STEPS TO ENROLLMENT

Please follow this checklist to complete the steps required to enroll:

APPLICATION

We have received your application to SBCC.
This Enrollment Checklist is based on the education and transfer goal you selected on your application.

❑ If you are interested in one of the following programs, you must complete a supplemental application. For additional information, go to www.sbcc.edu/apply
  - Associate Degree Nursing (RN)
  - Vocational Nursing (VN)
  - Certified Nursing Assistant (CNA)
  - Home Health Aide (HHA)
  - Radiography (RT)
  - Diagnostic Medical Sonography (DMS)
  - Honors Program
  - Marine Diving Technologies (MDT)
  - Learning Communities
  - Certified Nursing Assistant (CNA)
  - School of Culinary Arts and Hotel Management (SCAHM)

STUDENT PORTAL – PIPELINE (Required)

❑ Log on to the student portal at http://pipeline.sbcc.edu.
❑ Follow the instructions START HERE “Find my username/reset password”.
❑ The student portal allows you to manage various college transactions including but not limited to: check your pre-registration requirements, view your registration appointment day/time, register, find your SBCC ID, add and drop classes, pay fees, view grades, activate campus card, and check your financial aid status and your SBCC email account. All official college correspondence will be sent to your SBCC email.

FINANCIAL AID (Optional)

❑ Complete an application for a Board of Governors Fee Waiver. Qualification information and forms are available at www.sbcc.edu/financialaid
❑ Complete the Free Application for Federal Student Aid (www.fafsa.ed.gov) which may qualify you for assistance for educational expenses.

ORIENTATION (Required)

Orientation is available online. For more information, refer to www.sbcc.edu/orientation
❑ Complete Online Orientation at www.sbcc.edu/orientation

ASSESSMENT (Required)

Assessment of your skills in mathematics and English helps you achieve your goals in college by placing you into classes appropriate to your skill level.

❑ You may qualify for a testing exemption (e.g. through previous college coursework, AP scores, etc.). Read ‘Alternatives to Testing’ at the Assessment website: www.sbcc.edu/assessment
❑ If you do not qualify for a testing exemption, download and complete the REAP test preparation form at www.sbcc.edu/assessment
  a. Plan to test in the Assessment Computer lab, which is available without an appointment. Important: Lab hours vary; check the Assessment website for drop-in testing availability.
  b. If you prefer a paper and pencil test, you must make an appointment with the Assessment Office, (805) 730-4149.
PREREQUISITES (Required)

- Many classes have prerequisites. Prerequisites are computer enforced at the time of registration. Check prerequisite requirements in the College Catalog or the Schedule of Classes well in advance of your registration appointment. To satisfy prerequisites through coursework from high school, other colleges, AP scores, or other means, you MUST file a Prerequisite Challenge. Go to www.sbcc.edu/prerequisites for information, procedures, forms, and deadlines.
- Send your official high school and college transcripts to SBCC Admissions & Records, 721 Cliff Dr., Santa Barbara, CA 93109.

ADVISING (Required)

- Complete Online Advising at www.sbcc.edu/advising

Academic Advising sessions teach students how to understand their assessment test results; degree, certificate and transfer requirements; how to read the schedule of classes and register into classes.

REGISTER AND PAY (Required)

- Select classes from the Class Schedule at www.sbcc.edu/classes
- Log in to Pipeline http://pipeline.sbcc.edu and go to Registration. Review your registration status which will include your pre-registration requirements and your registration appointment date/time.
- Register online on your appointment time, or any time after, by going to http://pipeline.sbcc.edu.
- You are encouraged to pay your fees at the time of registration. Payment must be received within seven (7) days of registration or you may be dropped for non-payment. (Students will not be dropped for non-payment after instruction has begun) As the student, you are responsible for dropping classes by the stated deadlines. If you register in a class and later change your mind, it is your responsibility to drop the class. For more fee and payment information refer to www.sbcc.edu/fees

