HOW TO APPLY

Applications to the Associate Degree Nursing Program are accepted during specified cycles only. The acceptance cycles are:

- **FALL Entry** – January 15 through January 31
- **SPRING Entry** – July 1 through July 15

If the last day of the application period falls on a weekend or holiday, the deadline will extend to the next business day.

Applications are to be mailed to (must be received by the application deadline):

School of Nursing
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

The following must be included:

- The Nursing Program Application
- The Nursing Program Checklist
- The supporting documentation form for the criteria/criterion the student qualifies for, if applicable
- Official transcripts from all colleges attended* are required, other than Santa Barbara City College (SBCC transcripts will be obtained internally after application is received). *if you list them on either your college application or nursing application, you must submit transcripts.
- One set only of official transcripts (from all colleges attended-see above) is required, in whichever format is most readily available. If electronic, submit to transcripts@sbcc.edu. If hard copy in sealed envelope, submit with application if possible. Second choice is to be sent to Admissions & Records at SBCC.
  
  Exception: If all of your up-to-date transcripts are already in the transcript database, you are not required to submit them again.
  
  Your pipeline account (in the student records tab) will show which transcripts are in the transcript database.
- Official (sealed) high school transcripts (waived if degree is posted on college transcripts).
- English prerequisite: If English coursework was not taken at Santa Barbara City College, you must submit this Form. Instructions for the Form. If course taken prior to 2000, a detailed course syllabus/outline from the catalog year the course was taken is required.
- Copy of LVN license, if applying to the LVN to ADN bridge.
- Copy of CNA, EMT, Phlebotomy, etc. certifications (licenses) if applicable.
- If you have never attended SBCC, you must apply to the college, which may be done online at www.sbcc.edu/apply.

**ATI TEAS results:**

ATI TEAS results are required at the time of application. Independent of the application, your ATI TEAS results must have been received directly from ATI (a copy from the student is not accepted) if the ATI TEAS test was taken at a testing site other than SBCC. If taken at SBCC, the results are received the day of testing. Only the first TEAS attempt is accepted; this is a condition of a grant received to pay for the TEAS tests taken at SBCC.

**What Happens Next:**

All applicants will be notified of their status through the email address provided by the student on their nursing application. Please provide a reliable email address. Please allow up to two and a half months for your application to be reviewed, evaluated, and processed.

Applicants will not be contacted during the application review period.