

Nursing Application Checklist

This form must be completed in its entirety, signed, and included with the application.

If an item is not applicable place "N/A" in the checkbox.

An incomplete checklist may result in your application not being accepted.

Check when complete or write in N/A if not applicable to your circumstance.

- Application **completely** filled out, **signed and dated**. Student ID #: _____
- I have a current SBCC college application on file. (If you attended in the past but not the most recent semester, you must reapply to the college; www.sbcc.edu/apply).
- Official college transcripts (in original sealed/unopened envelope) from *all colleges* other than Santa Barbara City College (*all courses taken for credit and no credit must be included even if not part of the major*). *OR a printed list of the transcripts that SBCC has received. This can be found by following directions found on this webpage:
<http://www.sbcc.edu/admissions/files/IncomingTranscriptsReceived.pdf>
- Official high school transcripts or GED if no college degree (in original sealed/unopened envelope), or Proof that the Admissions Office has received them*.
- If English or Math prerequisite was met with an AP score of 3 or higher, AP Score card must be included at the time of application.
- Course descriptions for prerequisite courses completed at a non-California Community College. Course descriptions must come from the specific catalog year in which the course was taken.
- Documentation of work or volunteer hours in a healthcare setting in excess of 200 hours, if applicable. (Documentation must be on company letterhead, and must describe your duties and hours worked.)
- Include official SBCC email address on your application, not your personal email. The official email address will end "@pipeline.sbcc.edu" and is assigned when you apply to SBCC. If you have not attended SBCC, you must apply to the college; www.sbcc.edu/apply.
No other email address will be accepted.
- Documentation of proficiency in a language other than English, if applicable. (See the Supporting Documentation Form on the SBCC Nursing webpage.)
- Documentation of life experiences and/or special circumstances, if applicable. (See the Supporting Documentation Form on the SBCC Nursing webpage.)
- Copy of CNA certificate or LVN license, or other, if applicable.
- Form DD 214 for all students applying for veteran/spouse of veteran eligibility.
- Results of ATI TEAS exam demonstrating minimum composite score of 62% (only this version, which is the most current, is accepted).
If taken at an ATI testing site other than SBCC; results must be sent directly from ATI to SBCC; we will NOT accept a copy from the student. If the TEAS is taken at SBCC, the results are obtained on the day of testing.
Note to students who take the test more than one time: SBCC accepts only the first TEAS test attempt.
- All applicable documents must be placed in a large envelope, with applicant's name written clearly on the outside.

Student Signature _____