<table>
<thead>
<tr>
<th>2015 Summer Session I &amp; II Registration Start Dates</th>
<th>2015 Fall Session Registration Start Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligible* Veterans, Foster Youth, EOPS, CalWorks &amp; DSPS</td>
<td>April 6</td>
</tr>
<tr>
<td>Eligible* New To College Local High School Graduates</td>
<td>April 13</td>
</tr>
<tr>
<td>Eligible* New to College Students</td>
<td>April 14</td>
</tr>
<tr>
<td>New Transfer / Returning Students With 100 or More Degree Applicable Units</td>
<td>April 15</td>
</tr>
<tr>
<td>Personal Enrichment and / or Students Who Have Lost Priority Enrollment</td>
<td>May 1</td>
</tr>
<tr>
<td>Open Registration Including HS Dual Enrollment Students</td>
<td>May 4</td>
</tr>
</tbody>
</table>

*Eligible is defined as having completed Orientation, Assessment and developed Education Plans.

FINAL STEPS

- SBCC PHOTO ID: Available in Admissions & Records (Student Services Building) after you register and pay fees.
- HOUSING: SBCC does not offer on-campus housing. For information on housing options in the Santa Barbara area, visit the SBCC Housing Office (Campus Center, CC-217) or www.sbcc.edu/housing
- TRANSPORTATION: All SBCC students registered in on-campus classes may ride the Metropolitan Transit District bus.
  Beginning one week prior to the start of the semester, students can ride by simply showing their student ID & current semester sticker when boarding the bus (except for the Waterfront Shuttle). Bus routes and schedules are available at http://sbmtd.gov
- PARKING PERMITS: SBCC students who intend to park a vehicle (four-wheeled) on campus must purchase a parking permit. Parking permits can be ordered online through Pipeline at a discounted rate. Price includes shipping, handling, postage and applicable credit card processing fees. For information on permit types and rates refer to www.sbcc.edu/fees
- BOOKS: Textbooks can be purchased from the Campus Bookstore or www.sbccbooks.com. Used books, book rentals, and e-books are also available.
- CAREER & MAJOR EXPLORATION: The Schall Career Center provides students with job referrals, internships, volunteer opportunities major exploration and career development. Go to www.sbcc.edu/careercenter
- ATTEND CLASSES: You must attend the first class meeting or the instructor may drop you as a no show. Refer to your Schedule / Bill (available in Pipeline after registration) for dates, times and locations of your classes. Be sure to check for room or date/time changes. Review the campus map at www.sbcc.edu/map for class locations. Some classes are held at locations other than the main campus. If you are registered for an online class, go to http://online.sbcc.edu for instructions.
FREQUENTLY ASKED QUESTIONS:

ASSESSMENT (Required)

Are there exemptions to testing? What if I already tested at another college? You are not required to take the assessment test if you have acceptable scores on certain national exams such as AP or SAT, or if you have successfully completed certain math or English courses at another college. See ‘Alternatives to Testing’ for a complete list of specific exemptions at the Assessment website www.sbcc.edu/assessment

Do I need to take the tests? Yes. If you have never attended college or attended while in high school, and you plan to earn an Associate Degree, certificate, transfer to a four-year college, or to take English, math, or ESL courses, you must be assessed.

How do I take my Assessment tests if I don’t live in Santa Barbara? You will need to come to the College to test. Testing hours vary, so check the monthly Drop-in Computer Lab Schedule carefully and plan to test on a scheduled testing day. Students who wish to complete a Saturday tour, Assessment and an information session provided by a counselor should consult the list of test and advising dates for Out-of-Area Students.

Can I prepare for the tests? Yes. Practice materials are on the SBCC website. At www.sbcc.edu/assessment, you will find a test preparation form called REAP. Download it, complete it, and bring it to testing. Sample test quizzes and more extensive math worksheets (study packets) are also available online.

How long are the tests? Allow two hours for the English test and 1-2 hours for the math test, depending on which math test you choose.

Which math test should I take? Visit the website at www.sbcc.edu/assessment and review “Sample Test Questions.” Be sure to take the sample test questions/quizzes.

What if I need accommodation for a disability? If you need extended time or another accommodation for disability, contact the Disabilities Specialists (SS-160) at (805) 730-4164 to determine eligibility for alternative test taking arrangements before coming to test. (www.sbcc.edu/dsp5).

