



Last name: _____
 Status: Pending , Approved , Denied
 Complete:

Prereq Form A, Version 3 5/5/2009

Prerequisite Challenge Form A (short) External Course work

For Challenges without external course work, use *Prerequisite Challenge Form B*.

Prior to registering this form must be completed and submitted to the Academic Counseling Department located in the Student Services Building. Evidence (transcript/grade report) of having met course Prerequisite/Corequisite for each course must be attached to this completed form. A course description and/or course of study outline may be required. Decisions will be emailed to your SBCC Pipeline email account.

- Students who file a challenge five working days prior to the first day of the term/semester will be permitted to pre-register for the class when the challenge is received and deemed complete. Students who file less than five (5) working days prior to the first day of the term/semester will not be permitted to pre-enroll in the course until a petition decision has been made.
- An approved petition does not guarantee space in any course.
- The five day clock begins at 8:00 AM the morning following the submission of the challenge (e.g. submitted form Tuesday at 4:30 PM, the clock will begin Wednesday at 8:00 AM) excluding weekends and holidays.
- If a challenge is denied within the five day period and the student has pre-enrolled in the course requiring the prerequisite, he or she will be dropped and the enrollment fee for the course will be refunded.

**TO BE COMPLETED BY STUDENT:
PRINT OUT AND COMPLETE THIS FORM**

Student information:

Student's Name: _____ **SBCC ID number: K00** _____

Prior name (if applicable): _____ (required)

Date of birth: ____/____/____ **Today's Date:** ____/____/____ **Term:** _____ (i.e. Fall 09)

SBCC Pipeline Email address (required): _____ @pipeline.sbcc.edu (your pipeline login)

Phone number: () _____ - _____

Transcripts for Summer 2009 must be RECEIVED by June 8th

Transcripts for Fall 2009 must be RECEIVED by August 17th

Please check attached documents:

- High school transcript
- College transcript
- Other _____

To submit a transcript, send the transcript to SBCC Admissions & Records Office, 721 Cliff, Santa Barbara, CA 93109, or attach a copy. Transcripts do not need to be attached if they have been received by the Admissions and Records Office. To verify SBCC has received your transcripts please send email to louie@sbcc.edu in the Admissions and Records Office.

SBCC Course that requires Prerequisite/Coreq (e.g. SPAN 102)	SBCC Prerequisite/Coreq Course (e.g. SPAN 101)	H.S. School or College Name and location or Approved Test Type (AP score, SAT, placement test etc...) where prerequisite/corequisite course was completed:	Course (e.g. SPAN 1)	Grade (C or better required)	Term (e.g. SU07)	Office Use		
						P or C	A or E	Approved Or Denied

I acknowledge that my external coursework is only being evaluated and applied toward SBCC subject and/or unit credit and/or for satisfaction of prerequisites, not for transfer purposes. Other institutions are not obligated to accept SBCC subject or unit evaluations of external coursework.

Signature: _____ **Date:** _____

Please return completed form to the SBCC Academic Counseling Center, the Assessment Center, or fax to (805) 892-3664 or email to prerequisites@sbcc.edu

<p>For Transcript Evaluation Office Use ONLY:</p> <p><input type="checkbox"/> Petition received Date: _____</p> <p><input type="checkbox"/> Petition complete Received by: _____</p>	<p>Banner Entry Date: _____</p> <p>Code(s): _____, _____, _____, _____ By: _____</p>
<p>Approved: _____ Denied: _____ Date: _____</p> <p>Dept.: _____ Name: _____</p> <p>Reason: _____</p>	<p>Counselor Notes: _____</p> <p style="text-align: right;">By: _____ Code: _____</p> <p>Notes: _____</p>