

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
DISTRICT TECHNOLOGY COMMITTEE**

**May 2, 2000
3:00 – 4:30 PM
A218C**

MINUTES

PRESENT: J. Friedlander, B. Hamre, B. Fahnestock, L. Fairly, S. Ehrlich, K. McLellan, L. Rose, T. Garey, J. Kruidenier, K. Hanna, A. Serban, J. Lynn, K. O'Connor, L. Vasquez, M. Ferrer and K. Richards

GUEST: Dr. Jack Ullom, Che Tubisola (*The Channels*)

ABSENT: Alex McKee, Student Representative

1.0 Call to Order

- 1.1. Approval of minutes: The minutes of the March 21, 2000 were approved [**Hanna/Rose**] with Tom Garey abstaining.

The minutes of the April 18, 2000 meeting were approved with the following changes:

Item 2.1 (2nd para.) should read "...held more accountable for the 'targeted' funds they receive from the state."

Item 4.1 should be corrected to read "State Academic Senate" instead of "DETAC".

Item 5.1C should read "107 community colleges" instead of "180 community colleges"

1.2 Announcements

- A. Update on state budget for California Community Colleges

Dr. Friedlander reported that the Senate subcommittee put forth a number of proposals that were very favorable to community colleges including the \$80 million for the Human Resources fund and \$95 million for PFE. Assemblyman Jack O'Connell related to Dr. MacDougall that both the Assembly and the House are recommending \$95 million for PFE, however, the Governor is not convinced he wants to fund PFE at that level. Since both the Assembly and Senate are each recommending \$95 million for PFE, this amount represents the maximum amount of funds that will be allocated for this budget item. However, unless the Governor changes his mind regarding the size of the PFE allocation that he believes

is warranted, the actual amount of funds included in the 2000-2001 state budget may be less than the \$95 million proposed by the State Assembly and Senate.

B. Update on hiring of faculty and administrative positions

Dr. Friedlander informed the CPC/DTC that Michael Gallegos has been hired as Dean of Educational Technologies and will start on July 1. Mr. Gallegos is presently in charge of the computer labs at CSU at Monterey Bay and has a strong background in both the technical and pedagogical areas. The College is very fortunate to have a person join our staff with such an outstanding depth of knowledge and experience in each of these areas.

To date, each of the persons selected as the top candidate for the faculty positions available at the college has accepted the offer. It's very exciting to have such a group of talented faculty join our staff for next year.

2.0 Action Items

2.1 Continuation of presentations of PFE proposals by workgroup co-chairs

A. Student Learning: *co-chairs McLellan and Ullom*

Keith McLellan and Jack Ullom gave a brief review of the top ranked proposals from their workgroup for consideration in the final ranking by CPC for PFE funding.

2.2 Review of rankings by the Academic Senate and the Student Services Advisory Committee

A spreadsheet was distributed comparing the rankings of the proposals by the Academic Senate and the Student Services Advisory Committee.

2.3 Final ranking of the resource requests to be supported with the college's 2000-2001 allocation of PFE funds

CPC ranked the proposals submitted by the work groups for consideration for PFE funding.

Dr. Friedlander proposed considering all the proposals as ranked because the total was less than the anticipated \$95 million in PFE funding. A discussion of the overhead costs of the positions not being included in the proposals ensued. These added costs would make the cumulative costs of the proposals exceed the \$95 million mark.

M/C to accept the ranking [Garey/Fairly]

Discussion: Should CPC re-rank the positions that are tied (2-24's, 3-27's and 2-30's)?

[Rose/Hanna] moved to amend the motion to place the Upgrade Existing FT Position in FRC (\$4,839) as the first of the three items that were ranked number 27.

Jack Friedlander offered a friendly amendment to place the FRC position to the first of the three number 27th ranked items; the Ongoing Online Course Expansion to 2nd; and the English Roundtable as the 3rd [of the 27's]. [Rose accepted /Hanna]

The amendment to the motion passed unanimously.

Discussion: The three 29th ranked items are FRC Faculty Training, Clerical Support for Counseling and Funding for the Mentoring Program.

[Garey/Rose] offered a motion to put the Mentoring Program first in the group of proposals ranked 29th.

[Kruidenier] offered a friendly amendment to switch the Mentoring Program and the English Roundtable from their currently ranked positions [as 29th].

The friendly amendment was not accepted [Garey].

Discussion: Jack Friedlander noted that the work groups ranked the Mentoring Program 1st, the FRC Faculty Training 2nd with Clerical Support for Counseling ranked the lowest [by the work groups]

The amendment passed with 1 opposed.

A motion was made to leave the two items ranked 30th, Online Advising Counselor and the ADVANCE Program, in the same order, first and second respectively. [Garey/Rose]

The amendment passed unanimously.

An amendment was made [Rose/Garey] to flip the positions of the Mentoring Program and the English Roundtable.

The amendment failed with 3 for, 5 against and 1 abstention.

The original motion to approve the ranked list, as amended, passed.

Bill Hamre will distribute a model of the final rankings by CPC.

CPC/DTC MEETING

3.0 Review of Proposals for Replacing Computer Labs

Kent Richards distributed a No Cascade Model to replace all PC labs on a 3-year and Mac's on a 4-year cycle. Kent stated that this approach to replacing computers is preferable to the Cascade Model that is currently in place.

