

**Santa Barbara City College
College Planning Council
Tuesday, May 1, 2012
3:00 p.m. – 4:30 p.m.
A218C
Minutes**

PRESENT

J. Friedlander, (Chair), Acting
Superintendent/President
I. Alarcón, Past-Pres., Academic Senate;
O. Arellano, VP, Continuing Education;
L. Auchincloss, Pres., CSEA;
P. Bishop, VP Information Technology;
S. Ehrlich, VP HR &LA
K. Monda, Academic Senate
Representative, Chair Planning and
Resources Committee;
K. Neufeld, VP, Academic Senate Rep;
D. Nevins, Academic Senate President
K. O'Connor, Academic Senate
Representative;
M. Spaventa, Executive VP Ed Programs;
C. Salazar, Classified Staff Representative
J. Sullivan, VP Business Services

ABSENT:

R. Else, Sr. Dir. Inst. Assessment,
Research & Planning
J. Englert, ASB President

GUESTS:

C. Alsheimer, Instructors' Assoc. (IA);
P. Butler, P&R, Academic Senate;
J. Negroni, Student Senate Member and
newly elected Student Trustee;
A. Orozco, Classified Consultation Group;
A. Scharper, Dean, Ed Programs;
L. Stark, Pres. Instructors' Association;
E. Stein, Classified Consultation Group;
D. Waggoner, Classified Consultation
Group

1.0 Call to Order

- 1.1 Dr. Friedlander called the meeting to order and asked for approval of the April 17, 2012 CPC Meeting minutes.

**M/S/C (Sullivan/Ehrlich] to approve the minutes of the April 17 CPC meeting.
All in favor.**

2.0 Announcements

- 2.1 Dr. Friedlander announced that the Foundation for SBCC exceeded its goal of raising \$750,000 for this year's Campaign for Student Success. The Foundation raised over \$800,000 in support of SBCC students. Perhaps as important as the amount of money raised, is that the number of people who contributed to the campaign increased from 450 last year to over 1,000 donors this year. Vanessa Patterson, Executive Director of the Foundation, reported further on the success of the campaign and stated that it is still not too late to contribute. She thanked all those who contributed.
- 2.2 Dr. Friedlander announced that the college has for the second year in a row been selected by an independent panel of experts as one of the top 10% of the nation's 1,100 plus community colleges in the nation. SBCC is the only community college in California that has been named as one of the top 10% of the community colleges in each of the

two years the Spin Institute College Excellence Award competition has been in existence. The college has been invited to submit a proposal to be considered for this year's Aspen Institute award. The proposal is due May 25.

- 2.3 Dr. Friedlander announced that Dr. Lori Gaskin, the college's new superintendent/president, will start in the middle of July. We will give her a welcome reception in the Helen Pedotti Courtyard so everyone can come say hello and get her off to a nice start.
- 2.4 Dr. Friedlander introduced Joel Negroni, the newly elected Student Trustee for the 2012-13 academic year. He will be sitting in at today's CPC meeting for J. Englert, ASB President. Dr. Friedlander reported that Mr. Negroni was very involved in the Campaign for Student Success and wished him well in his future role as the student trustee.
- 2.5 Dr. Friedlander reported that the College Plan will be reviewed by the Academic Senate and then by the Board. He stated that the Budget Principles are being reviewed by the Board's Fiscal Committee before being forwarded to the board to be discussed at a study session. K. Monda, Academic Senate Representative, Chair Planning and Resources Committee, brought a change from the last P&R Meeting that Dr. Friedlander accepted. This version will be sent out once it is corrected. Acting VP Spaventa reported that the CPC Budget Advisory Group is still in the process of identifying the estimated cost savings of each of the budget reduction strategies it identified.
- 2.6 Dr. Friedlander reported that he had seen *Through the Fire*, written by Katy Laris, Instructor in SBCC Theatre Arts Dept., Philip Laris, K. Laris' father, and SBCC's Ed Programs Dean Alice Scharper. He reported that it was exceptionally well done and the audience responded to it very well. All the CPC members applauded Dean Scharper. She reported that it took two years to work on and was a joy. She stated that many community members are calling to report the impact the play had on them.

3.0 Information Items

3.1 Facilities/Education Master Plan

VP Sullivan reported that the Facilities/Education Master Plan is a long term plan for the college with the purpose of looking at what the college's priorities are and analyzing that information with the Board and the College Governance Groups in order to determine whether the college would like to issue a bond in 2014. Discussions are just starting to see if the college can move in considering pursuing a bond measure in 2014.

