

SANTA BARBARA CITY COLLEGE
COLLEGE PLANNING COMMITTEE

October 7, 1986

M I N U T E S

Present: J. Romo, Chair, M. Bobgan, J. Diaz, H.P. Fairly, L. Fairly,
P. Freeman, D. Oroz, R. Schiferl, B. Trotter

Guests: E. Cohen, J. Craven, B. Miller, D. Sloane

The Chair welcomed Ralph Schiferl, who was appointed as the third DCC faculty representative to the College Planning Committee for Fall 1986.

I. APPROVAL OF MINUTES: October 7, 1986

Members questioned the meaning of the phrase "20/20", on line 7 of "UPDATE ON STATE BUDGET." The chair stated that the phrase should read "50/50" and that it referred to a quote on the probability of state funding for declining enrollments. The minutes were approved with the clarification noted above.

Mr. Fairly distributed a memo from Mr. Dinaberg (Handout #1) in which he stated that the CPC minutes of August 26 were mistakenly corrected. The original minutes of July 8, 1986, stated that the \$22,025 requested by the Athletic Department was for supplies, not equipment. This statement was amended at the 8/26/86 meeting to read, "Larry Friesen stated that the \$22,025 in the Athletic Department was for equipment, not supplies." Mr. Dinaberg based his position on a California School Accounting Manual distinction between supplies and equipment. (Handout #1). The Chair stated that the definition issue was a substantive one because the equipment/supplies designation requires different allocation and purchasing procedures. Mrs. Fairly suggested that the District definition correspond to the definition in the California School Accounting Manual.

M/S/C H.P. Fairly/Trotter AYES: 7 NOES: 0 ABSTENTIONS: 1

To authorize the chair to request a clear definition of the manner in which the District defines "equipment" and "supplies".

II. ACTION ITEMS

A. APPOINTMENT OF CPC REP TO THE BUDGET DEVELOPMENT COMMITTEE

The Chair distributed copies of the May 20, 1985 CPC minutes and called the members' attention to the motion "to establish a CPC ad hoc committee for the purpose of working with Dr. Hanson in the budget building process for the 1987-88 year; also, said committee will clarify CPC's role in the college-wide planning process and procedures used by CPC for resource/request reviews." Membership has not been established and the issue was brought to CPC for action.

M/S/C Bobgan/Fairly AYES: 8 NOES: 0

To establish an ad hoc committee consisting of the Academic Senate President, the CPC Chair, a faculty representative and a member elected at large.

CPC elected Ralph Schiferl (Faculty Rep) and John Diaz (member at large) to serve on the ad hoc committee.

III. REPORTS

A. COLLEGE PLANNING

Mr. Burt Miller discussed the 1987-1993 Planning Guidelines. He emphasized that the major intent of the planning guidelines is to complete the planning process prior to the end of December. The summary drafts will be completed during January, 1987. The rationale for completing the plan before January is to allow the CPC to devote the entire Spring, 1987 semester to budget development. Mr. Miller pointed out that departments which submitted comprehensive plans for the 1985-86 year need only update them for the October 7, 1986 current planning phase. He noted that SBCC is participating in a state-wide comprehensive planning project which will require gathering data on categorical programs, student services, program planning and approval. The information will be used to develop a state-wide planning document and as a basis for funding requests.

B. LOTTERY

CRITERIA FOR THE EXPENDITURE OF LOTTERY DOLLARS

Dean Sloane distributed copies of the "Criteria for the Expenditure of Lottery Dollars" to members for their review. (Sub-committee members who developed the criteria are C.Hanson, L. Friesen, D. Fossek, L. Rose J. Diaz and G. Carroll.) In the discussion which followed, members suggested several changes: #2. Lottery Funds should be used for one-time only expenditures. Change to read: Lottery Funds should be used for one-year only expenditures. Delete the following: #3. Lottery dollars will be awarded to proposals based on the proposal's merits and not necessarily on the percent of total dollars requested. #1 was changed to read: Funds will be available to both credit and non-credit programs based on the merit of individual proposals originating from each program and not necessarily the per cent of total dollars requested.

M/S/C Trotter/Diaz AYES: 6 NOES: 0

To approve the Criteria for the Expenditure of Lottery Dollars with the changes recommended by the committee.

A concern was expressed that the Representative Council had not been given the opportunity to review the criteria. Mrs. Sloane responded that two questionnaires had been distributed to all faculty in the development of criteria by the sub-committee.

M/S/C Bobgan/H.P. Fairly AYES: 6 NOES: 0

That the approved Criteria for the Expenditure of Lottery Funds to sent to Rep Council for review at the October 20th meeting.

ALLOCATION OF LOTTERY FUNDS/PROCEDURE/TIMELINE

The Chair informed the committee that approximately \$900,000 is the projected income from lottery funds and listed those items which have been approved for funding by previous CPC action.

PROJECTED FUNDS AVAILABLE 900,000

Items approved for Funding (CPC action)

Capital Campaign	80,000
La Playa	50,000
Equipment matching	125,000
Part-time coaches	6,000
Matriculation	18,700
Articulation	15,000*
Publications Assistance	25,000
TOTAL	319,700

PROJECTED BALANCE 580,300

The Chair explained the procedures for the allocation of 1986-87 lottery funds.

1. Vice Presidents and the Business Manager will submit requests from their units using the criteria approved by the CPC.
2. The Office of Academic Affairs/Instructional Support will submit its requests to DCC for ranking. The finalized list will then be submitted to CPC.
3. All units' requests will be submitted to CPC for ranking. The chair recommended that after submittal to CPC for first review, ranked items would then be reviewed by Vice Presidents, Dr. Hanson and Mr. Oroz. A recommended institutional ranking compiled by this group would then be submitted to CPC. The final recommendations will be submitted to Dr. MacDougall.

There was some discussion regarding the submittal of lottery requests by organizations outside the unit structure. The Chair suggested that a notice be placed in the College Memorandum that individuals or organizations wishing lottery allocations should submit requests to John Romo. Diana Sloane (Resource Member) was appointed to work with the Chair in reviewing and ranking these items.

A concern was raised by a committee member that the College Planning Committee does not have a vice chairperson. It was suggested that one of the responsibilities of this position would be to assist the chair in the preparation of agenda items and chairing the committee in the absence of the chair. Since this item was not on the agenda, no action was taken.

*To a maximum of \$15,000 if the Santa Barbara High School District commitment is increased. At the present time \$5,000 has been approved by the Santa Barbara School District Board of Education.

JR/jdm

cc: Dr. MacDougall
Division Deans
Dept./Div. Chairs
Rep Council
Ms. Harrington