PETITION FOR SPECIAL STUDENT STATUS

Students who are eligible to enter 9th grade or higher, but are not enrolled in a public or private secondary school.

Students who are eligible to enter 9th grade or higher may petition to attend SBCC as a special part-time or full-time student if not enrolled in a secondary school, and if not a high school graduate, and if not 18 years old, under the following conditions:

1. The student must take the SBCC math and English assessment tests. This is arranged directly with the College Assessment Office, Ext. 2349. The student must satisfy all skills eligibility and/or prerequisites and college level assessment requirements.

2. Complete an SBCC Application for Admission and submit it directly to Patricia Canning, Coordinator, School Relations, along with the following documents:
   a. Letter from the parent or guardian, petitioning admission on the grounds that the pupil would benefit from advanced scholastic or vocational work available at the college. There must be compelling reasons for attending the college vs. a secondary school.
   b. The parent or guardian must submit a letter of recommendation from the administrator of the school last attended by the student.
   c. The student must submit a written request and be available for a personal interview. The student needs to articulate compelling reasons for attending the college.
   d. All secondary school transcripts.

3. The parent/guardian may be required to submit additional evidence of the student’s academic ability.

4. If approved for admission, the appropriate courses shall be recommended through consultation with the parent/guardian, student, and SBCC counselor. Courses selected must be at the college level or higher, as determined by the college.

5. All applicable state laws and board policies apply.

All petition materials must be submitted at least two weeks prior to the semester the student wishes to attend. Late applications will not be considered.

For further information, or if you have questions, please contact:
Pat Canning, Coordinator, School Relations
965-0581, Ext. 2201 / e-mail: canning@sbcc.net / fax: 560-0591