ABOUT
Located on California’s picturesque south coast, Santa Barbara City College was established by the Santa Barbara High School District in 1909, making it one of the oldest community colleges in California. The main campus sits on a 74-acre bluff on the Santa Barbara mesa overlooking the harbor and Pacific Ocean. The Schott and Wake Campuses are located conveniently nearby in the community.

SBCC is ranked as one of the best community colleges in the nation. In 2013, SBCC was awarded the Aspen Prize for Community College Excellence. This award validates the college mission:

OUR MISSION
As a public community college dedicated to the success of each student...
Santa Barbara City College provides students a diverse learning environment that inspires curiosity and discovery, promotes global responsibility, and fosters opportunity for all.
Santa Barbara is a coastal city of 90,000 people renowned as a cultural and educational center. Residents have access to two highly regarded educational institutions that are considered to be community gems: SBCC and UC Santa Barbara. The trademark early California architecture, abundant flora and mild year-round climate—in addition to mountains, sea, and sand—make for a unique and unmatched locale in which to study, work, and live.

SBCC currently serves approximately 20,000 credit and noncredit students each semester who enroll in courses for transfer preparation, career education, and foundational skills and an additional 4,500 enroll in lifelong learning classes. The college’s highest priority is to help our students achieve their educational goals. A central component of the SBCC culture is to champion the philosophical underpinnings of student equity, educational success, goal attainment, and opportunity for all.

Thanks to support from the community in 2008 through the passage of Measure V, recent capital construction projects completed on the Main Campus include the modernization of the Drama Music building—which houses the Garvin Theatre, a cultural hub with offerings open to the community—and the Humanities Building. Plans are underway for construction of a new classroom/office building and replacement of the Campus Center, an anchor point housing student life and co-curricular activities along with food service and the Culinary Arts Program.
SBCC has outstanding faculty and staff as well as a diverse and engaged student population. SBCC’s well-earned reputation for innovation and excellence has resulted in numerous awards:

**Excelencia in Education**
2014—National winner for SBCC Express to Success Program
(for increasing achievement for Latino students at the Associate Degree category)

**Aspen Prize for Community College Excellence, Aspen Institute**
2013—Co-winner
(for outstanding student outcomes achievement in goal completion, learning, and equity)
2011—Top Ten finalist

**California Community Colleges Chancellor’s Award for Best Practices in Student Equity**
2012—SBCC Express to Success Program
(accelerated curriculum primarily for underrepresented and underserved students)

**American Library Association**
2011—Excellence in Academic Libraries’ national winner in community college category
(for focus on community outreach and student learning)

**Academic Senate for California Community Colleges’ Exemplary Program Awards**
Six past program recipients

SBCC’s academic programs and student support services have earned a strong reputation in the community, region, and state, as evidenced by the myriad of awards received honoring the fine work of its faculty, staff, administrators, and students. The college received full accreditation with nine commendations in 2009 through the Accrediting Commission for Community and Junior Colleges (ACCJC). The college has a well-established governance structure as well as successful partnerships with the University of California, Santa Barbara and California State University, Channel Islands.
CHALLENGES AND OPPORTUNITIES

The following strategic directions and strategic goals are documented in the Santa Barbara City College Educational Master Plan, January 2014 and provide a sense of the college’s opportunities and challenges. Further information can be found at www.sbcc.edu/institutionalresearch/files/EducationalMasterPlanFINALJan232014.pdf

Strategic Direction 1
Foster student success through exceptional programs and services.

STRATEGIC GOALS

1. Support students as they transition to college.
2. Increase on-campus and community-based student engagement as a vehicle for purposeful learning.
3. Build and enhance programs that advance student equity, access, and success across all subgroups.
4. Support student learning by making course expectations explicit and by providing strategies for meeting those expectations.
5. Implement effective practices to promote student learning, achievement, and goal attainment.
6. Foster institutional improvement through professional development.

Strategic Direction 2
Provide facilities and institute practices that optimally serve college needs.

STRATEGIC GOALS

1. Modernize the college’s facilities to effectively support teaching and learning.
2. Develop a culture of emergency preparedness.
3. Improve the college’s safety infrastructure.
4. Implement sustainable environmental practices.
5. Balance enrollment, human resources, finances, and physical infrastructure.

Strategic Direction 3
Use technology to improve college processes.

STRATEGIC GOALS

1. Systematically identify and improve operations using appropriate technology.
2. Engage faculty in learning opportunities to identify and innovate with new instructional technologies that improve student learning.
3. Integrate systems and processes where appropriate and feasible.

Strategic Direction 4
Involve the college community in effective planning and governing.

STRATEGIC GOALS

1. Create a culture of college service, institutional engagement, and governance responsibility.
2. Improve communication and sharing of information.
3. Strengthen program evaluation.
POSITION DESCRIPTION

The Executive Vice President, Educational Programs

The position reports directly to the Superintendent/President and is responsible for all aspects of teaching, learning, and student support services for the institution. The Executive Vice President works collaboratively with the other members of the President’s Cabinet to support and foster educational innovation, programmatic excellence, and institutional commitment to student access, equity, and success. The Executive Vice President has responsibility for the overall design, organization, delivery, supervision, fiscal management, and evaluation of academic programs and student support services and associated planning to advance the mission of the college and improve student success and institutional effectiveness. The Executive Vice President, Educational Programs, serves as SBCC’s chief instructional and student services leader.

The successful candidate for this position will be someone who understands SBCC’s opportunities and challenges and who has demonstrated the desired characteristics that will support and guide the college in successfully meeting those opportunities and challenges into the future.
SBCC will consider the following eight characteristics in its selection of the Executive Vice President, Educational Programs.