3.5 Measure V Priorities

Sullivan reported that the college will "take down" the second offering on SBCC's Measure V bond to cover the Humanities Building and then analyze what the remaining balance of the current bond will cover in terms of renovations on campus.

Dr. Friedlander reiterated what he had reported at the previous CPC meeting, which is to recommend to the Board to build a new campus center instead of renovating the existing structure. He delineated the benefits of this option, including having the

flexibility to add a third floor to the building and designing it to accommodate needs of the college such as placing many of the campus computer labs in one location, centralizing the location of the student success programs, and creating adequately designed space for its student life, culinary arts and food services programs. Placing a number of the computer labs and the student success centers in one location will enable the college to reduce the cost of operating similar support programs in different locations.

He discussed further details and stated the need to begin as soon as possible gathering the information needed to make decisions on what to include in a bond measure. This information is needed for the board to determine whether or not to consider pursuing a bond measure for 2014. If so, the information on the projects to include can be used to assess the degree of community support for the items we prioritized to be part of the bond measure.

There was further discussion regarding the Humanities Building Modernization, the East Campus water project, the renovations in the Administration Building, the Schott Center and the Wake Center.

3.6 Additional items

3.7 Next year's dates for CPC

The dates were discussed and are now in place for the next year. The CPC Members will discuss the date or dates for summer CPC meetings.

4.0 Action Items

5.0 Discussion Items

5.1 Identification of additional strategies to achieve a balanced budget by 2013-14.

Dr. Friedlander referred to one of the strategies in place, at least until we know the budget for next year, and that is the hiring freeze that CPC approved at its last meeting will continue for all areas except for full-time faculty positions that have already been approved, the Bookstore Manager, and Foundation or grant-funded positions.

Dr. Friedlander reported on the State Controller John Chiang's report on the state's April tax revenues which stated that they came in well below the amount that was projected. The college will have more information about work-load reductions by June 15, which is after the May Revise and after the June 6 primary election. Further discussion took place.

Dr. Friedlander said that given the magnitude of the shortfall in this year's state revenues which have increased to over \$12 billion from \$6.5 billion in January, the estimate of the college's receiving a workload reduction of \$5 million which was based on the \$6.5 billion shortfall could be significantly higher.

5.2 Implications for operating support services and instruction

a) Without short-term hourly this summer and If there were a reduction of 50% in short-term hourly staff during the academic.

Dr. Friedlander stated that the College Governance discussions are now focusing on what would happen if we reduce hiring hourlies and eliminating the 2013 summer session. There was further discussion regarding making the decision soon about Summer 2013 because everyone, meaning students (local, out-of-state and international), faculty and staff all have to plan around this major change in their lives. The student perspective from J. Negroni, ASB Student Senator, was that many students want to finish their education as soon as possible and summer school is one way to do that.

Dr. Friedlander reported what some of the other community colleges are currently doing in relation to Summer School: many cut 50% from their summer session, some switched from two summer sessions to one reduced session, and at least eight colleges have canceled their summer sessions all together. On the other hand, a number of colleges brought back summer session this year with limited offerings. Dr. Friedlander said that he has a feeling that if there is a significant work load reduction due to the shortfall in projected state revenues, many more California Community Colleges will be cancelling their summer sessions.

Acting Executive VP Spaventa stated that an analysis needs to be done at the end of the summer to identify the types of students that attend summer session. She reported that many of the responses regarding summer school that have come to her office are not from ongoing SBCC students, but from locals coming home for the summer, UCSB students looking for that one class they need to take to fulfill graduation requirements, or local high school students needing to take a class. Last summer's analysis showed that most of the students were our continuing students and local high school students.

Past-President of the Academic Senate Alarcón suggested that part of the analysis include information from the Academic Counselors who would know how many of the educational plans of our students include summer session.

There was further discussion about what the alternatives to cutting summer session could possibly be and the fact that CPC needs to look more closely at the estimated reductions before the spring semester comes to an end.

Everyone was in agreement that CPC hold an extra meeting next week on Tuesday, May 8 to look at the numbers sooner rather than later. VP Sullivan agreed to send the spreadsheet and reminded everyone that the numbers are a rough estimate. Dr. Friedlander stated that the one item on the agenda will be to discuss the options for achieving a balanced budget for 2013 – 14.

5.3 Summary of suggestions and next steps in the budget development process.

5.4 Review of Foundation Fundraising Priorities for 2012-13

Dr. Friedlander walked the members through the Foundation for SBCC Fundraising Priorities and there was discussion regarding some of the details.