Laurie Vasquez, chairperson of the Instructional Technology Committee, reported that the Committee has examined each of these approaches to replacing computers. Based on its review, ITC is recommending that DTC endorse the No Cascade Model as the most cost efficient method for replacing computers.

Kent Richards pointed out that cascading creates a lot of additional work for technical and support staff. He noted the importance of giving areas the technology they need and renew it in as short a time as possible. At the end of the 3 or 4-year cycle, the computers would "leave the campus." The Macs have a 4-year warranty, thus the 4-year cycle.

Dr. Friedlander questioned the wisdom of adhering to such a strict policy of no cascading any computers as we move to studentonline.com, Inc. For example, the cascaded computers could be a cost-effective method for providing students with equipment to access the Internet.

Keith McLellan indicated that if those computers that had been originally re-deployed were used and designated in a re-deployed category, the anticipation is that each year there are going to be computers that are going to be re-deployed. Instead of giving them away, they become re-deployed computers replacing other re-deployed computers.

Kathy O'Connor offered that ITC dealt with this issue and concluded that we cannot take re-deployed machines, put them somewhere, and not count them as a new initiative. There are numerous support items to be considered in this redeployment, e.g., desks, wiring, servers, LTA's.

The discussion and concern was over discarding 3-year-old computers. Kent Richards indicated that as computer applications are revised, the older machines will not run the new applications and it is expensive keep the computers and maintain them. Richards indicated that currently the machines are going to the K-12's, the jail and Computers for Families in lots.

Lynda Fairly addressed a concern of Continuing Education which planned to have an assessment room using re-deployed computers. The No Cascade Model does not address what is *not* going to happen because of this proposal.

Bill Hamre offered a reminder that new initiatives were reviewed and ranked with all the other projects. There were dollars that were just ranked in PFE that funds the ongoing replacements for those new initiatives so we have an ongoing source

of renewals. There would be cases where there would be the opportunity to use re-deployed machines. When we do use re-deployed computers, we have to be certain the furniture, staffing and renewal are in place. He noted that we cannot add re-deployed computers to our inventory without identify how the support and infrastructure costs will be met.

Lana Rose, Academic Senate President, suggested using the cascaded machines for a single function as in the "cyber café", which would only be used for e-mail and accessing the Internet. These machines have been used in the Library for Internet access and that plan works very well.

Kathy O'Connor reinforced her argument that the college would actually save money every year on the labs without the cascading models. Exceptions can be made for new initiatives when we take into account the staffing, furniture, etc. Dr. Friedlander concluded by saying that the college is not predisposed to re-deploying, but there are times where re-deploying might actually make sense.

Bill Hamre will put this issue on the agenda as an action item next meeting and then officially approach the President with CPC/DTC's recommendations. Vice President Hamre stated that he would forward to Dr. MacDougall the recommendation of CPC/DTC on the approach to be taken to renew the college's computers.

4.0 Telecommunications Funding

Bill Hamre report there has been a proposed augmentation of \$16 million to the Telecommunications Technology Fund and the key is the language to be associated with it and its use. The Chancellor's Office has suggested to the legislative staff language that prescribes the use of those monies including \$4 million dollars to give to CSU to upgrade their backbone infrastructure to support eventual expansion to community colleges. If there is general language that allows a per FTES allocation, SBCC could receive about \$160,000 to \$200,000 of ongoing dollars to support its technology initiatives.

5.0 Update on studentonline.com, Inc.

A. Submission of grant proposal to studentonline.com, Inc.

Dr. Friedlander reported that a grant proposal for studentonline.com, Inc. requesting a server and support to install the product has been submitted. The Board approved the grant proposal but didn't approve any contract with studentonline.com, Inc. Before we go forward, there has to be a contract that is reviewed and approved by the Board.

Bill Hamre said that we should soon be notified whether SBCC was selected as one of the 10 grant recipients. Brian Fahnstock is working with studentonline.com, Inc.'s legal staff in reviewing the contract and making sure there is a clear understanding of the implementation costs that

would be targeted as part of the grant. Bill Hamre commented that the contract would reflect that after the first year, SBCC could cancel the contract with a 120-day notice with no additional cost to the college.

B. Planning for the implementation of studentonline.com, Inc.

If the college does receive this grant, it is going to entail a huge institutional effort in staff development to implement the e-mail accounts to phase in this project. Kathy O'Conner commented that the new version [of studentonline.com, Inc.] is not going to be available until November and it would be prudent to train after the new version becomes available. Infrastructure and staffing costs to the college during and after the grant need to be identified.

6.0 Development/Update of the District's Technology Plan

Dr. Friedlander reminded CPC/DTC members of Kathy O'Connor's recommendation that the college begin updating its district technology plan in preparation for Tech II funding. Bill Hamre responded to this recommendation by saying that the Chancellor's Office is now preparing a RFP where each district would be asked to apply to obtain funds to engage in the planning process to develop a plan following a format developed by the Chancellor's Office.

Mr. Hamre said that the initiative needs to move forward regardless of whether we place it eventually in the Chancellor's Office format or not. Further, he would like to wait until Michael Gallegos, the new Dean of Education Technologies, begins in his new position July 1. Mr. Gallegos has been active not only with CSU Monterey but the CSU Chancellor's Office on technology planning for the CSU system. He will bring value to that discussion. Vice President said he would form a small work group to spend three or four days over the summer to begin updating the college technology plan.

7.0 Adjournment

7.1 The meeting was adjourned at 4:50 p.m.