

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL**

**May 30, 2007
2:00 p.m. – 4:00 p.m.**

A218C

MINUTES

PRESENT: J. Friedlander, P. Bishop, S. Ehrlich, J. Sullivan, P. Partee, D. Cooper,
I. Alarcon, K. Molloy, L. Auchincloss, M. Guillen, C. Ramirez

ABSENT: P. Buckelew, S. Broderick [Alarcon proxy], T. Garey [Molloy proxy], G. Thielst

GUESTS: K. McLellan, Judy Meyer (for G. Thielst)

1.0 Call to Order

Chairperson Jack Friedlander called the meeting to order.

1.1 Approval of the minutes of the April 17th and May 1st CPC meetings.

M/S/C [Guillen/Molloy] to approve the minutes of the April 17th CPC meeting.

M/S/C [Cooper/Sullivan] to approve the minutes of the May 1st CPC meeting with a correction as follows on page 4:

The original motion as amended was voted unanimous [1 abstention] to put the Athletic Trainer position ~~about~~ above the DTC/ITC Initiatives.

2.0 Announcements

2.1 EC concurs with CPC's recommendation on the ranking of critical resource requests.

Joe Sullivan told the Council he would provide to them a revised spreadsheet as the one distributed indicated that the Dual Enrollment Coordinator position was on the list to be funded and it should not have been. The estimated cost to fund the proposals is \$1,742,987.

Jack Friedlander said that John Romo asked to communicate the following two decisions to the Council: (1) he and EC endorse the list; and (2) his intent *not* to take it to the Board study session until such time as the state budget is signed, our budget for 2007-08 is known, and our end-of-year budget for 2006-07 is finalized. Dr. Friedlander added that we may not know have the information John Romo said what is needed before he takes his recommendation for funding of the CPC priorities to the Board until September or October. The consequences of this delay on when a decision by the Board would be made on the funds it will commit to pay for the ranked resource requests is that the recruitment process to fill those positions it approves may not take place until October. Thus, at best, the employees selected to fill the new positions may

not be in place until December and funds to purchase items on the recommended resource request list may not be available to October.

2.2 Proposed allocation of the projected under-designated balances from the 2006-07 budget.

Mr. Sullivan said that from the list provided to the Council for proposed General Fund allocations the Board approved the funding of four of these items. The Major Maintenance Priority 1 Projects are still on hold. He said that we will receive a \$1.2m authorization on July 1st of which \$540k comes off the top for ongoing 5000 accounts which is used for ongoing maintenance/grounds projects/upkeep on an annual basis. The Board approved funding the following at the May Board meeting:

Major maintenance Health and Safety Projects
Physical Science West Wing
Photovoltaic System for the Sports Pavilion
Parking lot 2C and 3 resurfacing.

Kathy Molloy indicated that some of the Major Maintenance, Prior 1 Projects items need to be funded so that they could be completed this summer. Mr. Sullivan said that if the items are not “health and safety” items then they are not going to be done over the summer. Dr. Friedlander inquired about the IDC Building as it was a priority for John Romo. Joe Sullivan said that if he wants to authorize the funding for that item, he can do so. Although President Romo committed to that funding, the Board did not commit to it. He said we can request that IDC be done this summer, but with the starting of the PS Building, the ECC remodels, the repaving of parking lots 2C and 3, and all of the health and safety items it would be a challenge to do so this summer.

2.3 Update on faculty hiring and the two Dean, Educational Programs positions for which interviews were held last week.

Jack Friedlander said we went through the process of hiring the two dean positions. He doubled the size of the representations on the hiring committee because of the two positions. Guy Smith and Doug Hersh, who will be new to the college, were selected to fill these positions and will start their assignments in July. Dr. Friedlander anticipates a high degree of collaboration between Mr. Smith and Mr. Hersh as well as with the other deans.

3.0 Information Items

3.1 Governor’s proposed 2007-08 budget for community colleges based on the May Revise

Jack Friedlander provided the Council a chart that compared the Governor’s May revise budget with what was recommended by the Assembly and Senate. He said where there is agreement between the Governor, Assembly and Senate on the amount of funds to be allocated to a line item in the budget, the items are likely to be approved by the governor and not subject to additional negotiation unless there is a change in the amount of revenue and/or expenses in this years state budget that is discovered between the information upon which the May revise budget is based and the end of the fiscal year. Where there is disagreement between the Governor, Senate and/or Assembly budget proposals, the items are forwarded to the Senate/Assembly

Conference Committee to try and resolve the differences. Those items in the budget for which consensus cannot be reached are forwarded to the Big Five (Governor and two representatives from the Senate and Assembly) to negotiate. The final agreed upon budget is then submitted to the Senate and Assembly for approval. The budget they agree to is then sent to the Governor for approval.

