

*Remove this sheet before
submitting your application.
Keep for reference.*

**Application Procedure for Spring, 2010
Rome, Italy Study Abroad Program**

Deadline for Application: November 13, 2009. Apply early as the number of places in the program is limited. The program may fill before the deadline. If the program is full before the deadline, acceptance is not guaranteed. Applications may be accepted after the deadline, if space is available. This application is for participation in the Rome, Italy program only. To apply to the program, please submit the following.

1. Application form. If you change addresses after submitting your application, please provide the SBCC Study Abroad Office with your new address.
2. Responses to questions (typed or printed clearly). Please answer the questions listed on the bottom of the application form.
3. Copy (unofficial) of your college transcript(s). If you are a freshman, please submit a copy of your high school transcripts.
5. Six passport photos. Six recent photos that are passport size (2" x 2") and full-face view are acceptable. Print your name on the back of each picture. Staple two photos in the box on the SBCC Rome, Italy Application Form. Put the remaining four in an envelope and staple it to your application. Look in the Yellow Pages under Passport Photo Service.
6. Two completed recommendation forms, which are included with this application. At least one form is to be completed by an instructor, preferably an SBCC instructor, if you are an SBCC student. A person who knows you well such as an employer, longtime adult family friend, may complete the second. Please no recommendations from relatives, roommates, girl or boy friends. The recommendation forms do not have to be attached to or submitted with your program application.
7. Completed Student Conduct Release Form. The top of this form is to be completed by you and submitted to the Dean of Students at the institution you are currently attending. If you are currently attending SBCC, the form is to be submitted to the Office of Student Life, CC-222 (Campus Center). Your acceptance to the program is not final until the form is returned to the Study Abroad Office. The Student Conduct Release form does not have to be attached to or submitted with your program application.
8. \$250 non-refundable first payment. Payment may be made by check or money order made out to ACCENT. Please put your check or money order in the envelope with your 4 pictures and staple it to the SBCC Rome, Italy Application Form.
9. SBCC Enrollment. If you are not currently enrolled at SBCC, you must complete an SBCC Admissions Application for the 2010 spring semester. You may enroll online at <http://www.sbcc.edu/apply/> or staple an SBCC enrollment form to your application. Forms are available at the SBCC Admissions Office in the Student Services Building and the Study Abroad Office.
10. Submit your application. Staple your essay, transcripts, photos, and deposit to your application. Your recommendation forms and Student Conduct Release Form may be submitted separately to the Study Abroad Office.

By mail: Santa Barbara City College
Study Abroad Office
721 Cliff Drive
Santa Barbara, CA 93109

or give it to: Santa Barbara City College
Study Abroad Office
International Education Center, Room #1

Notification of Acceptance. Carola Smith, SBCC Director of Study Abroad, will notify you of acceptance to the program after your interview and after a review of your application documents and recommendation forms.

Passports. Specific information about obtaining a passport is available online at: <http://travel.state.gov>, by calling (877) 487-2778, or in Santa Barbara from the County Clerk-Recorder at 568-2250. Apply for one immediately since passport numbers are needed to make international air reservations 60 days prior to departure. It may take up to twelve weeks to obtain a passport. If you already have one, check its expiration date to make sure it will not expire until at least six months after your return.

Visas. A visa is an official mark made in a [passport](#), which allows you to enter or leave a particular country. You will need a visa to travel to Italy. Information about obtaining a visa will be given to you after you are accepted to the program.

Transportation. ACCENT will make reservations for you to travel with the group to Italy. For more information about the group flight, such as extending your stay, contact ACCENT. You are responsible for making your own ground transportation arrangements to and from the airport from which your flight departs. ACCENT cannot arrange airline tickets for you if you apply after Friday, November 20, 2009.

Payments. After you are accepted to the program, your non-refundable first payment check will be forwarded to ACCENT. Please send all other payments directly to ACCENT by the due date listed on the payment schedule. If you are accepted to the program after

payment dates have passed, you are required to make the past due payment immediately. Please make checks payable to: **ACCENT** or pay by credit card. Payment may be made by mail by sending it to:

Payment Schedule without Airfare		
Non-refundable first payment	Due with application	\$250.00
Second payment	Nov. 20, 2009	\$3487.50
Final payment	Dec. 22, 2009	\$3487.50
Total		\$7225.00
Includes refundable \$200 security deposit.		

Mailing Address	Other ACCENT Contact Information
<p>ACCENT 870 Market Street, Suite 1026 San Francisco, CA 94102</p>	<p>Phone: (800) 869-9291 FAX: (415)835-3749 E-mail: info@accentintl.com Website: www.accentintl.com</p>

Withdrawing from the Program. If you have to withdraw from the program, you must notify Professor Spaventa and the Study Abroad Office. In addition, you must send notification in writing to ACCENT, 870 Market Street, Suite 1026, San Francisco, CA 94102, or by FAX (415) 835-3749, or by e-mail: info@accentintl.com. Cancellations can only be accepted in writing and the effective cancellation date is the date of receipt in the ACCENT office. Refunds are processed according to the schedule to the right.

Withdrawal Date	Penalty
70 days or more prior to start of program	\$250 penalty
50 - 69 days prior to start of program	\$500 penalty
30 - 49 days prior to start of program	\$1000 penalty
8 - 29 days prior to start of program	\$2000 penalty
0 - 7 days prior to start of program	No refund

Housing Arrangements. In most cases apartments accommodate four to six students with two students per bedroom. Kitchen facilities are provided. Meals are not included in the program. Single rooms may be available at an additional cost.

Insurance. It is your responsibility to obtain your own medical insurance. ACCENT requires proof of such insurance. Upon request, ACCENT will supply information concerning health/travel/cancellation insurance options.

