

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

Friday, February 5, 2021

ZOOM

9am-10am

MINUTES

MEMBERS

Name / Bargaining Unit Representative

Present unless indicated not

- Lyndsay Maas, Vice President Business Services / Chair BRAC
- VACANT, Controller / Co-Chair BRAC
- Alan Price, Dean Educational Programs, Health and Human Services, Career Technologies / ALA
- Paloma Arnold, Dean Educational Programs, Student Affairs / ALA
- Jens-Uwe Kuhn, Dean Educational Programs, Math, Sciences, Library, PE/Athletics/ ALA
- Mike Gonella, Instructor and Chair Horticulture Dept / FA
- Patricia Frank, Co-chair, Design and Technology Theatre Arts / FA
- Ruth Morales, Professor Economics / FA
- Liz Auchincloss, Technology Services Specialist / CSEA
- Beth Taylor Schott, Writing Center Lab Technical Assistant / CSEA
- Lisa Saunders, Accountant / CSEA
- Cyndi Morris / Student Representative
- Anthony Angeles / Student Representative

RESOURCE MEMBERS

- Cesar Perfecto, Assistant Controller (non voting)
- Alexandra Thierjung, Administrative Assistant (non voting)
- Gabriela Arreguin, Fiscal Services (non voting)

ANNOUNCEMENTS

- Introduce new members: FA Ruth Morales, ALA Jens-Uwe Kuhn
- New Controller update
- Finalized [1/8/21 Minutes](#) **Completed ready for posting**
- In-Service Presentation Friday, February 5, 3:45pm-4:30pm, "SBCC Budget and 21-22 Budget Development" Lyndsay Maas and Cesar Perfecto
- Agenda or proposed discussion items for BRAC Committee meetings to be provided the Monday prior to any Friday BRAC meeting
- Review finalized [2021 BRAC Meeting Schedule](#)

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AGENDA ITEMS

1. [Fiscal Year 2021-22 Budget Development Timeline](#)[1], Board Docs January 28, 2021 Board Item 10.4
 - a. Budget Stabilization document - action and discussion
 - b. Vacant position discussion
 - c. Presenting budget to all groups and budget forum in September
2. Finalize updated [BRAC Guidelines](#)
 - a. Reviewed document briefly
3. Tentative Non-labor and Labor budget file plans/timeline
 - a. Feb. 22 - Non labor budget files sent to Budget Owners
 - b. March 15 - Labor budget files sent to Budget Owners
 - c. March 19 - Non labor budget files due
 - d. March 26 - Labor budget files due
 - e. March 26 - Non labor budget “Summary” completed by Fiscal Services for BRAC
4. Alexandra to calendar appointments for BRAC Department Budget Review with budget owners within the following time frames:

April 2, 2021	ZOOM	10-3am	BUDGET OWNER
April 9			
April 16, 2021	ZOOM	10-3pm	BUDGET OWNER
April 23, 2021	ZOOM	10-3pm	BUDGET OWNER
April 30, 2021	ZOOM	10-3pm	BUDGET OWNER

[Budget owner schedule](#)

FUTURE AGENDA ITEMS

5. Review deferrals and Cash Flow Reports
6. 20-21 Restricted Funds Overview in preparation for inclusion in 21-22 BRAC budget development and review processes

ADJOURN