

**SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COUNCIL
March 10, 1997**

MINUTES

PRESENT: Dr. MacDougall, Kathy O'Connor, Charles Hanson, Lana Rose, Bill Hamre, Lynda Fairly, Dan Oroz, Don Barthelmess, and Jim Lynn.

ABSENT: Jack Friedlander, John Romo, and Karolyn Hanna.

1.0 CALL TO ORDER

1.1 The meeting was called to order at 2:34 p.m. by Bill Hamre.

2.0 REPORTS/DISCUSSION

2.1 Mid-year budget adjustments for 1997/98

Dr. Hanson presented two reports on 1997/98 mid-year budget adjustments and P1 analysis projections. Items of special note were:

- General Revenue deficit is \$369,574
- Temporary housing assistance is a new section added by Student Services to help students.
- International and non-resident tuition are listed independently of each other.
- Basic skills replaced property tax but the end result will be a deficit of \$40,000.
- Added classes/sections and growth have contributed to the increase for instructors.
- Anticipate need for additional 10 to 12 temporary buildings at a cost of \$30,000 per unit plus moving cost of up to \$10,000 per building (costs based on leasing which Dr. Hanson indicated is preferable).
- Currently estimating a revised budget of 1.9 million which is based on revenue on hand. This results in a difference of \$689,000 which is attributable to ongoing rehabilitation and regular maintenance expenses.
- After discovering that the LSG structure required reinforcement, the Board elected to have additional seismic strengthening added to the building. The College contributed \$250,000 to the project because the State contributions were limited. (Dr. Hanson will continue to pursue request for State restitution.)

- At the direction of Dr. MacDougall, HVAC has been added to the LSG renovation plans. This in turn resulted in money for renovation being drawn from the rehabilitation fund.
- Project Redesign includes classified funding for Susie Dahlstrom, George Tamas and George Beahan. Mr. Hamre was asked to provide the Council with a breakdown of Project Redesign future needs revenue allocation at an upcoming meeting.
- Information Technologies refers to Web Master, a two year limited term position to which \$180,000 has been committed. The College has one Web master. The future needs budget figures are based on two years of funding for the new Web Master position. The suggestion was made to provide a clearer heading for the positions listed under the heading of Information Technology.

Equipment Replacement was discussed in depth. This included ongoing funds (\$561,000) that are designated for that account and the State lottery fund allocation (\$800,000). Block grant funds for equipment replacement are not anticipated this year. The feasibility of adding a new line item to the current projections to designate \$200,000 for departmental institutional initiatives in order to allow faculty the opportunity to apply for new project funding was discussed. The funds in question would be transferred from another area and not in addition to the total sum of future needs revenue.

Motion (Lana Rose): Add a line item of \$200,000 in the additional revenue category, beginning in the current fiscal year and continuing each year thereafter, that would be dedicated to institutional initiatives that would allow departments the opportunity to make proposals and receive financial support for projects which would not be limited to the purchase of equipment.

Second (Kathy O'Connor)

Vote: Unanimous (Mrs. Fairly and Dr. MacDougall absent for vote.)

Further discussion evolved concerning coordination of equipment replacement at the time that buildings are being either constructed or remodeled. The point was made that responsibility has been given to the deans and that they therefore have a responsibility to follow through and ensure that equipment needs are addressed. There was a consensus that the lack of planning when new buildings are constructed results in the shortage of funds to purchase new equipment is an institutional error which should be addressed. A suggestion was made that large blocks of equipment replacement funds should be designated specifically for the furnishing of new facilities.

Motion (Kathy O'Connor): Recommend that the Council consider large equipment needs for remodels and new facilities and consider how replacement of equipment is going to compensate over the long term for the added inventory and increase in allocation.

Second (Jim Lynn)

Vote: Unanimous (Mrs. Fairly and Dr. MacDougall absent for vote.)

2.2 Expected FTES growth for 1997/98 and 1998/99

Bill Hamre distributed an FTES Chart and outlined both the 1997/98 projections and year-to-date actual. Specific areas of discussion were as follows:

- Basic skills funding is guaranteed (\$402,277).
- SBCC qualifies for 80% of funding through early Fall.
- P1 estimate is expected to achieve an FTES level that would qualify the College for all but about 50 FTES.
- The uncertainty with the 2nd semester of ESL results in the FTES estimate being a best guess.
- Following Spring registration, there was a shortfall of 120 FTES on the credit side.

The basic message is that there is a significant shortfall in terms of growth dollars that will be used through the year from what was provided at the P1 apportionment and that 120 FTES shortfall translates into a \$400,000 revenue loss. In terms of current year discussion regarding next year's budget, there is a 3% system wide growth allocation for California Community Colleges that will be offered next year. A decision will need to be made as to whether or not the College should cut its losses for the current year or look at intervention strategies during the Spring and Summer term and use some of the Summer FTES for this year. In discussing the Statewide condition of enrollments, it was noted that SBCC falls below average. A suggestion was made to return to enrollment development strategies in subsequent meetings.

cc: Deans, Assistant Deans, Academic Senate, Department Chairs, Instructor's Association, Classified Council, CSEA, College Information, *The Channels*