Should I withdraw from this class?

In order to make the right decision about withdrawing from or staying in a class, it’s important you have clear idea of how you’re doing in the course. To help you make that assessment, we encourage you to meet with your Instructor during their posted “office hours”.

Office hours are listed on your class syllabus and are also posted on their office door. This is an excellent opportunity to meet with your professors and discuss your test results, papers, and other relevant issues. This time is set aside for you to meet with them individually. Rather than trying to talk with them before or after a class, they prefer meeting during their office hours. It is also a great way for the professors to get to know you personally! Don’t be shy either! They welcome your take-charge attitude about your education.

If you believe that the best recourse is to withdraw from a class you must do so by the deadline. Check the Academic Calendar for the date. If you withdraw from a semester-length class prior to this date, you will receive a "W" on your transcript. After this date, the instructor must give you an evaluative grade (A-F).

Here are some important things to take into consideration in making a decision to withdraw from a class:

- The UC and CSU systems are not concerned about W’s on your transcript and W’s will not affect your admission to those institutions
- If you are receiving financial aid, withdrawing from a class or earning a substandard grade could affect your benefit (check with your FA advisor)
- D’s and F’s are substandard grades and negatively affect your GPA. (D’s and F’s can be retaken to improve your GPA. UC’s will take the retaken grade whereas privates and CSU’s vary in how they calculate the two grades in your GPA)
- You cannot retake a B or a C to improve your GPA
- If you receive a W in a course, you do not have to retake it unless you need or want to
- W’s are not calculated into your GPA
- Some private institutions, such as USC, do not like to see more than one W on your transcript
Excessive W's shall be used as a factor in progress probation or progress disqualification at SBCC.

Withdrawing from a class will slow down your progress toward your educational goal whether it is transfer or an Associate degree.

You are not eligible for a refund.

It is your responsibility to withdraw from a course. Don't expect the instructor to drop you even if you have not been attending class. You may withdraw online in pipeline or in person at Admissions and Records.

If you believe the best recourse is to stay in the class, follow your instructor's recommendations and utilize the student success resources. Here are the links to ongoing campus services:

- The Learning Skills Workshop Series at CAI Lab 2 in the LRC on Thursdays from 1:00-1:50 include building skills in test taking, managing stress and math confidence.
- The Learning Skills Workshops at the Gateway Center (ECC 33) on Fridays from 1:10-2:00 pm include overcoming procrastination, test taking, study skills, problem solving and stress management.
- The Writing Center workshops help you develop skills and strategies that can be applied to writing in other classes such as editing, researching and citation.
- The Online Writing Library offers online learning support to improve writing skills.

Stay “In the Know”

The Academic Counseling Team