

**AP 4131 EVALUATION OF TENURED “MASTER TEACHERS”**

When the tenured faculty evaluatee has received all satisfactory evaluations for the probationary period and the first two tenured evaluations (total of ten years of service), he/she may make a request to the Executive Vice President (EVP) to follow the Master Teacher Evaluation procedure. This request will be automatically approved unless the EVP, in consultation with the President of the Academic Senate, determines that a full evaluation is necessary. If the Master Teacher evaluation process is denied, the faculty will be provided a written rationale. As long as the evaluatee continues to receive satisfactory evaluations, the Master Teacher evaluation may be used for future evaluation cycles, alternating every other evaluation year with the regular tenure review.

This procedure will include the following:

The evaluatee chooses a tenured peer, who distributes and collects student surveys of two classes, either one section each of two courses or, if only one course is taught, two sections of the same course. At his/her sole discretion the evaluatee may incorporate additional evaluation activities. Observation of the evaluatee may be included at the discretion of the evaluator. In the case of Educational Support faculty, the evaluatee chooses a peer who conducts client surveys as outlined in the appropriate full tenured evaluation procedure.

The evaluator reviews and discusses results of the evaluation with the evaluatee and certifies that the evaluation is satisfactory. If the evaluator determines that the evaluation is not satisfactory, he/she recommends to the department chair that a full evaluation take place the following semester. In that case, the department chair, in consultation with the dean and committee (evaluatee and peer), will decide whether a full evaluation should take place the next semester. The report shall be submitted following the same procedure and on the same schedule as outlined in the regular tenured evaluation policy.

Formerly: BP 2100 Evaluation of Faculty, Appendix E, VIII  
Board Approved: 4/28/2005  
Revised by Academic Senate: 9/14/2011

**Academic Senate History:**