218C**

**Minutes**

**1.0 PRESENT:**

L. Gaskin, Chair, President  
L. Auchincloss, President, CSEA  
P. Bishop, VP, Information Technology  
P. Butler, Chair, Planning & Resources Committee  
R. Else, Sr. Director, Institutional Assessment, Research and Planning (non-voting)  
P. English, VP, Human Resources  
J. Friedlander, Executive VP, Educational Programs  
G. Katzenson, Associated Student Government Representative (non-voting)  
J. McPheter, Classified Staff Representative  
K. Monda, President, Academic Senate  
D. Nevins, Academic Senate Representative  
C. Salazar, Classified Staff Representative  
P. Stark, Academic Senate Representative  
J. Sullivan, VP, Business Services  
L. Vasquez, VP, Academic Senate  
J. Walker, Advancing Leadership Committee Representative  
D. Watkins, Advancing Leadership Committee Representative

**GUESTS:**

P. Pellegrin, Innovative Workshop Consulting. LLC  
M. Walby, The Channels  
K. O'Connor, Academic Senate

**2.0 CALL TO ORDER**

2.1 Approval of 2/3/15 minutes.

**M/S/C Monda/Butler to approve the 2/3/15 minutes with corrections. 13 approved. One abstained. Motion passed.**

**3.0 ANNOUNCEMENTS**

**4.0 INFORMATION ITEMS**

4.1 Replacement of Budgeted Positions – P. English  
None.

4.2 California Career Pathways Trust (CCPT) Grant Application – J. Friedlander  
Dr. Friedlander reported that the California Career Pathways Trust Grant is a two year grant in partnership with the Santa Barbara Unified School District and the Carpinteria Unified School District. The grant's purpose is to strengthen five existing career pathways (engineering, construction, culinary hospitality, media arts and health) and to develop five additional ones (justice

studies, sports medicine, computer information systems, education, and small business/entrepreneurship). The grant will also help provide internships for secondary and college students in those areas.

Dr. Friedlander informed Council that the grant will require a project director and hourly classified support staff, and provide funding for faculty stipends, supplies and support service contracts. It does not require the college to hire for any new permanent positions.

## 5.0 DISCUSSION ITEMS

### 5.1 SBCC District Sustainability Plan: First Reading – J. Hendricks

Julie Hendricks presented the district's Sustainability Plan with Perrin Pellegrin of Innovative Workshop Consulting. Ms. Pellegrin and Ms. Hendricks reviewed the plan's key components.

Ms. Pellegrin reported on the development of the plan which began in the summer of 2013 as a campus wide fact finding effort concerning campus operations. She briefly touched on the plan's five goal categories: Waste Management, Energy Efficiency, Water Consumption, Transportation, and Food.

Ms. Hendricks noted that the Sustainability Plan is included in the college's Educational Master Plan (EMP), the Program Location and Land Use Master Plan (PLLUMP) and the Facilities Master Plan. An additional goal of the college is to incorporate the Sustainability Plan into the curriculum.

Questions and comments followed.

The PowerPoint presentation employed during the meeting will be posted on the CPC website: <http://www.sbcc.edu/cpc/cpcagendas.php>.

The item will return to CPC as a second reading on the March 3, 2015 agenda.

### 5.2 District Technology Plan 2014-20XX: Second Reading – P. Bishop (Att. 5.2)

**M/S/C Nevins/Friedlander to approve the District Technology Plan 2014-20XX. 14 approved. Motion passed.**

### 5.3 Replacement Equipment Resource Requests in Program Review: Second Reading – P. Butler (Att. 5.3)

After a brief discussion, Dr. Gaskin requested that Dr. Friedlander and Joe Sullivan meet with Dr. Butler to create a process for annually recurring supply requests.

### 5.4 Procedure for Replacing Broken or Damaged Classroom Furniture: First Reading – J. Sullivan, D. Nevins, J. Walker (Att. 5.4)

Mr. Sullivan reviewed the process for replacing broken and damaged classroom furniture, as explained in Attachment 5.4. With regard to the procedure document, Dr. Gaskin asked Mr. Sullivan to include a category identifying the department or person responsible for the process (Purchasing Department) as well as the date each time the procedure is updated. Mr. Sullivan noted that there is a standard in place for classroom furniture and that Purchasing will perform an audit of classroom furniture at the end of every semester.

Discussion ensued regarding the bidding process for new classroom furniture.  
The item will return to CPC as a second reading on the March 3, 2015 agenda.

## **6.0 ACTION ITEMS**

## **7.0 ADJOURNMENT**

- 7.1 The next scheduled CPC meeting will be held on Tuesday, March 3, 2015 in Room 218C,  
3:00-4:30 p.m.