

**Santa Barbara City College
College Planning Council
Tuesday, February 3, 2015
3:00 – 4:30 p.m.
A218C**

Minutes

1.0 PRESENT:

L. Gaskin, Chair, President
L. Auchincloss, President, CSEA
P. Butler, Chair, Planning and Resources Committee
R. Else, Sr. Director, Institutional Assessment, Research and Planning (non-voting)
P. English, VP, Human Resources
J. Friedlander, Executive VP, Educational Programs
G. Katzenson, Associated Student Government Representative (non-voting)
J. McPheter, Classified Staff Representative
K. Monda, President, Academic Senate
K. O'Connor, Academic Senate Representative (substitute for P. Stark)
D. Nevins, Academic Senate Representative
C. Salazar, Classified Staff Representative
J. Sullivan, VP, Business Services
L. Vasquez, VP, Academic Senate
J. Walker, Advancing Leadership Committee Representative
D. Watkins, Advancing Leadership Committee Representative

GUESTS:

C. Alsheimer, Academic Senate
L. Maas, Controller
C. Marquez, Human Resources
S. Remacle, Human Resources
M. Spaventa, Educational Programs
M. Walby, The Channels

ABSENT:

P. Bishop, VP, Information Technology
P. Stark, Academic Senate Representative

2.0 CALL TO ORDER

2.1 Approval of 12/2/14 minutes.

M/S/C Nevins/McPheter to approve the 12/2/14 minutes. 13 approved. One abstained. Motion passed.

2.2 Approval of 12/9/14 minutes.

M/S/C Nevins/Auchincloss to approve the 12/9/14 minutes. 13 approved. One abstained. Motion passed.

3.0 ANNOUNCEMENTS

3.1 Dr. Gaskin asked Council members to introduce themselves to Grace Katzenson, CPC's new Associated Student Government representative.

4.0 INFORMATION ITEMS

- 4.1 Replacement of Budgeted Positions – P. English
None.

- 4.2 Recommended Allocations of Student Success Support Program (SSSP) and Student Equity Funds – J. Friedlander (Att. 4.2)

Dr. Friedlander distributed a handout comprised of the Student Equity Committee's (SEC) recommended allocations for various student services programs, a summary of SEC's January 30, 2015 meeting, a breakout of the new faculty and classified staff proposals, and the Student Success and Support Program's (SSSP) approved funding proposals. He referred to the handout while presenting information regarding agenda items 4.2, 4.3 and 4.4, and began his presentation by reviewing resource requests to be funded from the 2014-15 Student Equity allocation. He explained that the SEC identified project proposals which will have the largest impact on the Student Equity Plan's goal of increasing student achievement and closing gaps that exist among specific groups.

Dr. Gaskin provided a brief background to the funding proposals, stating that the college has received over \$2 million in categorical funds from the state for student success and support in 2014-15, and slightly over \$800,000 in 2014-15 for student equity. She noted that the funding is on-going. Dr. Friedlander reviewed the recommended positions to be supported by the funding, informing Council that of the 15.5 new positions recommended by the Student Equity Committee, 10.5 are for counselors including one grant funded counselor for the iPath Transfer Success Program. The remaining staffing recommendations call for four full-time classified staff, one manager, and for two classified staff positions to increase from part-time to full-time.

- 4.3 Recommended Allocation of State Categorical Basic Skills Initiative (BSI) Funds to Hire Two Temporary Contract Counselors – J. Friedlander

The two proposed counseling positions funded from the Basic Skills Initiative would serve the Express to Success Program. Dr. Gaskin added that the Express to Success Program's original Title V grant funding ends in September 2016. The new state funding will allow the college to institutionalize the successful components of the program.

- 4.4 Recommended Allocation of Serving Hispanic Institutions Title V Federal Grant to Hire a Temporary Contract Full-time Counselor – J. Friedlander

The proposed counseling position funded by Title V grant would serve the iPath Transfer Success Program.

5.0 DISCUSSION ITEMS

- 5.1 President's Cabinet Reorganization – L. Gaskin

Dr. Gaskin presented Council with a plan for a reorganization of the president's cabinet. She framed her decision within the context of a confluence of internal and external issues, reporting that California community colleges have been given over \$100 million to support students in goal attainment, educational planning, counseling, assessment and placement. She noted that there is a clear expectation of the state for community college's to increase student success, and that funding is tied to accountability, outcomes and performance. She expressed concern about the lack of cohesion among student support programs.

