

**Santa Barbara City College
Special College Planning Council
Tuesday, May 22, 2012
9:00 a.m. – 10:30 p.m.
Luria Conference and Press Center
Minutes**

PRESENT

J. Friedlander, (Chair), Acting Superintendent/President
O. Arellano, VP, Continuing Education;
L. Auchincloss, Pres., CSEA;
P. Bishop, VP Information Technology;
R. Else, Sr. Dir. Inst. Assessment, Research & Planning;
K. Monda, Academic Senate Representative, Chair Planning and Resources Committee;
D. Morris, VP, Academic Senate
J. Negroni, SBCC Student Trustee, representing ASB Pres.
K. Neufeld, President-elect, Academic Senate;
D. Nevins, President, Academic Senate;
K. O'Connor, Academic Senate Representative;
A. Scharper, Dean, Ed Programs, Acting Acting Executive VP

ABSENT:

S. Ehrlich, VP HR &LA
J. Englert, ASB President;

C. Salazar, Classified Staff Representative;
M. Spaventa, Executive VP Ed Programs;
J. Sullivan, VP Business Services

GUESTS:

C. Alsheimer, Instructors' Assoc. (IA);
J. Bailey, Director, Continuing Education;
P. Butler, P&R, Academic Senate;
R. Byrne, Athletics Director;
R. Funke, Director, Continuing Education;
Y. Medina-Garcia, Parent/Child Workshop; Continuing Ed Task Force;
A. Harper, Director, Continuing Education;
K. Harris, Director, Continuing Education;
D. Hersh, Dean, Ed Programs;
J. McPheter, Classified Consultation Group;
E. Larson, Co-President, ACES
A. Orozco, Classified Consultation Group;
B. Partee, Dean, Educational Programs;
S. Saenger; Co-Chair, Cont. Ed. IA
B. Schaffner, Director, Continuing Education

1.0 Call to Order

1.1 Acting Superintendent/President Friedlander called the meeting to order and asked for the approval of the minutes for the May 15 CPC Meeting.

M/S/C (Monda/ Neufeld) to approve the minutes of the CPC May 15. All in favor.

2.0 Announcements

2.1 Dr. Friedlander announced that the Chancellor's Office informed the Director of EOPS, M. Wright that our EOPS Summer Transitions Program received the Rice Diversity Award Statewide. Ms. Wright will take some of the students to Sacramento to receive the award at the Board of Governors' meeting on July 10.

- 2.2 Dr. Friedlander reported that Sr. Dir. Inst. Assessment Else is working on the college's application for the Aspen Award. We are in the top 10% for the second year in a row which is quite an honor.
- 2.3 President-elect, Academic Senate Neufeld welcomed Dave Morris to CPC as he is the new VP of Academic Senate.
- 2.4 Dr. Friedlander thanked Allison Curtis and Ben Partee, Amy Collins and Cindy Salazar for putting on an excellent commencement.

3.0 Information Items

4.0 Discussion Items

- 4.1 How best to address the FTES decision for the coming year, 2012-13. (Att. 1)
- 4.2 Look at both options and implications of each option to make a recommendation. (Att. 2, Att. 3)

Dr. Friedlander opened the discussion stating that the reason he called this special CPC Meeting is because of the new information in the Governor's May Revise. The big change in the Governor's proposal was that the college expected a \$4M work-load reduction based on this year's shortfall in state revenues and this reduction is currently not in the Governor's May Revise budget. Now the only unknown information that remains is whether or not the tax measure in November will pass or not. This information has huge implications in terms of our strategy going forward.

Dr. Friedlander explained that if we base our budget on the tax measure not passing and it passes, the college would end up being under cap, which means we have one year of recovery to try to get it back or else we lose a portion of our budget from the state. Dr. Friedlander explained that the California Community Colleges in this situation have three years to recover everything but colleges start losing money after one year. The reason for this is because they no longer have the students "in the pipeline", meaning no continuing students. Colleges, especially SBCC, are dependent on out of area students to make up for the bulk of matriculated first time students, so if they do not come in fall they are not here. Dr. Friedlander's stated that his intention is to go through the preliminary analysis of FTES from Mr. Else and discuss the strategies in light of the new information and the preliminary analysis of FTES.

