

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
DISTRICT TECHNOLOGY COMMITTEE**

**May 16, 2000
3:00 – 4:30 PM
A218C**

MINUTES

PRESENT: J. Friedlander, B. Hamre, B. Fahnestock, L. Fairly, K. McLellan, L. Rose, K. Hanna, J. Kruidenier, K. O'Connor, J. Lynn, A. Serban, T. Garey, K. Richards, L. Vasquez

EXCUSED: Alex McKee, Student Representative

GUEST: Eileen White

1.0 Call to Order

The meeting was called to order by Chairperson Jack Freidlander.

1.2. Approval of Minutes

M/S/C [McLellan/Fairly] to approve the minutes of the May 2, 2000 CPC/DTC meeting.

1.3 Announcements

Andreea Serban introduced Eileen White, a doctoral student doing her dissertation on the integration of program review planning and budgeting.

Dr. Friedlander announced that in terms of the new faculty positions, each person to whom we have offered a position, our first choice has accepted. The interview for the music position will be this Friday. The Director of Enrollment Management and Marketing position is closed and has attracted well-qualified candidates. The Public Information Officer position has been announced and will close in June. The job announcement for Assistant Dean for Vocational Occupation position has been released with interviews being held in July.

The Spanish department has requested that we utilize a temporary contract this year instead of filling this tenure-track faculty position. A temporary contract has been offered and accepted.

Vice President of Continuing Education Lynda Fairly announced that Eli Pitts is taking a one-year leave of absence as Director of Institute for Business Assistance. A one-year temporary position to perform Mr. Pitts' responsibilities has been opened.

2.0 Information Items

- 2.1 The letter to Chancellor Nussbaum from President MacDougall regarding SBCC's involvement in developing the system's 2001-2002 budget package was attached to the agenda for CPC's information.
- 2.2 Jack Friedlander opened a discussion of the final ranking of the resource requests to be supported with the college's 2000-2001 allocation of PFE funds. Requests were initially ranked to \$950,000, the amount estimated to be funded for SBCC at the time of the ranking. Continuing Education's portion of 19.9%, the funding for the Dean of Educational Technology position and the Study Abroad/Work Experience position were deducted from that amount, for an actual total of \$640,760 to rank. Adult Education will pay a portion of the replacement of new technology initiatives, Director of Applications and the college-wide infrastructure, together totaling \$42,101. This results in a total of \$682,000 available for distribution.

Jack Friedlander discussed the items for PFE funding that will go to the Board of Trustees this month for approval.

Lana Rose reported that Dr. MacDougall eliminated the ranked item of upgrading the FRC position. His rationalization is that there are a number of positions on campus that need to be upgraded. They need to be reviewed as a whole and upgraded in an appropriate manner.

2.3 Governor's Budget

Dr. Friedlander distributed a letter from Tom Nussbaum summarizing the highlights of the revisions of the budget and a spreadsheet outlining the budget items included in the proposed 2000-2001 budget. Two of several significant items for the college are:

- COLA increased from 2.84% to 3.17%; and
- PFE fully funded (\$155 million, which will result in another \$600,000 if approved)

Unfortunately, the governor does not want to fund the Human Resources Fund. A discussion ensued regarding the additional PFE funding and whether it could be used to augment the Human Resources Fund. Dr. MacDougall communicated his recommendation through Dr. Friedlander that CPC should revisit the gap analysis for the College Plan and focus on any new initiatives and a system to allocate these additional funds. Several members of the Council requested that the three items that fell below the cutoff that were in CPC's final ranking and were highly ranked by the work groups should be funded. This recommendation will be communicated to Dr. MacDougall.