Additionally, Dr. Gaskin reviewed the issues that required immediate attention upon her arrival at the college including updating the mission statement, creating an Educational Master Plan, focusing on integrated planning and program review, creating a facilities master plan (PLLUMP), and updating board policies and administrative procedures.

Dr. Gaskin explained that in the aftermath of the May 23, 2013 Isla Vista tragedy and the Measure S campaign, she sees a greater need to attend to the college's external, community based relationships.

She reported that she has asked Dr. Friedlander to shift his Executive Vice President role to one which would more directly support the Superintendent/President's office. Dr. Gaskin reviewed some of the areas on which Dr. Friedlander will focus in his new position including institutional effectiveness, integrated planning, overseeing research and institutional assessment, and acting as liaison for the college's 4-year partners.

Dr. Gaskin acknowledged that, due to the significance of the issues at stake, she was stepping out of process and not bringing the proposed reorganization through normal program review processes. She further acknowledged the budget burden on the college, specifically, the funding required to replace the Executive Vice President of Educational Programs.

Dr. Friedlander gave his perspective on the decision. He presented some of his previous experience that has prepared him for this new position, and expressed his support of Dr. Gaskin's decision.

Discussion ensued. Concern was expressed about the funding for the infrastructure needed to support the reorganization and the new positions.

5.2 District Contribution for Campus Center – J. Sullivan (Att. 5.2)

Mr. Sullivan reported that the state has allocated \$20 million in funding for the Campus Center seismic upgrade project. The college is required to provide a match of \$10 million. The two-year project involves tearing down and rebuilding the Campus Center and will commence in June 2016.

Mr. Sullivan reviewed the two funding options available to the college. The first is to borrow money via a lease revenue bond. He referred to page 8 of Attachment 5.2, Lease Revenue Bond Analysis, which shows that the loan would cost the college approximately \$6,756,350 in interest.

The second option involves allocating funds from the college's ending balances while still retaining the required budget reserve per Board Policy 6305.

Discussion ensued.

Consensus was reached by Council supporting a proposal to be presented to the Board of Trustees which will fund the Campus Center project from ending balances. Dr. Gaskin added that because the state funding is for a seismic upgrade, the college will be responsible for meeting furniture and equipment needs.

5.3 Recommendation for Additional Member of the Faculty Professional Development Committee to Serve on the Professional Development Advisory Committee – K. Monda (Att. 5.3)

Dr. Kim Monda reported that the Professional Development Advisory Committee (PDAC) wishes to add an additional faculty member to its current membership.

It was suggested that future PDAC meetings be formalized to allow sufficient time and order for committee members to contribute at meetings. Dr. Gaskin agreed to speak with the chair of the committee about this issue.

Consensus was reached by Council approving the addition of a faculty member to the PDAC.

5.4 District Technology Plan 2014-20XX – P. Bishop (Att. 5.4)

Dan Watkins presented the District Technology Plan 2014-20XX in Paul Bishop's absence. He stated that the District Technology Plan is based on the Educational Master Plan (EMP), and that Attachment 5.4, Santa Barbara City College District Technology Plan 2014-20xx, gives a brief background history of the District Technology Committee (DTC) as well as the technology goals embedded in the EMP.

Mr. Watkins reviewed the steps being taken to achieve EMP Strategic Goals 3.1, 3.2 and 3.3. He informed Council that the District Technology Plan provides for an annual evaluation in order to update the plan along with its objectives and goals.

The District Technology Plan 2014-20XX will return to CPC's February 17, 2015 meeting as a second reading.

5.5 Replacement Equipment Resource Requests in Program Review – P. Butler (Att. 5.5)

Dr. Priscilla Butler provided an overview of the Program Review Resource Request Processes as outlined in Attachment 5.5. She reported that the Program Review Committee needed clarification from CPC on how to rank replacement equipment requests. Discussion followed.

It was agreed that:

- Joe Sullivan, Dean Nevins and Jason Walker will develop a refresh process for classroom and lab furniture.
- The college will tentatively commit to funding replacement requests within the allocated amount of \$350,000.
- Mr. Sullivan and Lyndsay Maas will provide a 2015-16 budget projection for the funding of equipment.
- Dr. Butler and the Planning and Resources Committee will rank new equipment and supply requests according to the Program Review Resource Request Processes, and will bring back the big ticket requests, such as the bus and the simulator, for CPC's review and ranking.
- Dr. Gaskin will remind Dr. Paul Bishop of the staff ranking process.

6.0 ACTION ITEMS

7.0 ADJOURNMENT

7.1 The next scheduled CPC meeting will be held on Tuesday, February 17, 2015 in Room 218C, 3:00-4:30 p.m.