Congratulations! You have been re-selected as a tutor. Stay in touch with your supervisor as you move through the hiring steps. If you have any questions on the process, please contact Jason Levy (jalevy@sbcc.edu), the Tutorial Center Coordinator.

1. Tutor Semester Assignment Form
   Complete the Tutor Semester Assignment Form online.

As current or former SBCC employee (within the last 2 years), no additional paperwork is required by Human Resources. If not within the last two years, refer to the New Tutor Hiring Process.

2. Tutor Training
   Enroll in the course, NC TUT 199: Tutoring Across the Disciplines, to prepare for the tutoring experience.

   Once approved as a tutor, you will receive email(s) from the automated hiring system and from the Tutorial Center Coordinator to confirm that you are able to begin tutoring.

   Until approved, you can not begin working.

3. Attend and Complete Tutor Training