M/S/Defeated [Rose/Garey] to fund through PFE all items which total \$842,000 in new requests for PFE funding which represents an additional \$158,000 over and above the current items selected to be funded and, revisit the other items to be considered [for funding] in the fall. [2 for, 5 opposed and 1 abstention]

CPC/DTC

3.0 Information Item

3.1 Developing StudentOnline after notification of approval

Brian Fahnestock reported that the negotiations are proceeding with StudentOnline. Vice President of Information Resources Bill Hamre reported that there are remaining issues to be resolved and there is not a clear delineation of the implementation costs. One concern is that the college is currently paying for an Oracle database-type license and should not be charged for any Oracle licensing as part of the implementation of StudentOnline. Further, servers may be able to be procured at a reduced rate because of education and volume purchasing. The lower the implementation cost the faster the initial implementation and the start of the revenue sharing.

In preparation of the implementation of StudentOnline, three grant proposals will be submitted to the Chancellor's Office Fund for Student Success to help pay for the costs associated with implementing the campus portal. One proposal is to develop a student training program to use the

campus portal. The second grant will support the development of information to be posted on the Web, the navigation path and linkage to courses. The third grant will provide funds to support faculty training in the potential uses of the campus portal to provide student learning and achievement.

Bill Hamre added that it is a phased implementation with the focus for fall term on the creation of the student e-mail accounts. The longer term will address the integration with WebCT and other instructional content delivery tools into Oracle SIS.

4.0 Action Items

4.1 Proposals for replacing computer labs

Bill Hamre distributed a paper entitled *Analysis of Renewal Alternative for Computer Labs*. It compares the current 5-year replacement strategy with cascades to the proposed 3 or 4-year replacement cycle with no cascades and a 2-year/4-year replacement with cascades for our instructional lab computers. In terms of volume purchasing through the Dell Agreement, the college will receive a \$100 discount per machine in terms of the initial procurement costs by replacing 200 to 350 machines a year. This will move the college more rapidly toward the strategy of not replacing a monitor with every computer replacement.

A discussion ensued on new versus re-deployed computers.

Kathy O'Connor expressed her concern of CPC/DTC endorsing the no cascade model without a commitment from Superintendent/President Peter MacDougall that he will supplement the additional \$50,000 needed to pay for this model. Her recommendation is CPC/DTC endorse this model with the caveat to Dr. MacDougall that we are not in a position to implement this plan without his concurrence. Kathy O'Connor will present the model to the Academic Senate for its approval at their summer meeting.

Bill Hamre stated that he has spoken to Dr. MacDougall and he is supportive of this direction but is not willing to make a commitment until he receives acknowledgement of what resources the college will receive from the state for technology. Mr. Hamre emphasized he would like to be able to begin implementing this model this summer. Part of the analysis and savings are based on volume purchases of equipment. There is a guaranteed nine-percent discount from Dell for all computers purchased and, if we bundle 200 or more computers, that percentage increases

incrementally to approaching 24%. The volume discount is not dependent on when the computers are delivered to campus; but the volume ordered.

Bill Hamre reminded CPC/DTC that there is a commitment to establish a two-year reserve in the technology equipment replacement money. He proposed that CPC/DTC approve the concept of moving to the 3-year/4-year replacement with no cascades and authorize the college to make expenditures over the summer to implement the first year. Bill Hamre will authorize the additional \$50,000 to come out of the technology equipment reserve account.

M/S/C [Rose/Fairly] to move forward with the no cascade option for one year (with Academic Senate approval) with the caveat that there be an opportunity for case by case initiatives to be presented for use of the deployed computers and, with the \$50,000 commitment from Dr. MacDougall, to augment the technology equipment replacement fund.

Discussion: Dr. Friedlander will try to get a commitment from Dr. MacDougall for the \$50,000 augmentation to the technology equipment replacement fund prior to the recommendation for approval at the July Academic Senate meeting.

5.0 Other Items

- 5.1 Kathy O'Connor reminded CPC/DTC that a formal motion had not been made to approve the rankings of the new initiatives by DTC.

M/S/C [Rose/Garey] to approve the DTC ranking of the new initiatives.

Bill Hamre offered a friendly amendment to approve the rankings of the new initiatives to \$203,299.

Amendment/S/C

8.0 Adjournment

The meeting was adjourned at 4:30 p.m. by Chairperson Jack Friedlander.