Adjournment

6.1 Dr. Friedlander asked for a motion to adjourn the meeting.

M/S/C (Nevins/Monda] to adjourn the meeting. All in favor.

6.2 The next CPC meeting will be a special meeting: Tuesday, May 8 in Room A218C, 3:00 p.m. - 4:30 p.m. and the last CPC Meeting on Tuesday, May 15 in Room A218C, at the same time.

2012-13 FTES Projection with 6.2% Workload Reduction if Tax Measure is Not Approved

	Credit CA Resident	Noncredit Enhanced	Noncredit Nonenhanced	Noncredit Total	Total CA Resident FTES
2011-2012 First Principal Apportionment Posted 3/1/12	13,776.39	811.85	1,131.30	1,943.15	15,719.54
Base Funding per FTES	\$ 4,565	\$ 3,232	\$ 2,745		
Projected Reduction Rate	-7.64%	-7.64%	-7.64%	-7.64%	-7.64%
Workload Reduction	-6.20%	-6.20%	-6.20%	-6.20%	-6.20%
Projected Reduction FTES	-1,906.65	-112.36	-156.57	-268.93	-2,175.58
2011-12 Funded FTES Target as of 2/16/2012	11,869.73	699.49	,974.73	1,674.22	13,543.95
Estimated Funding	\$ 54,183,200	\$ 2,260,794	\$ 2,675,580	\$ 4,936,373	\$ 59,119,573

P2 Projection Reported April 20, 2012					
FTES Reported	13,133.26	717.00	1,095.60	1,812.60	14,945.86
FTES Over (Under) Target	1,263.52	17.51	120.87	138.38	1,401.91
% Over (Under) Target	9.62%	2.44%	11.03%	7.63%	9.38%
\$ Over (Under) Target	\$ 5,767,760	\$ 56,593	\$ 331,787	\$ 388,381	\$ 6,156,140

Assume All Noncredit Nonenhanced become Fee-Based except 110 PCW FTES					
FTES Reported	13,133.26	717.00	110.00	827.00	13,960.26
FTES Over (Under) Target	1,263.52	17.51	(864.73)	(847.22)	416.31
% Over (Under) Target	9.62%	2.44%	0.00%	-102.44%	2.98%
\$ Over (Under) Target	\$ 5,767,760	\$ 56,593	\$ (2,373,635)	\$ (2,317,042)	\$ 3,450,718

2012-13 FTES Projection

	Credit CA Resident	Noncredit Enhanced	Noncredit Nonenhanced	Noncredit Total	Total CA Resident FTES
2011-2012 First Principal Apportionment Posted 3/1/12	13,776.39	811.85	1,131.30	1,943.15	15,719.54
Base Funding per FTES	\$ 4,565	\$ 3,232	\$ 2,745		
Projected Reduction Rate	-7.64%	-7.64%	-7.64%	-7.64%	-7.64%
Projected Reduction FTES	-1,052.21	-62.01	-86.41	-148.41	-1,200.63
Projected 2011-12 Funded FTES Target as of 3/1/12	12,724.17	749.84	1,044.89	1,794.74	14,518.91
Estimated Funding	\$ 58,083,559	\$ 2,423,538	\$ 2,868,182	\$ 5,291,719	\$ 63,375,279

P2 Reported April 20, 2012

FTES Reported	13,133.26	717.00	1,095.60	1,812.60	14,945.86
FTES Over (Under) Target	409.09	(32.84)	50.71	17.86	426.95
% Over (Under) Target	3.11%	-4.58%	4.63%	0.99%	2.86%
\$ Over (Under) Target	\$ 1,867,400	\$ (106,151)	\$ 139,185	\$ 33,035	\$ 1,900,435

Assume All Noncredit Nonenhanced become Fee-Based Except 110 Parent Child Workshop FTES

FTES Reported	13,133.26	717.00	110.00	827.00	13,960.26
FTES Over (Under) Target	409.09	(32.84)	(934.89)	(967.74)	(558.65)
% Over (Under) Target	3.11%	-4.58%	0.00%	-117.02%	-4.00%
\$ Over (Under) Target	\$ 1,867,400	\$ (106,151)	\$ (2,566,237)	\$ (2,672,388)	\$ (804,988)
Credit FTES needed to balance loss of NCNE FTES					176.35

2012-13 FTES Projection 5/21/2012

Funding Per FTES	
Credit	\$ 4,565
Noncredit Enhanced	\$ 3,232
Noncredit Nonenhanced	\$ 2,745