ORIENTATION (Required)

Is Orientation required? Yes. If you have never attended college or attended while in high school, and you plan to earn an Associate Degree, Certificate of Achievement or transfer to a four-year college, you must complete Orientation.

ADVISING (Required)

Is Advising required? Yes. If you have never attended college, or attended while in high school, and plan to earn an Associate Degree, Certificate of Achievement or transfer to a four-year college, you must complete Advising.

REGISTER FOR CLASSES

Can I register in person? Yes. If you need assistance with registering for classes, go to Admissions & Records (SS-110) on or after your appointment time.
FEES
How much does it cost?

<table>
<thead>
<tr>
<th>FEES</th>
<th>COLLEGE FEES*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee: (All Students)</td>
<td>$46 per unit</td>
</tr>
<tr>
<td>Out of State Tuition ..........</td>
<td>$225 per unit (Summer) $266 (Fall)</td>
</tr>
<tr>
<td>International Student Tuition</td>
<td>$225 per unit (Summer) $266 (Fall)</td>
</tr>
<tr>
<td>Transportation Bus Pass</td>
<td>$30 if enrolled in 6 or more units/ $29 for fewer than 6 units (Summer $13)</td>
</tr>
<tr>
<td>Health Services Fee</td>
<td>$19 (Fall) $14 (Summer)</td>
</tr>
<tr>
<td>SBCC Parking Fee (Optional)</td>
<td>Online order: $33.25 day and evening/ $18.25 evening only / $23.25 BOGW day and evenings (Summer only $18.25)</td>
</tr>
<tr>
<td>Student Activity Fee (Optional)</td>
<td>$10 Fall and Spring / $5 Spring only</td>
</tr>
<tr>
<td>Student Representation Fee</td>
<td>$1 For exemptions, go to <a href="http://www.sbcc.edu/fees">www.sbcc.edu/fees</a></td>
</tr>
<tr>
<td>Special Fees</td>
<td>Some courses have Special Fees; see Class Schedule</td>
</tr>
</tbody>
</table>

*Note:
1. All fees are subject to change without notice.
2. Purchase of a parking permit does not guarantee a parking space.
3. Exemption from nonresident tuition is available to certain nonresident students who attended high school in California for at least three years and received a California high school diploma or its equivalent (AB-540). Contact Admissions & Records or go to www.sbcc.edu/admissions for more information.

Why pay the Student Activity and Student Representation Fees?
The Student Activity Fee provides you with free admission to home football and basketball games, select theater and music performances, and discounts on some items in the Campus Bookstore and at some local merchants.
The Student Representation Fee supports student representatives who present the views of students to local, state, and federal government agencies.

GENERAL
Para más información en español sobre el programa de inglés como segundo idioma, llame al: (805) 730-4120

<table>
<thead>
<tr>
<th>Where can I call if I have questions?</th>
<th>Santa Barbara City College</th>
<th>(805) 965-0581</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Questions</td>
<td>730-4450/ <a href="mailto:info@sbcc.edu">info@sbcc.edu</a></td>
<td></td>
</tr>
<tr>
<td>Admissions &amp; Records</td>
<td>730-4300</td>
<td></td>
</tr>
<tr>
<td>Assessment</td>
<td>730-4149</td>
<td></td>
</tr>
<tr>
<td>Counseling</td>
<td>730-4085</td>
<td></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>730-5157</td>
<td></td>
</tr>
<tr>
<td>Housing</td>
<td>730-4062</td>
<td></td>
</tr>
<tr>
<td>Student Technical Help</td>
<td>897-3549</td>
<td></td>
</tr>
<tr>
<td>Orientation</td>
<td>730-4450</td>
<td></td>
</tr>
<tr>
<td>Cashier’s Office</td>
<td>730-4197</td>
<td></td>
</tr>
<tr>
<td>Security (Parking)</td>
<td>730-4064</td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>730-4047</td>
<td></td>
</tr>
</tbody>
</table>

AlertU: Sign up for emergency alert messages from SBCC at alertu.org/sbcc