Sr. Dir. Inst. Assessment, Research & Planning Else said that the college sends in three FTES reports a year to the Chancellor's Office: January 15, April 20 and the last one July 15.

He walked the members through the 2012-13 FTES Projection spreadsheet which provided five sections of information: 1) FTES Cap and Funded Cap from March 1, 2012, 2) the report from April 20, 3) the 2012-13 Projection Assumptions, 4) the Effect of Possible Additional 6.4% Workload Reduction in 2012 – 13 and the Section Counts as of 5/21/12.

The 2012 – 13 Projection Assumptions were based on the two options: 1) To convert all (100%) non-credit non-enhanced courses to fee-based except 110 FTES from the Parent Child Workshop and 2) Reduce Summer 2012 and Fall 2012 by 101 total

sections at 3 FTES each which equals 300 FTES in reduction. The significant number in this report was that the college would be under cap by \$2.17M if 100% of the non-credit non-enhanced courses were converted to fee base courses immediately.

There was further discussion about the pros and cons of borrowing FTES against the summer, the average cost of FTES in terms of instruction (average is \$2,800), what changes the college would make in sections if the tax measure passes and how if that happened, how it would buy us time to save money. Then out of that discussion, the idea of slowing down the conversion of Continuing Education's non-credit non-enhanced state supported classes to fee based classes took place.

There was discussion regarding the re-programing of classes and the recommendation from Continuing Education to have some conversion but leave parent education classes and the omega classes as state supported.

Continuing Ed (CE) Task Force Co-Chair Medina-Garcia stated that she was at the meeting on behalf of the Task Force to urge this body to phase in the transition to fee-based.

She went on to say that The CE Task Force was set up to look at the future of Continuing Ed and is in the process of completing a report that should be done by June 15 and back to the Dr. Friedlander. On behalf of the task force I would like to urge you to allow us the opportunity to present those recommendations that have had quite a bit of thought put into them. A very inclusive process brought together people from the community to give their feedback and recommendations. We then have the CE Task Force Steering Committee Report with recommendations for future of Continuing Ed. The task force feels that the making of this decision at this time is really premature to the recommendations to the future of CE. The Task Force recommends, as others have, that there be a smoother transition. There is no doubt that there has to be some drastic changes but that this inclusive process continue so that we maintain the trust of the community.

Dr. Friedlander offered three options that he wanted to discuss and get a sense of direction from CPC, so he can take the information to the Board:

Op. 1 – Stay the course. If the tax measure does pass, then we prepare the spring schedule with lots of stand-by classes, borrow against summer (ramp it up) go with a large program next year, so the college would affect some of the savings this year from the work-load reduction from doing what we are doing knowing that these are not a permanent savings but would help the bottom line.

Op. 2 – Do middle ground. Hedge your bets by adding back some of the non—credit non-enhanced that cannot move that fast such as Parent Ed and Omega. It would give more time in that area. The money will come either from reserves or additional cuts in other areas.

Op. 3 – Position ourselves where we can capture it all this year by building back some of the FTES from classes we cut in fall, summer and if it does pass then we can ramp up spring and not be on borrowed time going forward.

There was further discussion and a motion was made.

4.3 Guidelines for hiring short-term hourly workers. (Handout)

There was a short discussion and a motion made.

5.0 Action Items

5.1 Recommendation to the President.

M/S/C (Monda/Nevins) to approve that the college stay the course with credit cuts and reduce non-credit-non-enhanced to 80% conversion instead of a 100% conversion. All in favor, no abstentions.

M/S/C (Monda/Nevins) to approve that 50% reduction of hourly budgets out of the general fund allocations to the VP areas in 2012-13. This 50% reduction apply only to the general fund, not to categoricals.

6.0 Adjournment

6.1 Dr. Friedlander asked for a motion to adjourn the meeting.

M/S/C (Bishop/Nevins] to adjourn the meeting. All in favor.

The next CPC meeting will be **Monday, June 18, 2pm – 4:30pm** in Room A218C,