2011-12 Apportionment Cap See http://bit.ly/2011-12-apport-p1	Credit CA Resident	Noncredit Enhanced	Noncredit Nonenhanced	Totals
2011-2012 Base Funded FTES	13,776.39	811.85	1,131.30	\$ 68,616,118
2011-12 Workload Reduction %	-7.64%	-7.64%	-7.64%	
2011-12 Workload Reduction \$	\$ (4,803,168)	\$ (200,411)	\$ (237,181)	\$ (5,240,760)
2011-12 Workload Reduction FTES	-1,052.21	-62.01	-86.41	-1,200.63
2011-12 Revised Funded FTES (Cap) as of 3/1/12	12,724.17	749.84	1,044.89	14,518.91
2011-12 Revised Funded Cap \$	\$ 58,083,625	\$ 2,423,543	\$ 2,868,190	\$ 63,375,358

2011-12 P2 Reported April 20, 2012	Credit CA Resident	Noncredit Enhanced	Noncredit Nonenhanced	Totals
FTES Reported	13,133.26	717.00	1,095.60	14,945.86
FTES Over (Under) Target	409.09	(32.84)	50.71	426.95
\$ Over (Under) Target	\$ 1,867,402	\$ (106,151)	\$ 139,186	\$ 1,900,437
% Over (Under) Target	3.22%	-4.38%	4.85%	2.94%

2012-13 Projection Assumptions:

1. Convert all Noncredit Nonenhanced courses to fee-based except 110 FTES from Parent Child Workshop
2. Reduce Summer 2012 and Fall 2012 by 101 total sections at 3 FTES each =~ 300 FTES reduction.

	Credit CA Resident	Noncredit Enhanced	Noncredit Nonenhanced	Totals
2011-12 FTES Reported	13,133.26	717	1,095.60	14,945.86
2012-13 FTES reductions from above assumptions	-300.00	0.00	-985.6	-1,285.60
Projected 2012-13 FTES	12,833.26	717.00	110.00	13,660.26
Assume 2012-13 Cap FTES same as 2011-12	12,724.17	749.84	1,044.89	14,518.91
2012-13 FTES Over (Under) Cap	109.09	-32.84	-934.89	-858.65
2012-13 \$\$ Over (Under) Cap	\$ 497,955	\$ (106,151)	\$ (2,566,245)	\$ (2,174,441)
Equivalent Credit FTES needed to balance loss of Noncredit Nonenhanced (Total dollars / funding per Credit FTES)				476.35

Effect of possible additional 6.4% Workload Reduction in 2012-13

Assume 2012-13 Cap FTES same as 2011-12	12,724.17	749.84	1,044.89	
6.4% FTES Workload Reduction	-814.35	-47.99	-66.87	-929.21
Corresponding 6.4% reduction in funding	\$ (3,717,352)	\$ (155,107)	\$ (183,564)	\$ (4,056,023)
2012-13 FTES cap after 6.4% workload reduction	11,909.83	701.85	978.02	13,589.70
2011-12 FTES Reported	13,133.26	717	1,095.60	14,945.86
2012-13 FTES reductions from above assumptions	-300.00	0.00	-985.6	-1,285.60
Projected 2012-13 FTES	12,833.26	717.00	110.00	13,660.26
2012-13 FTES Over (Under) workload-reduced cap	923.43	15.15	-868.02	70.56
2012-13 \$\$ Over (Under) workload-reduced cap	\$ 4,215,306.67	\$ 48,955.97	\$ (2,382,680.42)	\$ 1,881,582.22
Equivalent Credit FTES needed to meet cap (Total dollars / funding per Credit FTES)				\$ (412.19)

Section Counts as of 5/21/2012	2012-13	2011-12	2010-11	2009-10
Summer	426	431	465	537
Fall	2,021	2,120	2,017	2,073
Spring	1,950	1,950	2,030	2,061
Total	4,397	4,501	4,512	4,671
Difference from previous term	-104	-11	-159	-130

