EMERGENCY MANAGEMENT AT SANTA BARBARA CITY COLLEGE

Emergencies can come at any time and without warning. Being prepared physically and psychologically to handle unexpected accidents or disasters is an individual as well as an organizational responsibility. Your safety is of primary importance. Santa Barbara City College has developed this guide to assist in minimizing the effects from such events. This was also designed to complement other emergency planning/response documents, namely the Emergency Operations Plan (EOP) and Safety Marshal Program.

It is the responsibility of administrators, managers and department heads to review EOP and be prepared to respond to emergencies and disasters. The EOP is on the SBCC website at http://www.sbcc.edu/adminservices/emergencyoperations.php and the list of Safety Marshals is located at http://www.sbcc.edu/adminservices/safetymarshals.php.

What you can do now.

• Keep this guide where it will be immediately available for quick reference in an emergency.

• All SBCC employees are strongly encouraged to register for Alert U, SBCC’s emergency text messaging system at http://www.sbcc.edu/alert/.

• Maintain personal emergency supplies at work, home and in your car. The Red Cross website, http://www.redcross.org/, has a detailed list of emergency supplies.

• Review the SBCC EOP.