How to Sign Up for Text Message Appointment Reminders in Starfish:

1. Sign in to pipeline (pipeline.sbcc.edu).

2. Click on the Starfish icon at the top of the home page.



3. In Starfish, click on the menu (upper left) and click on your name to see more options.



4. Select "Institutional Profile."



5. Click on the phone icon next to your "Alternate Email."

Institution Email	@pipeline.sbcc.edu	-
Alternate Email		
Video Phone		

6. Find YOUR cell provider to see that domain name to add to your phone number. For example, if your provider is Verizon, your alternate email should be 8059650581@vtext.com.



7. Enter your phone number's "email" (see example in step #6) into the "Alternate Email" box provided and hit "submit."

Institution Email	@pipeline.sbcc.edu	
Alternate Email		
Video Phone		

8. You can customize your appointment reminders by clicking on the "Email Notifications" tab at the top of the page.



9. We recommend setting your reminders to "the day before" and at least "45 minutes" before your appointment. Remember to hit "submit" to save all changes!

Planning Reminders	send me a separate email reminder for each appointment send one email reminder with all appointments dot's send me as email seminder				
	Send Planning Reminders	7:00 am	the day before	the appointments	
	17			before the start of an encoded	