3.2 Proposal to expand membership of Matriculation Advisory Committee

Keith McLellan joined the meeting to explain the recommendation to expand the membership of the Matriculation Advisory Committee. The reason it is coming before the Council is because this is a college-wide committee. Mr. McLellan said that Matriculation, by the *Education Code*, has eight components to it. We have had a highly functional Matriculation Committee for the last two decades that has in recent years been infused with new funds. Based on state-wide and local priorities to increase student success, the Matriculation Committee voted endorse the recommendation to CPC to add three members to this committee: one for the orientation component; one for follow-up component; and one for the research and planning component. This will provide appropriate representation for each of the eight components of matriculation and it would help the college prepare for the technical site visit next year. It was clarified that there is no new money involved in adding these committee members.

M/S/C [Auchincloss/Alarcon] to move item 3.2 to action.

M/S/C [Auchincloss/Guillen] to approve the expansion of the Matriculation Advisory Committee by three people.

4.0 Discussion Items

4.1 P2 Enrollments and State funded FTES as of P2 and projected FTES targets 2007-08

Jack Friedlander remarked that Darla Cooper has done a good job of estimating our FTES for this current year. He said we are not only are on target of meeting our FTES growth cap but we will be able to pay back the 127 FTES we borrowed from the prior summer. Our actual growth in credit is 2.9% in resident students and 3% in out-of-district/international students. In non-credit, the growth was minimal. He said the most significant percentage is that we grew 4.5% in non-resident/international student enrollment. We grew 2.9% in credit enrollment. As a college, we will just be a few FTES over what we will be allocated making us on the credit side less than one-half of one percent right on our target.

Dr. Friedlander said what is significant for next year is the projected FTES target for 2007-08. He said considering the state budget, we should focus our growth on 1.33%. In order to reach the growth of 1.33% in resident FTES for 2007-08, we have to grow 47.04 credit FTES and 32.05 non-credit FTES for a total of 79.10 FTES. He said we are up 7.2% this summer and he is confident we will be able to generate 100 additional resident FTES this year. Jack Friedlander said that after this year, he is hopeful that the Student Success initiatives will affect retention and persistence which will help get us through in future years.

4.2 Proposed College budget for 2007-08

Joe Sullivan provided a handout and discussed the major budget assumptions for 2008-07 which itemized revenue, expense, transfers and fund balance items.

4.3 Update on SoMA Building and on the plan that is being evaluated for relocating facilities during the following modernization/new building projects: Administration Bldg, Drama/Music, Humanities/ PS – Phase 1 and 2 and SoMA.

Joe Sullivan said we are now in the process of going through a redesign of the proposed SoMA Building. As a result, the look and feel of the building will change dramatically. He reported that the Finance Office at the Chancellor's Office said we need to do two things: (1) maintain the integrity of the programmatic intent; and (2) keep the same assignable square footage. It will become a long, two-story above-ground building. He said at the Facilities Committee meeting and the Study Session in June it is hoped to have preliminary artist's sketches and a new estimate of the cost of the building. The intent is to take \$15m out of the cost of the building by reducing the square footage by about 15% and also by bring it above ground. This will give us a much better opportunity to fund the building. Right now we would receive about \$30m from the state. However, the estimate to build it is \$50m. Mr. Sullivan said the building will be functional and have the ability to accommodate the programs we need into that building. July 2009 is the target date to break ground for this project.

4.4 Need to update General Information section in the College Catalog

President John Romo has communicated a need to update the "General Information" portion of the College Catalog. It had not been updated since the college embarked on its Project Redesign initiative 10 years or so ago. What needs to be added to the "General Information" section is a clear statement of what our Institutional Student Learning Outcomes are and how they are taught and/or reinforced in all of our core college processes. Jack Friedlander asked that a small subcommittee be formed to look at the language and bring back a proposal to CPC. Tom Garey [in his absence] and Darla Cooper were asked to volunteer. After some discussion, the Council decided that at its next meeting it will devote significant time to determine what has changed in terms of the college's values and assumptions. With this guidance, a subgroup would then meet to work on the new language. Jack Friedlander also proposed setting a special CPC meeting to focus on the process for developing the next three-year College Plan. The timing for this review fits nicely with the college's need to complete its self-study in 2008-09 in preparation for the site visit the following year. The accreditation site visit evaluation team will assess our process for reviewing the mission for the institution.

5.0 Other Items

There were no further summer CPC meetings set. CPC will resume their meetings for fall semester beginning on Tuesday, September 4th.

6.0 Adjournment

Chairperson Jack Friedlander adjourned the meeting upon motion by Liz Auchincloss.