Reductions Category	Identified \$2.4 million	Categorical Backfill	50% reduction in short term or substitute (hourly) employees	Reduction in Permanent classified and management positions	Reduce Non-instructional support services	Revenue or Expense Offset	Workload reduction for \$4.0 million, ? FTES or ? sections	Reduction in cost or revenue generation for high cost programs	Reduce over cap FTES, 710 NCNE FTES, 414 QTR sections	Current Budget Deficit Reductions	Summer School Instructional	Summer School Conversion to 11 or 10 month employee	Salary Reduction for 12, 11 and 10 month employees (1%) for discussion	Reduction for all Faculty (1%) for discussion	Freeze step, class and longevity. Parking fees
Certificated Salaries	604,561	325,000			150,000	160,000	1,337,449		717,917	1,957,478	1,949,824		21,000	338,449	240,000
Classified Salaries	1,130,229	250,000	965,000		150,000					2,495,229		521,799	192,000		240,000
Benefits	390,921	173,550	110,975	-	93,600	37,440	153,807		82,560	889,046	239,765	203,502	79,794	79,197	149,760
Supplies and Materials	152,647									152,647					
Other Operating Expenses	45,342									45,342					
Unallocated Cost Estimate	31,882			1,408,000		795,000				2,234,882					250,000
Total	2,355,582	748,550	1,075,975		393,600	992,440	1,491,256	-	800,477	7,774,624	2,189,589	725,301	292,794	417,646	879,760
Objective	9,713,997	7,358,415	6,609,865	5,533,890	4,125,890	3,732,290	2,739,850	1,248,594	1,248,594		-	-	-	-	-
Remaining	7,358,415	6,609,865	5,533,890	4,125,890	3,732,290	2,739,850	1,248,594	1,248,594	448,117		-	-	-	-	-
Triggers	Current Budget Deficit	Current Budget Deficit	Current Budget Deficit	Current Budget Deficit	Current Budget Deficit	Current Budget Deficit	November Legislation	Current Budget Deficit	Current Budget Deficit		June 15 Budget	June 15 Budget	June 15 Budget and/or November Tax Increase Measure	June 15 Budget and/or November Tax Increase Measure	June 15 Budget and/or November Legislation
What is the impact on students?	Reduced services	Reduced services, categorical backfill is budgeted at \$825,000. Backfill in 2011 was \$743,000.	Reduced services, hourly budget does not include grant funded, security, food service, FWS or the bookstore	Non-credit only	Reduction in seervices	N/A	Fewer sections due to workload reduction.	Reduced services to Students			Students would not progress. This would enable the college to maintain full fall and spring semesters maximizing service to students.		Furloughs could be rotated through the year to reduce impact.	No direct impact.	N/A
Timing issues or year of reduction.	This would reduce expense in the 2012-13 fiscal year	This would reduce expense in the 2012-13 fiscal year	This would reduce expense in the 2012-13 fiscal year	This would not reduce expense in the 2012-13 fiscal year. Contracts would not expire until June 30, 2013.		About 50% would offset expense in the 2012-13 fiscal year	Would be implemented in January for spring? Only about half of the savings would be realized in fiscal year.	This would need to be negotiated			This would not reduce expense in the 2012-13 fiscal year	This would not reduce expense in the 2012-13 fiscal year	This would need to be negotiated	This would need to be negotiated as it would reduce all salaries in schedule 10.	This would need to be negotiated.
What is the impact on jobs?	This would reduce jobs in some areas, primarily through attrition.	This would reduce the services to students and the number of positions in the Categorical programs, EOPS, DSPS, credit and non-credit matriculation.		Reorg of CE would eliminate permanent management and staff positions. Reorg of Computer instructional labs would eliminate some lab tech positions (not included above).	Re-assignment of faculty to classroom and reduce classified support staff. Reducing Stipends would reduce salaries above contract to instructors. Reduce 10 extended days for non-instructional faculty, \$80,000.	Would preserve jobs. The \$160,000 + benefits is from not replacing full ime faculty positions.	Would impact adjuncts, overload and summer pay.		The overcap cost for NCNE is calculated at 30 students per class times 30 hours per class, times 710 FTES divided by 525(hrs per FTES)		Reduces adjunct and summer pay for instructors, would preserve classified jobs.	Would preserve Jobs, but would impact the income ofsome classified by 8.5%.	Would preserve Jobs, but would reduce income of employees.	Would preserve Jobs, but would reduce base salary of full time instructors by 5%.	Would preserve jobs.
Which bargaining units would be affected?	CSEA and Management	IA, CSEA and Management	N/A	CSEA, Confidential and Management	IA and CSEA	IA, CSEA, confidential and Management	IA	IA, CSEA, confidential and Management			IA and CSEA	CSEA	CSEA, Confidential and Management	IA	IA, CSEA, confidential and Management
FTES							Only 773 FTES to be reduced				Summer 2011 Credit Resident 1,178; Credit non-resident 123; non-credit enhanced 125; non-credit non-enhanced 16				