

Santa Barbara City College Mathematics Department

Tutor Application

Name

E-mail Address

Phone

Which tutoring positions are you interested in?

Algebra Lab
Computer Lab

Advanced Lab
Gateway Tutoring

Are you planning to take the Tutor Training Seminar?

Yes

No

Completed

Have you completed a second semester calculus course?

Yes

No

How many units are you taking this semester?

Which SBCC math courses do you feel qualified to tutor?

1 Basic Math

95 Beg. Algebra

114 Liberal Arts Math

120 College Algebra

131 Business Calculus II

138 Pre-Calculus II

160 Calculus II

210 Linear Algebra

Other

4 Pre-Algebra

107/111 Int. Algebra

117 Statistics

130 Business Calculus I

137 Pre-Calculus I

150 Calculus I

200 Multivariable Calculus

220 Differential Equations

Which computer programs are you familiar with?

MS Excel

WebAssign

Other

ALEKS

SPSS

MyMathLab

Maple

Which graphing calculator models are you familiar with?

TI 83/84

Other

TI 86

TI 89

TI Nspire

How many hours per week
would you like to work?

Mark each full hour slot you are available to work

	Mon	Tues	Wed	Thurs	Fri*	Sat*	Sun*
8am							
9am							
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							
8pm							

* Friday, Saturday and Sunday lab schedules are very limited, hours usually go to more experienced tutors. Monday-Thursday availability is usually required for new tutors.

(Optional) Please add any
additional comments

Briefly explain why you want to work as a tutor for the Math Department

Please describe any previous tutoring experience you have had

List the last three math courses you have completed

Course Name

School

Completion Date

Grade

Course Name

School

Completion Date

Grade

Course Name

School

Completion Date

Grade

Provide two references who can recommend you for a tutor position (faculty preferred)

Name

E-mail Address

Phone

Name

E-mail Address

Phone

Do you give permission to share the following?

Your application with other departments on campus?

Yes No

Your contact information on the internal substitute contacts list for tutors?

Phone E-mail None

Your contact information on the private tutoring list available to the general public?

Phone E-mail None

All applicants must agree to the following:

1. The information submitted on this application is true to the best of my knowledge and maybe verified anytime to ensure its validity.
2. Each math tutor is expected to fulfill his/her schedule for the entire regular semester. In the event of a foreseen absence, it is the tutor's responsibility to arrange for a substitute.
3. All paperwork requiring supervisor signatures must be delivered to IDC-102A and collected by the tutor, who assumes responsibility for its proper routing to the Tutorial Center in LRC.
4. Tutors are required to submit time sheets in accordance with the due dates on the payroll schedule.
5. While working in the tutorial lab, all tutors are required to wear name tags identifying them as employees of SBCC Math Department.
6. Tutors will refrain from engaging in personal work while on duty in order to be aware of and available to respond to student needs.
7. A math tutor shall not tolerate verbal or physical abuse from any student or faculty. Anyone guilty of abuse or causing disruption to the learning environment of the lab should be reported to the Tutorial Supervisor as soon as possible.
8. The tutoring labs are to remain locked outside of official hours.
9. Private tutoring sessions must be conducted outside of the math and computer labs.

If hired as a tutor, I agree to the above conditions.

Save and e-mail this form to the Math Lab LTAs: mathlta@sbcc.edu

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Room IDC 102D