PREREQUISITE VERIFICATION FORM B

For Prerequisite Clearance requests for students who HAVE NOT successfully completed an equivalent prerequisite course and have other grounds on which to verify the prerequisite.

For Prerequisite or Corequisite clearance using coursework completed at external institutions, Complete Prerequisite Verification Form A.

For DEADLINES and INSTRUCTIONS please visit http://sbcc.edu/teo/

Prior to registration student must:
1. COMPLETE: Complete this Prerequisite Verification Form
2. ATTACH: Attach a written statement/reasoning supporting the basis for your verification
3. DEADLINE: Every semester has a deadline to submit a Prerequisite Verification form. It is the students’ responsibility to submit their verification before the deadline
4. SUBMIT VERIFICATION: Submit verification form and supporting documents to the SBCC Admissions and Records Office: Window 5, by mail or by email to prerequisites@sbcc.edu
5. DECISIONS: All notifications and decisions are emailed to students’ SBCC Pipeline Email account

STUDENT INFORMATION: (Please USE BLACK PEN and PRINT)
Student’s Name: ____________________________ SBCC ID#: K00 ____________________________ (required)
Today’s Date: ______/____/______ Term: ___________________ (i.e. Fall 2015) Phone: (______) ______-_______
Major: ____________________________ SBCC Email address (required): ____________________________@pipeline.sbcc.edu
(i.e. Nursing) (SBCC pipeline login)

CHECK: Student’s have the right to verify a prerequisite or corequisite based on the following grounds. Check the box to indicate the grounds on which you are verifying the prerequisite and/or corequisite:
A. I have the knowledge or ability to succeed in the course despite not meeting the prerequisite
B. The prerequisite course has not been made reasonably available.
C. The prerequisite is discriminatory or applied in a discriminatory manner.
D. The prerequisite is not necessary for success (for anyone) in the course.

COURSE INFORMATION:
PLEASE NOTE: If submitting verification for multiple courses for the same department, list all course information below. If verifying multiple courses under different departments, complete form for each.

ATTACH: a typed or written statement/reasoning supporting the basis for your prerequisite or corequisite verification. Reasoning MUST BE ATTACHED on separate paper. (“I really need this class…” is not acceptable). It is the student’s responsibility to provide compelling evidence to support the verification.

COURSE(S) I WISH TO ENROLL IN:

(Example: SPAN 102)

CRN (OPTIONAL): ____________________________

PREREQUISITE and /or COREQUISITE(S) REQUIRED FOR COURSE(S):

(Example: PREREQ: SPAN 101)

Term I want enroll in the course(s): ____________________________
(Example: Fall 2011)

☐ I acknowledge that Santa Barbara City College has determined that this prerequisite or corequisite is necessary for success in the course and that I am taking personal responsibility for my success or failure with or without this prerequisite if this verification is approved.

STUDENT SIGNATURE: ____________________________ Date: ____________________________

FOR OFFICE USE ONLY: Decision DATE: ____________________________
☐ : Approved Dept.: ____________________________ Name: ____________________________
Chair Approval Signature: ____________________________
☐ : Denied Notes: ____________________________

Banner Entry Date: ____________ By: ____________
Code(s): _______________ Course: ________________
Override: ________

Notes: ____________________________ Updated TEO: 11/24/16