### STEP 1
**APPLY**

The SBCC application is completed online and can be found at: [www.sbcc.edu/apply](http://www.sbcc.edu/apply)

SBCC uses OPEN CCC Apply for the application.
You must create an account with OPEN CCC Apply for the application. If you have previously applied to SBCC or another CA community college please use the same account previously created.

### STEP 2
**PIPELINE**

Pipeline is your SBCC student portal. In your Pipeline you will find:

- **STUDENT EMAIL-REGISTER FOR CLASSES-STUDENT RECORDS & MORE!**

After the application create your Pipeline by:

1. Visiting [pipeline.sbcc.edu](http://pipeline.sbcc.edu)
2. Click "Find Account" & follow the steps to create your Pipeline account.

*Need Assistance? Call 805-730-4450 or email info@sbcc.edu*

### STEP 3
**ORIENTATION**

**ONLINE ORIENTATION**

Complete Orientation online via interactive video. Explore SBCC's programs & resources to learn how to be a successful Vaquero!

Complete Orientation online via Pipeline by logging in and clicking:

- **STUDENT- ONLINE ORIENTATIONS-NEW STUDENT ORIENTATION**

### STEP 4
**TRANSCRIPTS/PREREQUISITES**

Submit official transcripts from other institutions to SBCC if you want to:

- 1. Have Courses Evaluated AND/OR
- 2. Want to clear a Prerequisite to take a course at SBCC

For details/instructions visit: [www.sbcc.edu/teo/](http://www.sbcc.edu/teo/)

**OPTIONAL: MEET WITH ACADEMIC COUNSELOR**

After official transcripts have been submitted request a Transfer Student appointment, visit: [www.sbcc.edu/counselingcenter/transferstudentappointment.php](http://www.sbcc.edu/counselingcenter/transferstudentappointment.php)

### STEP 5
**REGISTER**

View the class schedule online:

[www.sbcc.edu/classes/](http://www.sbcc.edu/classes/)

Select the classes you would like to register for. Once you have selected your courses use the CRN (Course Registration Number) to register yourself in classes.

In Pipeline register yourself for classes by clicking:

- **STUDENT-REGISTRATION-REGISTER/ADD/DROP CLASSES**

### STEP 6
**PAY**

Pay for your classes online via your Pipeline by logging in and clicking:

- **STUDENT- PAY MY BILL**

You may also pay for courses in person at SBCC Cashier's office:

Located in the Student Services Building on East Campus

[www.sbcc.edu/fiscalservices/cashier/](http://www.sbcc.edu/fiscalservices/cashier/)

**PLEASE NOTE: CLASSES MUST BE PAID WITHIN 7 BUSINESS DAYS OF REGISTRATION. IF FEES ARE NOT PAID THE STUDENT MAY BE DROPPED FROM CLASSES FOR NON-PAYMENT.**