1. **COMMITTED TO STUDENT ACCESS, EQUITY, AND SUCCESS**
   The Executive Vice President is a leader whose commitment to student access, equity, and success has been demonstrated through educational initiatives and strategies that have resulted in strengthening the learning experiences and outcomes for students.

2. **TAKES STRATEGIC RISKS**
   The Executive Vice President is a leader who is committed to identifying gaps in the institution’s Educational Programs division and uses those results to inspire change to improve student success.

3. **BUILDS STRONG TEAMS**
   The Executive Vice President is a leader who combines ethics and honesty with strong collaborative decision-making skills and who advocates for and applies collegial consultation processes to create a common commitment to, and focus on students.

4. **ESTABLISHES URGENCY FOR IMPROVEMENT**
   The Executive Vice President is a leader who works to establish and maintain among Educational Programs’ faculty and staff a healthy sense of urgency about unifying the college’s varied programs and initiatives to accomplish the common goal of improving student success.

5. **PLANS FOR LASTING INTERNAL CHANGE**
   The Executive Vice President is a leader who ensures that the culture of Educational Programs is dedicated to the students’ attainment of their educational goals, continuous strengthening of the teaching/learning process and student support services, and growth for students, faculty, and staff.

6. **MENTORS OTHERS**
   The Executive Vice President is a leader who initiates, advocates for, and provides ongoing professional development opportunities for Educational Programs’ academic administrators, faculty leaders, faculty, and staff.

7. **FOCUSES ON INSTITUTIONAL EFFECTIVENESS**
   The Executive Vice President is a leader who ensures that the college effectively implements its planning processes for Educational Programs in alignment with college policies and accreditation standards and relies on the routine assessment of progress and an ongoing cycle of data-informed improvement.

8. **COMMUNICATES EFFECTIVELY**
   The Executive Vice President is a visionary educational leader who possesses exceptional interpersonal, written and oral communication skills, and uses those skills to advance the college’s Educational Master Plan and programmatic efforts and initiatives across Educational Programs.
QUALIFICATIONS

SBCC is committed to hiring and retaining employees who reflect the rich diversity of its student body and communities. SBCC is committed to equal opportunity/equal access in all of its employment, programs, and services. SBCC is dedicated to a policy of nondiscrimination and as such, is an equal opportunity employer. Veterans and people with disabilities are encouraged to apply.

MINIMUM QUALIFICATIONS

To fulfill the minimum qualifications for this position, the candidate must demonstrate that he/she satisfies all of the following:

• Earned Master’s Degree from an accredited institution
• One year of formal training, internship, or leadership experience reasonably related to the administrator’s administrative assignment
• Demonstrated sensitivity to and understanding of the diverse socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff

These minimum qualifications may also be satisfied by a combination of education and other accomplishments equivalent to the above. If claiming equivalency, attach a separate statement that presents the basis for this claim and submit supporting evidence, e.g. transcripts, publications, other work products.

DESIRED QUALIFICATIONS

• Five years increasingly responsible experience working with college instructional programs and student support programs and services in an administrative and/or faculty leadership capacity
• Earned Doctorate from an accredited institution

COMPENSATION AND CONDITIONS OF EMPLOYMENT

The salary range for this position is $141,552 to $172,488 per year.

Benefits, length of contract, and other terms and conditions of employment are competitive. The Superintendent/President and the selected candidate will agree mutually on the terms of employment and the start date. The anticipated start date is mid-July, 2015.

Employment with the Santa Barbara Community College is not complete or official until applicants meet all pre-employment requirements. All new employees are required to submit official transcripts, proof of freedom from tuberculosis, and proof of eligibility to work in the United States. Employees must submit fingerprints for California Department of Justice clearance.
CANDIDATE INQUIRIES
For confidential inquiries about the Executive Vice President, Educational Programs position, contact:

**Dr. Eva Conrad**
Community College Search Services
(805) 660-1527 • eva.e.conrad@gmail.com

**Dr. James Walker**
Community College Search Services
(805) 279-0009 • walkerjw@sbcglobal.net

For inquiries regarding the submission of application materials online, contact:

**Ms. Chantille Marquez**
Santa Barbara City College Human Resources
(805) 965-0581, ext. 2576 • CMMarquez3@sbcc.edu

APPLICATION PROCEDURES
All inquiries, nominations, and applications will be held in the strictest confidence.

Nominations and applications will be accepted until the position is filled. To be included in the first screening of applications, submit all application materials online by 5 p.m. on April 30, 2015 to [jobs.sbcc.edu](http://jobs.sbcc.edu)

**TO APPLY FOR THIS POSITION, APPLICANTS MUST SUBMIT THE FOLLOWING MATERIALS ONLINE**

Submit only materials requested. All documents included in your application file become the property of SBCC.

- A completed application, which can be accessed at [jobs.sbcc.edu](http://jobs.sbcc.edu).
- A cover letter of no more than five pages that describes how you meet each of the desired characteristics described in this position announcement.
- A current resume including educational background, professional experience, professional activities, and any other experience pertinent to this position.
- A list of at least six references with titles and current phone numbers (office, cell, and home). References must include at least one faculty member, one classified employee, and one management employee. References will be contacted only after the committee has identified final candidates. The final candidates will be asked for their permission to contact these references via a signed release.
- Copies of transcripts from all higher education institutions attended.

*Note: Candidates advanced for final interviews for the position of Executive Vice President must agree to a full background and reference check and may be required to submit further materials.*

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