



SANTA BARBARA CITY COLLEGE

Admissions & Records
Academic Renewal Petition

Submit to admissions@sbcc.edu or mail to Attn: Admissions & Records, 721 Cliff Drive, Santa Barbara CA 93109

Step 1: Provide student contact information.

Form with fields: Name, Address, City, State, Zip Code, SBCC ID, SBCC Pipeline Email, Telephone, and a question about submitting an application for transfer.

Step 2: Review and certify that you meet the eligibility criteria for consideration of Academic Renewal according to SBCC AP 4240.

- 1. Submit the petition at least 12 months after the end of the semester or summer session...
2. Only substandard coursework completed at SBCC is eligible for renewal...
3. Academic renewal may only be requested once for a maximum of two semesters...
4. Demonstrate evidence of recent academic success by the following:
a. 12 semester units with a 3.00 GPA, or
b. 15 semester units with a 2.50 GPA, or
c. 20 semester units with a 2.00 GPA
5. Students using coursework from another regionally accredited college...
6. Currently enrolled students at SBCC must have a current Student Education Plan (SEP) completed...

Upon approval, the student's record will be annotated by Admissions & Records so that it is readily evident to all users of the record that no units alleviated by academic renewal will apply toward units for graduation or other unit commitment.

Step 3: I have read the above information about Academic Renewal and hereby petition that it be applied to my academic record for the following semester(s) and course(s):

Table with 3 columns: Semester(s), Course(s), and Grade earned. Includes a note: Maximum of two semesters.

Student Signature

Date

For Office Use Only:

Approved Denied Postponed

Comments:

Rev. 12/22/20

SSC Designee: Date: Processed/Notified