Financial Aid. To apply for financial aid, you may go to the Federal Student Aid website: www.studentaid.ed.gov to fill out the FAFSA (Free Application for Federal Student Aid) or to the SBCC Financial Aid Office. It may take a minimum of 4-6 weeks to process your paperwork and determine your eligibility for aid. Financial Aid students are responsible for paying, by November 20, 2009, the \$250 non-refundable first payment airfare (if they are on the group flight,) a \$200 refundable security deposit, and any remaining balance that will not be covered by aid.

Scholarships. If you would like to apply for a scholarship, please pick up a scholarship application form in the SBCC Study Abroad Office. The deadline for submission for a spring semester program is December 1st. Award amounts vary according to the amount that is in the fund. You may also search for scholarships on the internet under "study abroad scholarships." If you want to apply for any scholarships, please do not delay as many applications have early deadlines.

Suggested Amount for Personal Expenses. Although personal spending habits vary widely, we suggest taking at least \$1000 for personal expenses.

Required Meetings. You will be required to attend a month of pre-departure classes, which will be held on one of the SBCC campuses in late January or February.

Registering for Rome Classes. We will send you registration materials so that you can register for the program courses online.

SBCC Fees. SBCC fees are not included in the program cost. California residents pay \$26 per unit; non-California residents pay \$216 per unit; international students pay \$231 per unit. You are required to enroll in a minimum of 12 units in the program. Fees are subject to change.

Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109
Phone: (805) 965-0581
FAX: (805) 963-7222

Study Abroad Office
Office: IEC-1
International Education Center
Phone: Ext. 2494
E-mail: sullwold@sbcc.edu

Program Director
Dr. Lou Spaventa
Office: IDC 315
Phone: 3560
spaventl@sbcc.edu

Study Abroad Website: www.sbcc.edu/studyabroad


All statements made on this sheet and distributed generally to prospective or accepted participants shall be for informational purposes only and should not be interpreted as being contractual for any purpose.

- I currently attend _____ and am attaching an SBCC enrollment form to this application.
- I currently attend _____ and enrolled at SBCC on-line on _____ (date).
- I currently attend SBCC.

Santa Barbara City College
Application Form

Rome, Italy Study Abroad Program

March 1 - May 11, 2010



1. Staple 2 passport-size photos here. Print your name with a ball point pen on the backs of the photos.
2. Put 4 in an envelope and staple it to your application. Print your name with a ball point pen on the backs of the photos.

Legal Name _____ K No. _____

Last First Middle (as it appears in your passport)
(Your K number is under the bar code on your SBCC student ID card.)

Current Address _____

Street Apt. or Box No. City State Zip

Phone (home or cell) (____) - ____ - ____ Work phone (____) - ____ - ____

Address after fall semester ends _____

Street Apt. or Box No. City State Zip

Phone after fall semester ends (____) - ____ - ____ Date of Birth ____ - ____ - ____
Participants must be 18 years old on or before day of departure.

E-mail address _____ @ _____ Citizenship (country) _____
Please print your e-mail address very clearly.

Please indicate the best times to reach you at your current phone _____

If you are not currently attending Santa Barbara City College, what school are you attending? _____

Please list the names of two people who may be contacted in the event of an emergency. These people may be parents, guardians, relatives, or close friends.

Name _____	_____
Address _____	_____
City, State, Zip _____	_____
Phone _____	_____
Relationship _____	_____

I hereby authorize SBCC representatives to contact and discuss with the persons listed above my status in the study abroad program. I further authorize Carola Smith, Director of SBCC Study Abroad, to review my student conduct file.

Signature _____ Date _____

Ethnic background _____

If you are requesting accommodations for a disability, please contact the SBCC Disabled Students Programs and Services (DSPS) specialist immediately to begin discussions about reasonable accommodations. Phone: (805) 965-0581, ext. 2364. Office: Student Services Building. The process to reach agreement on reasonable accommodations must take place before you leave the USA.



On a separate sheet of paper, please answer the following questions. You may either type or clearly print your responses. Please limit all your answers to 1 - 2 pages.

1. What are 5 things that you are looking forward to about studying abroad?
2. What are 5 challenges that currently worry you the most about going overseas?
3. How do you think the values and perspectives of the host country will be different from your own cultural values?
4. How do you think you will be perceived by the people in the host country based on your nationality and cultural heritage?

Santa Barbara City College

Recommendation for Study Abroad Program

Please fill out the following recommendation form for _____ who
(name of student)
is applying to study in Santa Barbara City College's Rome, Italy Study Abroad Program. Your honest appraisal of this student is appreciated.

A = excellent B = good C = average D = poor X = no opportunity to observe

	A	B	C	D	X
Academic ability to do college level course work					
Emotional stability to live abroad					
Flexibility/openness to new and different experiences					
Tolerance and openness to cultural differences					
Sense of personal responsibility					
Respect for authority and program guidelines					
Sense of cooperation					
Consideration of others/works well with groups					
Other personal characteristics (friendliness, enthusiasm, humor, etc.)					
Overall evaluation					

Comments (optional) _____

Thank you! Please return to: Name: _____

Study Abroad Office Relationship to applicant: _____
Santa Barbara City College
721 Cliff Drive Phone: _____
Santa Barbara, CA 93109 Date: _____

Santa Barbara City College

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Other personal characteristics (friendliness, enthusiasm, humor, etc.)					
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Comments (optional) _____

Thank you! Please return to: Name: _____

Study Abroad Office Relationship to applicant: _____
Santa Barbara City College
721 Cliff Drive Phone: _____
Santa Barbara, CA 93109 Date: _____

