STEP 1: Pipeline

• Under "Student" tab, click on "Student Records"

Student Linpoyce
Registration
Student Resources
Financial Aid
My Class Schudult & 21
Student Records
Final Graues
Campus Card
Course Planning
Orientation and Advising
Class Search
Раумувш
FOUNDATION
FOUNDATION BANTA BARBARA CITY COLLEGE
HOLARSHIP OPPORTUNITIES

• Click on "SBCC Free Unofficial Transcript"

Personal Information	Student	Employee	
Search	Go		

Student Records

View Student Information
View Pre-Registration Requirements and Holds
View Course Placement and Eligibilty
Official Transcripts Received from Other Institutions
Class Schedule
Enrollment Verification Print an official Enrollment Verification from the National Student Clearinghouse. NOTE: Spring 2012 enrollment verification will be available no later than 2/13/2012.
Final Grades
SBCC Free Unofficial Transcript
Order Official Transcript
Order Parking Permit

- Select "Credit"
- Click on "Print Unofficial Transcript"



• A window with the "Downloads" section in "My files" will pop up – Change the file name at the bottom to "transcript.pdf" and click "Save"

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STEP 3A: Upload Unofficial Transcript to your Application as SBCC Student

- Go back into your Scholarship Application and scroll down to the Transcript question
- Click on "Choose File" to select your saved PDF of your Unofficial Transcript

Academic Transcript {Registros académicos}					
Please attach a PDF copy of your SBCC UNOFFICIAL transcript. {Por favor, adjunte una copia PDF de su registro NO OFICIAL de SBCC.} *	Choose File No file chosen				

• You will see the screen below – Select the "Downloads" folder from the left hand side, or from the middle

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• Next, select your saved Unofficial Transcript and click "Open"

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• You will see the that the transcript has uploaded successfully because it will appear in the text box

Academic Transcript {Registros académicos}						
Please attach a PDF copy of your SBCC UNOFFICIAL transcript. {Por favor, adjunte una copia PDF de su registro NO OFICIAL de SBCC.} *	- Transcript.pdf	×				

STEP 3B: Upload Unofficial Transcript to your Application as a Non-SBCC Student

- Go back into your Scholarship Application and scroll down to the Transcript question
- Click on "Choose File" to select your saved PDF of your Unofficial Transcript from location in which you saved it

Academic Transcript {Registros acade	émicos}
Please input your unweighted cumulative GPA from your unofficial transcript. {Por favor, indique su GPA acumulativo no ponderado en su registro no oficial.} *	
Please attach a PDF copy of your most recent UNOFFICIAL academic transcript. It can be: (1) High School, (2) GED, or (3) transcript from a previous college/university. {Por favor, adjunte una copia en PDF de su registro académico NO OFICIAL. Puede ser: (1) de la escuela preparatoria, (2) GED, o (3) registro de un colegio/universidad anterior.} *	Choose File To file chosen

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• Next, select your saved Unofficial Transcript and click "Open"

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Please attach a PDF copy of your most recent UNOFFICIAL academic transcript. It can be: (1) High School, (2) GED, or (3) transcript from a previous college/university. (Por favor, adjunte una copia en PDF de su registro académico NO OFICIAL. Puede ser: (1) de la escuela preparatoria, (2) GED, o (3) registro de un colegio/universidad anterior.} *	Transcript.pdf	<