



2022 Internship Positions

Internship Opportunities Available

This is an exciting opportunity to gain professional experience working for a leader in California public sector land use planning and environmental regulation. The City of Santa Barbara Planning Division will be filling two intern positions in Long Range Planning. The Long Range Planning Division develops and implements goals, policies, and action plans related to community issues such as housing, land use, growth management, resource conservation, open space, transportation, and circulation, and is responsible for preparing and updating the state mandated General Plan. Specific assignments will be related to the Housing Element Update and the applicant's area of study and interest. It is anticipated that approximately 75% of the work will be done outside the office environment. Interested candidates must be willing to work outside walking multiple blocks in the City.

Starting Date: Spring and/or Summer 2022

Qualifications & Compensation: To participate in the program students must be a second year in a Community College or in University with a focus in urban and regional planning, environmental studies, geography, GIS, or related field with a minimum 3.0 G.P.A. Preference will be given to students who can commit 10-15 hours a week to the position. Compensation will be \$15 per hour but no benefits can be offered. This internship provides valuable experience in public sector community planning.

General Responsibilities:

- Work as a team to conduct on the ground neighborhood surveys of housing stock conditions;
- Analyze land use, zoning, and policy issues;
- Prepare maps, graphics, and documents for publishing in hard copy and on the City website;
- Provide logistical support for public meetings and workshops; and
- Other assignments as needed.

Skills Desired:

- Superior written and oral communication skills;
- Knowledge of the principles of land use planning, public policy, economics, environmental law, earth sciences, biological sciences, or related field;
- Basic knowledge of computers and software, including MS Office, Adobe graphics and web design software suite, and database management highly desirable; and
- Geographic Information Systems (GIS) mapping skills desirable but not necessary.

Application Process: Please submit a cover letter stating your particular planning interests, a resume, your recent transcript, and three references in one pdf to Jessica Metzger at jmetzger@santabarbaraca.gov. The interview process will begin immediately following the receipt of qualified candidates.